The meeting was called to order at 7:00 p.m.

**Roll Call**

Roll Call was answered by Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, Weiner and President Sweet McDonnell.

Also present were Village Administrator John Lobaito, Village Attorney Bryan Winter, Village Deputy Clerk Kris Lennon, and Village Treasurer Chris Michaud.

President Sweet McDonnell explained that in accordance with the Governor’s Executive Order

#2020-07, in person attendance requirements under the Open Meetings Act have been suspended and relaxed.

President Sweet McDonnell determined that an in-person meeting was not practical or prudent because of the COVID-19 disaster; therefore, the meeting included audio and/or video conference. The Village followed social distance requirements for all meeting attendees and allowed remote attendance via Zoom.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Treasurer Michaud.

**Public Comment**

Environmental & Health (E&H) Commission Chair Linda Aylward addressed the Board and informed them that North Barrington will assist Solid Waste Agency of Lake County (SWALCO) in the development of a composting campaign for curbside food scraps collection. A three person ad-hoc committee, consisting of Chair Aylward and Trustees Andrew and Kalinowski, will attend meetings and provide feedback to assist with the development of the campaign. SWALCO is looking for 3-4 resident volunteers to participate in an in-depth interview. Participants must be using the food scrap collection service and currently not serving on a committee and/or board. Chair Aylward noted that there are approximately 30 residents using the food scrap collection service. It was noted that she would like to see at least one resident, if not more, volunteer for the interview and have North Barrington represented.

**Approval of Minutes of December 16, 2020**

Motion by Trustee Sauer and seconded by Trustee Andrew to approve the Minutes of December 16, 2020. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Treasurer’s Report**

Village Treasurer Michaud reviewed the Village Treasurer’s Report.

He explained that:

* The 2020 Annual Financial Report was completed and filed with the State.
* Administrator Lobaito created a new “Chart of Accounts”. The chart is reflected in the January Treasurer’s Report and will be incorporated in all reports going forward.

Trustee Kalinowski expressed budgetary concerns regarding Staff/Benefits and Legal expenses.

There was discussion among the Board about the possibility of re-designing the Treasurer’s Report to make it more comprehensive. Treasurer Michaud noted that he would look into the matter.

Village Administrator Lobaito noted that he also is working on the development of a capital improvement plan regarding future capital expenses.

Motion by Trustee Kalinowski and seconded by Trustee Sauer to approve the December Treasurer’s Report for FYE 2021. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Consent Agenda**

There were no items on the Consent Agenda.

**Action Items**

**Resolution # 2021-01 approving and Intergovernmental Agreement Between Barrington Township, Cuba Township, and North Barrington to Provide for Contribution Under the Local Share Agreement with Pace for Senior/Handicapped Bus Service.**

President Sweet McDonnell explained that residents have been using the service and ridership increased from 22 to 33 riders from the past year.

There was discussion among the Board about the approximate (Village) cost per person to ride the bus. Riders also pay a small fee when boarding the bus.

Motion by Trustee Sauer and seconded by Trustee Rogus to approve Resolution # 2021-01. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Renew employee medical insurance plan with Humana through January 31, 2022 in an amount not to exceed $1,114.21 /Mo.**

Motion by Trustee Andrew and seconded by Trustee Kalinowski to approve the renewal of the

employee medical insurance plan with Humana thru January 31, 2022. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Resolution # 2021-02 Declaring Certain Village Owned Property Commonly Known as 0 Oxford Road Surplus Real Estate Property and Authorizing the Advertising and Sale**

Trustee Weiner explained that he would like to revise the language within the proposed Resolution, specifically Page 1, paragraph (E) which reads, “Concurrent with any offer to purchase, the prospective buyer must include with their Purchase and Sale Agreement a Closing Cost Deposit of $2,000.00 to cover Village closing costs”. Trustee Weiner stated that he would like the paragraph to reflect the following language, “Concurrent with any offer to purchase, the prospective Buyer must include with their Purchase and Sale Agreement a Closing Cost Deposit of $2,000.00 to be applied toward Village closing costs*”.*

Village Attorney Bryan Winter noted that he agrees with the proposed revision and stated that it provides clarity.

Trustee Martin Pais questioned whether a strategic value was assessed by the Village.

Trustee Kalinowski questioned whether the appraisal used comparable lots in determining the appraised value.

There was continued discussion and inquiries from the Board which were addressed by the Village Administrator and Village Attorney.

Motion by Trustee Andrew and seconded by Trustee Kalinowski to approve Resolution No. 2021-02.

On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

Motion by Trustee Kalinowski and seconded by Trustee Pais to approve an amendment to Resolution No. 2021-02 by deleting “…to cover Village closing costs.” on Page 1, paragraph (E) and inserting in lieu thereof, “…to be applied toward Village closing costs.” On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Ordinance #2020-01 Amendment Adopting the Most Recent Changes to the Lake County Watershed Development Ordinance dated October 13, 2020.**

Motion by Trustee Kalinowski and seconded by Trustee Pais to adopt Ordinance #2021-01. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Unpaid Warrant List**

**Approve the December 2020 Unpaid Warrant List**

Trustee Andrew inquired about the cost associated with Thompson Elevator Inspection Service, Inc. and asked if the Village would be paying for the inspection.

Administrator Lobaito explained that the elevator inspection is required to be performed by a licensed elevator inspector and the cost of the inspection is paid by the Village. He further explained that presumably the permit fees collected covers the cost of the inspection. Further discussion ensued regarding permit fees and inspections.

Motion by Trustee Andrew and seconded by Trustee Kalinowski to approve the December 2020 Unpaid Warrant List. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Checks Written Report**

**Ratify the paid Checks Written Report**

Motion by Trustee Kalinowski and seconded by Trustee Andrew to ratify the paid Checks Written Report. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Village Administrator’s Report**

Village Administrator Lobaito reported that he is planning a Finance Committee meeting for the end of February. The Winter Village Newsletter was drafted and will be mailed soon. He is also working with the Wynstone Property Owners Association regarding Draw 6 on SSA #19.

**Board of Trustee’s Reports**

**Trustee Jackie Andrew** – Trustee Andrew reported that she enjoyed being a judge for Wynstone’s

charity lighting event in December. She thanked Administrator Lobaito for providing prior police

reports and noted that she would be attending an upcoming SWALCO meeting as part of the North

Barrington ad-hoc committee for SWALCO’s composting campaign.

**Trustee Patricia Kalinowski** – Trustee Kalinowski reported that she would be attending an upcoming

SWALCO meeting as part of the North Barrington ad-hoc committee regarding SWALCO’s composting

campaign, as well. She reported that Janet Agnoletti, Executive Director of Barrington

Area Council of Governments (BACOG) retired and Kimberly Saunders is the new Executive

Director.

Trustee Kalinowski inquired whether the Village was violating the Open Meetings Act with email correspondence to the Board by Administrator Lobaito regarding packet material inquiries.

Attorney Winter indicated that the Administrator may answer the Board’s technical questions however, there may be no discussion between Board members until the Board meeting.

**Trustee Martin Pais –** Trustee Pais reported that the ZBA did not meet in January. He was a judge for Wynstone’s charity lighting event in December. He thought the event went very well and suggested that the Parks & Recreation Commission consider doing a similar event in North Barrington.

**Trustee Greg Rogus** – Trustee Rogus reported that the Plan Commission did not meet.

**Trustee Janice Sauer** – Trustee Sauer reported that she would be meeting with the Village Engineer and Village Administrator to review existing culverts and discuss the 2021 Village Road Program.

**Trustee Lawrence Weiner** – Trustee Weiner had no report.

**Village President’s Report**

**Village Updates**

President Sweet McDonnell explained that the Village Hall now has a recycling bin for small electronics

in addition to the shoe/holiday lights recycling bins. She provided an update on COVID-19 vaccines in

Lake County. President Sweet McDonnell explained that she has been working on creating a senior

resource center within the Village Newsletter.

**Appoint Martin Pais to the Finance Committee for a term ending 1/20/2022**

Motion by Trustee Sauer and seconded by Trustee Kalinowski to appoint Martin Pais to the Finance Committee for a term ending 1/20/2022. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. Trustee Pais Abstained. No Nays. Motion Carried.

**Appoint Jill Kelly as Parks & Recreation Chair for a term ending 1/20/2022**

Motion by Trustee Sauer and seconded by Trustee Kalinowski to appoint Jill Kelly as Parks & Recreation Chair for a term ending 1/20/2022. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Old Business**

There was no old business.

**Closed Session**

There was no closed session.

**New Business**

There was no new business.

**Adjournment**

Motion by Trustee Sauer and seconded by Trustee Andrew to adjourn the meeting. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

The meeting was adjourned at 8:33 pm.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk