**Re: Appropriation Ordinance**

**Call to Order**

The meeting was called to order at 6:30 pm.

**Roll Call**

Roll Call was answered by Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith and President Sweet McDonnell. Trustee Weiner was absent.

Also present were Village Administrator Shannon Andrews, Village Treasurer Chris Michaud, Village Attorney Bryan Winter and members of the public.

Administrator Andrews explained that in accordance with the Governor’s Executive Order #2020-07, in person attendance requirements under the Open Meetings Act have been suspended and relaxed. Therefore, some members of the Board would be participating remotely.

**Confirmation of Publication of Proper Notice**

The notice of the public hearing, published pursuant to law, was incorporated into record and is attached hereto.

**Presentation of the Annual Appropriation Ordinance for Fiscal Year 2020-2021**

Administrator Andrews provided an overview of the appropriations process and the statutory requirements. She explained that once adopted, no further appropriations can be made during the fiscal year without significant challenges.

Administrator Andrews reviewed the departments within the General Fund which were as follows: Administration, Boards and Commissions, Health and Sanitation, Building Department, Legal, Parks, Public Works, and Contingency. She explained that each expenditure in the appropriation should specify the object or purpose for the appropriation. These objects and purposes are as follows: personal services, contractual service, travel, commodities, equipment, permanent improvements, land and contingencies.

It was explained that the appropriation for each department is set at 100% of the budgeted amount in order to allow for unanticipated expenditures across funds and departments. Administrator Andrews explained that the Legal and Contingency line items were further adjusted to protect against possible overages, since doubling the budget on these line items would not sufficiently cover unanticipated expenditures. In addition, a commodities line item was added under Parks to allow for the purchase of supplies related to Village events instead of grouping the full amount for the event under contractual services.

Administrator Andrews reviewed the results of the Finance Committee meeting on June 29, 2020 where they discussed the draft Ordinance. The Committee recommended the reduction of the Contingency line item from $200,000 down to $100,000 and to move those funds over to the Legal line item, bringing it from $200,000 up to $300,000. Those changes were incorporated into the Ordinance, bringing the total appropriation to $2,946,540.

She noted revenues remain uncertain due to COVID-19. As such, the revenue certification was based on the revenues presented at the time of the budget.

A motion to recommend the Appropriations Ordinance for Fiscal Year 2020-2021 for approval was made by Trustee Andrew and seconded by Trustee Sauer. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer and Smith voted Aye. Trustee Weiner was absent. No Nays. Motion Carried.

**Public Comment**

Attorney Winter asked that any person wishing to speak during the public hearing, be sworn in. The witness was sworn in.

**Adjournment**

There being no further business to discuss, a motion to adjourn the meeting was made by Trustee Rogus and seconded by Trustee Andrew. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer and Smith voted Aye. Trustee Weiner was absent. No Nays. Motion Carried.

The Public Hearing meeting of the North Barrington Board of Trustees was adjourned at 6:55 pm.

Submitted by,

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Kris Lennon, Deputy Village Clerk