The meeting was called to order at 7:02 p.m.

**Roll Call**

Roll Call was answered by Trustees Andrew, Kalinowski, Rogus, Pais, Sauer, Weiner and President Sweet McDonnell.

Also present were Village Administrator John Lobaito, Village Treasurer Chris Michaud, Village Attorney Bryan Winter, Village Deputy Clerk Kris Lennon, Jamie Wilkey of Lauterbach & Amen, LLC, and George Roach of George Roach & Associates, PC.

President Sweet McDonnell explained that in accordance with the Governor’s Executive Order

#2020-07, in person attendance requirements under the Open Meetings Act have been suspended and relaxed.

President Sweet McDonnell determined that an in-person meeting was not practical or prudent because of the COVID-19 disaster; therefore, the meeting included audio and/or video conference. The Village followed social distance requirements for all meeting attendees and allowed remote attendance via Zoom.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Administrator Lobaito.

**Public Comment**

There was no public comment.

**Approval of Minutes of October 21, 2020**

Motion by Trustee Sauer and seconded by Trustee Pais to approve the Minutes of October 21, 2020. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Treasurer’s Report**

Village Treasurer Michaud introduced Jamie Wilkey of Lauterbach & Amen, LLC and explained that she would be providing a report of the Annual Audit during the evening’s meeting. He thanked Lauterbach & Amen, LLC for providing a comprehensive and thorough audit.

Treasurer Michaud provided the Treasurer’s Report for the 6th month of FYE 2021.

Trustee Kalinowski had questions about the Treasurer’s Report which were addressed by Treasurer Michaud.

Motion by Trustee Sauer and seconded by Trustee Pais to approve the Treasurer’s Report for the 6th month of FYE 2021. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Consent Agenda**

There were no items on the Consent Agenda.

**Action Items**

**Presentation - Annual Audit for FYE 2020**

Jamie Wilkey, Lauterbach & Amen, LLC addressed the Board and provided a report of the Annual Audit for FYE 2020. She reviewed several aspects of the report including:

* Independent Auditors’ Report
* Management Discussion and Analysis
* Basic Financial Statements

President Sweet McDonnell thanked Ms. Wilkey and Lauterbach & Amen, LLC for their services.

Trustee Kalinowski stated she was pleased with the report and inquired whether the audit would be placed on the Village website.

Administrator Lobaito explained that a digital copy of the audit was provided and that it would be placed on the Village website.

There were a few more questions from Trustee Kalinowski addressed by Ms. Wilkey.

**Accept and Place on File the Village of North Barrington’s Annual Audit for FYE 2020**

Motion by Trustee Sauer and seconded by Trustee Rogus to accept and place on file the Village of North Barrington’s Annual Audit for FYE 2020. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Adopt Resolution #2020-14 Authorizing the Village Administrator to Publicly Post the 2020 Property Tax Levy Estimate.**

Administrator Lobaito explained the information in the Board’s packet and the legal requirements for the Village Board to adopt a Resolution estimating the tax levy not less than 20 days prior to the Board taking action on the Tax Levy Ordinance.   There were two calculations presented. The first calculation showed the maximum levy amount without exceeding 105% of the 2019 tax extension.  This amount was estimated to be $723,217.  The second calculation reflected a proposed tax levy based on the CPI of 2.3% which Administrator noted as the limiting amount in accordance with Property Tax Extension Limitation Law (PTELL).  This amount was estimated to be $706,116.86.

Pros and cons regarding other available tax levy options were discussed by the Board and staff.

Trustees expressed concern about any increase above 2019 tax levy extension due to COVID-19 and the financial impact this is having on some homeowners.  General discussion occurred regarding capturing the new growth in the community estimated to have a value of $509,171 and would produce an estimated $1,397.28 in additional property taxes.

Motion by Trustee Rogus and seconded by Trustee Kalinowski to adopt Resolution #2020-14 authorizing the Village Administrator to publicly post the 2020 property tax levy estimate in the amount of $690,241.31.  On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. Trustee Pais voted Nay. Motion Carried.

**Adopt Resolution #2020-15 Ratifying the Village Administrator’s Execution of the Illinois Governmental Aggregation Master Retail Electric Supply Agreement with AEP Energy, Inc.**

Motion by Trustee Rogus and seconded by Trustee Andrew to adopt Resolution #2020-15. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Pass Ordinance #2020-13 amending Title 3, Chapter 1 of the Village Code establishing a new liquor license classification to permit the sale/service of alcoholic beverages at private catered events.**

Administrator Lobaito explained that the Board previously discussed a draft ordinance creating a new liquor license classification. It was noted that the annual fee for a catering license would be an additional $250.

Trustee Andrew noted her concern about large gatherings.

There were questions from the Board about the applicability of the license being limited to club members or all of North Barrington. Administrator Lobaito clarified that the amendment to the liquor ordinance is not limited to club members, but instead allows for the license holder to cater private events in the Village of North Barrington.

Trustee Kalinowski noted a typographical error on Page 2 of the proposed ordinance regarding the hours for private catering events. It was noted that the error would be corrected to reflect 11:00 a.m. – 12:00 a.m.

Motion by Trustee Andrew and seconded by Trustee Kalinowski to adopt Ordinance #2020-13 as amended. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Authorize the Village Administrator to sign the contract between the Village of North Barrington and IML Risk Management Association for calendar year** **2021.**

Village President Sweet McDonnell explained that the premium did not increase from last year and the cost includes the Village’s annual dues.

Motion by Trustee Sauer and seconded by Trustee Kalinowski to authorize the Village Administrator to sign the contract between the Village of North Barrington and IML Risk Management Association for calendar year 2021. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Approve October 2020 Unpaid Warrant List**

Trustee Kalinowski had a few questions about the unpaid warrant list addressed by Administrator Lobaito.

Motion by Trustee Sauer and seconded by Trustee Pais to approve the October 2020 Unpaid Warrant List. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Ratify the Paid Check Written Report for October 2020**

Trustee Kalinowski requested more detail regarding two credit card charges of 1) $432.95/Building and 2) $19.78/Other. Village Administrator Lobaito stated he would send an email to the Board with a description of the said charges.

It was noted that the Village Administrator continues to work with the village accountants, George Roach & Associates on improvements to the Village’s financial reports such as the Unpaid Warrant List and Paid Check Written Reports.

President Sweet McDonell thanked the Village’s Administrator, Treasurer and Accountants for their efforts with the Village’s finances.

Motion by Trustee Sauer and seconded by Trustee Pais to ratify the Paid Check Written Report for October 2020. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Village Administrator’s Report**

Administrator Lobaito reported that AEP Energy would be sending notification letters to residents on November 19th regarding the new electric aggregation program.

Administrator Lobaito stated that the Village Hall would be closed on November 26th and 27th due to the Thanksgiving holiday.

**Board of Trustee’s Reports**

**Trustee Jackie Andrew** – Trustee Andrew reported that the Parks Commission and Environmental & Health Commission did not meet. She noted that she would like to have seen the Village Forester recognized in the Village newsletter for her efforts with Tree City, USA.

**Trustee Patricia Kalinowski** – Trustee Kalinowski reported that SWALCO did not meet in November.

She noted her concern about residents who continue to drive golf carts in the Biltmore subdivision.

Trustee Kalinowski asked whether the Intergovernmental Agreement or services provided by Ela Township Road District would change since the Road District was abolished.

Trustee Sauer reported that voters abolished the Ela Township Road District at the November 3, 2020 General Election. The Road District is being consolidated into one unit of government with the Township of Ela. Trustee Sauer noted that the services provided by the Road District will not change.

**Trustee Martin Pais –** Trustee Pais reported the Zoning Board of Appeals may have an upcoming meeting in November.

**Trustee Greg Rogus** – Trustee Rogus reported that the Plan Commission did not meet in November.

He received some calls from Wynstone residents regarding the new electric aggregation program with AEP Energy.

**Trustee Janice Sauer** – Trustee Sauer reported that efforts continue regarding the 2021 Road Program.

**Trustee Lawrence Weiner** – Trustee Weiner had no report.

**Village President’s Report**

President Sweet McDonnell stated that Trustees Andrew and Pais have volunteered to be judges for a

Wynstone charity event. An update on COVID-19 was provided including the latest mobile testing sites.

President Sweet McDonnell encouraged the Board and residents to sign up for the Lake County Health

Department newsletter for updated COVID-19 and vaccination information.

**Old Business**

Trustee Kalinowski inquired about the sale of Village owned property adjacent to 483 E. Oxford Road.

President Sweet McDonnell indicated that legal issues have created a delay of approximately 30-90 days.

Administrator Lobaito indicated that he is in the process of obtaining appraisals.

Trustee Andrew asked the Village to inquire about an accident on IL Route 59. She also inquired about a project involving equipment on IL Route 59, south of IL Route 22, between IL Route 22 and Signal Hill Rd. Trustee Sauer noted that she would inquire.

**Closed Session**

There was no closed session.

**New Business**

Trustee Kalinowski stated residents have contacted her regarding motor vehicles failing to come to a complete stop at two locations. The stop signs are located at Biltmore/Eton and Kimberly/Eton. She explained mothers are concerned about their children as one or both locations are a school bus stop.

Trustee Kalinowski inquired whether the Village is maintaining its storm sewers and culverts and noted stormwater flooding as a concern.

Trustee Kalinowski suggested that the Village conduct a resident survey on various issues.

**Adjournment**

Motion by Trustee Weiner and seconded by Trustee Sauer to adjourn the meeting. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

The meeting was adjourned at 9:07 pm.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk