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VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
SPECIAL
MEETING MINUTES
Monday, October 9, 2023

Call to Order

The meeting was called to order at 5:45 p.m.

Roll Call

Roll Call was answered by Chairperson Jill Kelly, Jeff Harwood, David Lauffer, and Kasia Lazar. Also present was Village President Eleanor Sweet McDonnell, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy. Mindy Nelson was absent.

Public Comment

No public comment.

Approve Minutes of June 5, 2023 Meeting

Motion by David Lauffer and seconded by Chairperson Kelly to approve the Minutes of the June 5, 2023, Parks & Recreation Commission meeting. Chairperson Kelly, David Lauffer, and Kasia Lazar voted AYE. No NAYS. Jeff Harwood abstained. Motion Carried.

Fall Festival Review/Recap

The Commission agreed the 2023 Fall Festival was a success and well attended. The weather was warmer than expected. There was extensive discussion and suggestions for the Fall Festival scheduled to be held on October 6, 2024.

- The Commission would like to invite the Lake Zurich Fire Protection District to bring a fire truck. A first aid kit and defibrillator would also be on site.
- Order portable toilets with hand sanitizers, confirm with the petting zoo if they supply hand sanitizers, and order two hand washing stations.
- It was agreed that the weather forecast should be monitored the week prior to the event to have the proper amounts of water, coffee, and cider.
- The Commission discussed additional features for 2024, such as a harmonica player, caricature artist, T-shirts, and gift bags for volunteers. An additional small tent for the magician was suggested. The Village President expressed concern about the additional costs that would add to the event, and mentioned there were a significant number of attendees that were not Village of North Barrington residents.
- The Commission agreed that an improved executed plan for event volunteers was essential, as well as a contingency plan in the event of bad weather. The report from the Scouts was positive.
- The amount of food was sufficient. Ideally the donuts would be delivered warm. The possibility of renting a popcorn machine in 2024 was suggested.

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The Commission discussed making the festival more accessible for handicapped and elderly residents. There was discussion about the long-term goals for Eton Park and its use by the Village residents. A supply inventory was taken in the Village garage prior to the meeting. The preliminary summary of expenses for the 2023 Fall Festival was under budget. The Commission reviewed the 2021 and 2022 Fall Festival expense summary handout.

The 2024 Summer Concert dates will be June 8, July 13, August 10, and September 14. The 2024 Holiday tree lighting will be on December 6.

Chairperson Kelly would like the Commission to consider A Kid Craft Day and a Movie Night in 2024.

Chairperson Kelly stated there would be no tree lighting in 2023.

Discuss Consultants

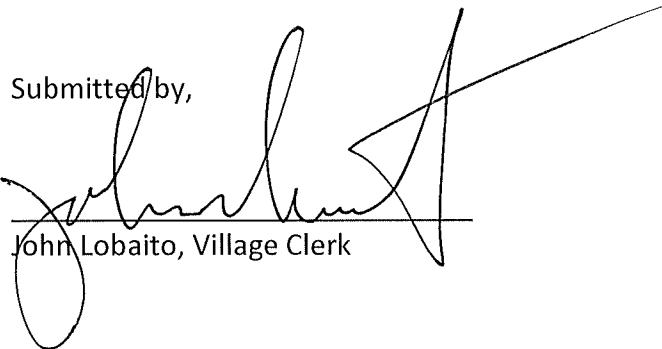
Motion by David Lauffer and seconded by Chairperson Jill Kelly to table this discussion for a subsequent Parks and Recreation Commission Meeting. On voice vote Chairperson Kelly, Jeff Harwood, David Lauffer, and Kasia Lazar voted AYE. No NAYES. Motion Carried.

Adjournment

Motion by David Lauffer and seconded by Chairperson Kelly to adjourn the meeting. On voice vote Chairperson Kelly, Jeff Harwood, David Lauffer, and Kasia Lazar voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 7:00 p.m.

Submitted by,


John Lobaito, Village Clerk

