# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, JUNE 26, 2019,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 7:30 p.m. President Sweet McDonnell, called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Sweet McDonnell, Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner (Trustee Weiner joining the meeting via telephone conference at 8:13 p.m.)

Absent: None

Also, Present: Village Administrator Kathy Nelander

Village Attorney Brad Stewart

Kris Lennon, Deputy Village Clerk

Village Engineer Al Stefan

Village Treasurer John Schnure

Village Forester, Susan Allman

Village Health Officer, Natalie Karney

Gery Herrmann, Plan Commission Chair

Linda Aylward, Environmental & Health Commission Chair

Chris Michaud

James Zakos

Ilana Forbes

Jay Murphy

Doug Ramsdale

M/M Andy Merrill

Jim Koelper

Lake County Sheriff Deputy Robyn Stankiewicz

**II. PUBLIC COMMENT**

Jay Murphy addressed the Board to comment on Section V.K. of the evening’s agenda. Mr. Murphy indicated that some residents contacted him with their concerns regarding the appointment of the Village Attorney. Mr. Murphy noted a list of concerns and referenced Section 1-7-9 of the Village Code.

Village President Sweet McDonnell requested a copy of Mr. Murphy’s concerns and stated that she would place the questions on the July Board agenda. It was noted that a copy of Mr. Murphy’s concerns would be provided to the Village Board.

Doug Ramsdale addressed the board to comment on Section V.K. of the evening’s agenda. Mr. Ramsdale noted his concerns regarding the appointment of the Village Attorney.

Illana Forbes addressed the Board in support of Mr. & Mrs. Merrill’s septic variation request regarding the proposed ordinance referencing Section VI.B. of the evening’s agenda regarding an ordinance granting an exception from Code Section 4-5A-6 C.2.a for the property located at 252 E. Drury Lane.

**III. VILLAGE COMMISSION MEMBERS COMMENT**

Linda Aylward, Environmental & Health (E&H) Commission Chair, addressed the Board and

reported that Brian Valleskey, Manhard Consulting, provided a report to the E&H Commission

regarding an assessment of sections of Flint Creek completed by Manhard Consulting. Chair

Aylward indicated that the E&H Commission would be revisiting the issue in July to consider

whether the Village should contribute to the project with Lake Zurich.

Chair Aylward indicated that the next E&H Commission meeting was scheduled for July 2,

2019 at 7:00 p.m.

**IV. TREASURER’S REPORT**

John Schnure addressed the Board as the Village Treasurer and provided a brief report on the Village’s finances.

There was lengthy discussion among the Board, the Village Treasurer and the Village Administrator regarding salaries/benefits and fees paid to service providers in reference to the Treasurer’s Report.

President Sweet McDonnell indicated that she would like the maturity date for First Midwest Bank to be added to the Balance Sheet-Bank Account page in reference to the Treasurer’s Report.

**V.**  **CONSENT AGENDA**

**Items:**

A. Approve Minutes of Regular Board Meeting 5/22/19

B. Approve 6/26/19 Vouchers for payment of bills

were removed from the Consent Agenda for further discussion.

Motion: On motion of Trustee Andrew, seconded by Trustee Rogus, the consent agenda

consisting of the following agenda items were approved:

C. Approve the Treasurer’s Report for the 1st month of Fiscal Year 2020

D. Approve Resolution # 2885 appointing Michael Beightol to the Plan Commission - no compensation

E. Approve Resolution # 2886 re-appointing Natalie Karney, Health Officer- compensation of $75/hour

F. Approve Resolution # 2887 re-appointing Marilyn Lawlor to the Environmental & Health Commission – no compensation

G. Approve Resolution # 2888 re-appointing Marilyn McAlister to the Zoning Board of Appeals – no compensation

H. Approve Resolution # 2889 re-appointing (Rafferty Architects), Kelly Rafferty, Building & Zoning Officer – compensation $75/hour

I. Approve Resolution # 2890 appointing Christopher Michaud, Village Treasurer - compensation $100/month.

J Approve Resolution # 2891 re-appointing (Robinson Engineering), Albert Stefan – compensation $186/hour and John Beissel – compensation $172/hour - Village Engineers

K. Approve Resolution # 2892 appointing Bryan R. Winter and the law firm of Fuqua Winter Ltd. as Village Attorney – compensation $185/hour

L. Approve Resolution # 2893 appointing James Zakos to the Plan Commission – no compensation

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

Item:

A. Approve Minutes of Regular Board Meeting 5/22/19

Trustee Sauer explained that a revision was needed on page number 6 referencing the Village Road Resurfacing Program; Oxford Road needed to be replaced with Orchard Road. It was noted that the Deputy Clerk would make the necessary revision.

Motion: Trustee Sauer moved to amend the Minutes of Regular Board Meeting 5/22/19;

seconded by Trustee Smith

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

Motion: Trustee Smith moved to approve the Minutes of Regular Board Meeting 5/22/19 as amended; seconded by Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

Trustee Weiner was out of town on business and joined the evening’s meeting at 8:13 p.m. via telephone conference.

There was discussion regarding Trustee Weiner’s attendance via telephone conference.

Village Attorney Stewart noted that he was not familiar with the Village Code referencing members of the Corporate Authorities joining a Board meeting via telephone conferencing however; explained the Board could allow Trustee Weiner to vote although his vote might not be valid.

Motion: Trustee Kalinowski moved to approve Trustee Weiner’s attendance of the Regular

Meeting of the Board of Trustees on June 26, 2019 via telephone conference; seconded by

Trustee Andrew

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: President Sweet McDonnell, Trustees Andrew, Kalinowski, Rogus,

Sauer and Smith

Nays: None

Absent: None

Abstain: Trustee Weiner

President Sweet McDonnell declared the motion approved.

B. Approve 6/26/19 Vouchers for payment of bills

Trustee Sauer had an inquiry regarding 2 invoices concerning Robinson Engineering totaling $11,011.92. She asked that the invoices be pulled from the 6/26/19 Vouchers in order to obtain further information.

Trustee Kalinowski stated that she reviewed the Vouchers against the actual bills. She suggested the following:

* That some bills be paid via automatic payment.
* Establish a standard contract for summer bands.
* Benefits/Salary for Village staff be categorized differently for reconciling purposes.

Trustee Kalinowski stated that there was an adjustment regarding Enhanced Networks that

was not reflected on the new voucher detail.

Motion: Trustee Smith moved approval of the 6/26/19 Vouchers for payment of bills as

adjusted for a total amount of $97,115.58; seconded by Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

Deputy Village Clerk Kris Lennon swore in Chris Michaud/Village Treasurer, Natalie Karney/Village Health Officer and Al Stefan/Village Engineer and each signed the respective oaths of office.

**VI. ORDINANCES/CODE CHANGES**

A. Consideration of Ordinance #\_\_\_\_\_\_\_, Appropriation Ordinance

Motion: Trustee Kalinowski moved that the Consideration of Ordinance #\_\_\_\_\_\_\_,

Appropriation Ordinance be continued until the July 24, 2019 Board meeting; seconded by

Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

B. Consideration of Ordinance # 1345, An Ordinance Granting an Exception from Code Section 4-5A-6 C.2.a for the property commonly known as 252 E. Drury Lane, North Barrington

Environmental & Health (E&H) Vice Chair Aylward addressed the Board and stated that the E&H Commission unanimously approved the proposed ordinance at the E&H Commission held June 11, 2019.

The applicants were invited to address the Board.

Mr. & Mrs. Merrill addressed the Board and explained their hardships concerning their failing septic system after purchasing the house in February of 2017. Ms. Merrill reviewed the exorbitant costs involved which included a cost of $300/month to pump the failing septic system. The cost for the new NSF 350 system is approximately $25,000-$30,000.

Natalie Karney, Village Health Officer addressed the Board to explain the NSF 350 System.

There were questions from the Board addressed by Village Health Officer and Mr. & Mrs. Merrill.

Village Health Officer Karney noted that the county does not require septic system inspections upon the sale of a house.

Motion: Trustee Rogus moved to adopt Ordinance # 1345; seconded by Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the Ordinance adopted.

C. Consideration of Ordinance # 1346, an Ordinance amending Title 1, Chapter 7, Section 1, Applicability of Provisions; Title 1, Chapter 8, Section 1, Finance Committee; and Title 9, Chapter 6, Section 6, Subsection F, Refunds of the North Barrington Village Code

Motion: Trustee Kalinowski moved to adopt Ordinance # 1346; seconded by Trustee Andrew.

Discussion: There was no discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the Ordinance adopted.

**VII. ADMINISTRATION** – President Eleanor Sweet McDonnell

A. Approve Resolution # 2894 appointing Patricia Kalinowski to the Finance Committee

Motion: Trustee Andrew moved to approve Resolution #2894; seconded by Trustee Rogus

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: President Sweet McDonnell, Trustees Andrew, Rogus, Sauer and

Weiner

Nays: None

Absent: None

Abstain: Trustee Kalinowski

President Sweet McDonnell declared the motion approved.

B. Approve Resolution # 2895 appointing Lawrence “Lawre” Weiner to the Finance Committee

Motion: Trustee Andrew moved to approve Resolution #2895; seconded by Trustee Rogus

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: President Sweet McDonnell, Trustees Andrew, Kalinowski,

Rogus, Sauer and Smith

Nays: None

Absent: None

Abstain: Trustee Weiner

President Sweet McDonnell declared the motion approved.

C. Polling Place Update

President Sweet McDonnell explained that she met with Austin Johnson/Principal North Barrington Elementary School, Robin O’Connor/Lake County Clerk, Jasmine Rottman/Lake County Clerk’s office, Michael Danforth/Lake County Board Member, and Bruce Harris/Superintendent District 220 on June 17th at the North Barrington Elementary School to discuss moving the polling place from North Barrington Elementary School to the Village Hall. It was mutually decided that the Village Hall would not be a viable location to move the polling place as Village Hall could not accommodate the requirements due to the size of the Village Hall and handicap restrictions. President Sweet McDonnell stated they are currently considering other locations.

Illana Forbes addressed the Board noting her disappointment regarding the decision.

President Sweet McDonnell stated that she would continue to search for a viable option on behalf of the students and community.

**VIII. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew reported on the activities of the Parks & Recreation Commission.

**B. Trustee Patricia Kalinowski**

Trustee Kalinowski reported that she attended a Solid Waste Agency of Lake County meeting on

June 13th and provided a brief report.

Trustee Kalinowski mentioned that the Village of Lake Barrington invited Village residents to a

free Family concert at Freier Farm on July 18th.

**C. Trustee Greg Rogus**

Trustee Rogus reported that he attended a presentation on “Sexual Harassment” with Barrington

Area Council of Governments (BACOG) on June 18th. He indicated that he is in the process up

reviewing the Village’s policy to see if it needs updating.

Trustee Rogus reported that he is also in the process of reviewing the Village’s police

contract/services with Trustee Weiner.

Trustee Rogus reported that the Plan Commission did not meet in June.

**D. Trustee Janice Sauer**

Trustee Sauer reported that barricades and signs were installed on June 19th at the west end of Clover Hill Lane. An electronic sign board was installed for 2 days to alert drivers of the new traffic pattern. Many drivers have been driving around the barricades however; the Village is working with the Lake County Sheriff to schedule special detail for enforcement.

Trustee Sauer reported that a pre-construction meeting was held on May 29th regarding the 2019 Village Road Resurfacing Program. Several storm culverts will be replaced first, followed by the regrading of a few ditches and concrete ribbon curbing at several intersections. Resurfacing will begin the week of July 17th with an anticipated completion date of July 29th with the exception of landscape restoration.

**E. Trustee Todd Smith**

Trustee Smith commented on the road closure on Clover Hill Lane. He indicated that the closure made a difference in regard to the amount of traffic. He thanked the Village for their efforts.

Trustee Smith welcomed the new members of the Finance Committee.

There was discussion among the Board about the reappointments of Trustees Sauer and Smith to the Finance Committee.

**F. Trustee Lawre Weiner**

Trustee Weiner reported that he continues to review the incident reports as provided by the Lake County Sheriff and noted that there is no threat or disturbance threatening the community.

Trustee Andrew had questions about the incident report. It was noted that the Deputy Clerk would forward a copy of the most recent report to Trustee Andrew.

**IX. CLOSED SESSION**

There was no closed session.

**X. OLD BUSINESS**

Trustee Kalinowski inquired about her previous request regarding the maintenance of all audio recordings for meetings of the Village Board and Finance Committee for a period of 18 months.

Village Attorney Stewart explained that the May 2019 Village Board Minutes reflects that the

Village maintain all audio recordings and documentation.

XI. NEW BUSINESS

Village President Sweet McDonnell thanked the Attorney Stewart for his efforts as the Village

Attorney.

Attorney Stewart was presented with a recognition award. He individually thanked the Board for

the opportunity to serve the Village.

**XII. ADJOURNMENT**

There being no further business to come before the Board, Trustee Rogus moved to adjourn the meeting; seconded by Trustee Weiner. The voice vote was unanimous in favor.

At 9:44 p.m. President Sweet McDonnell declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held July 24, 2019.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk

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