

VILLAGE OF NORTH BARRINGTON

ENVIRONMENTAL AND HEALTH COMMISSION MEETING

111 Old Barrington Road, North Barrington, IL 60010

May 6, 2025

11:00 A.M.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes April 1, 2025
5. Earth Day and Arbor Day Recap
6. 2025 Garden Walk Planning Discussion
7. Proposed Amendment to the Cost Sharing Tree Planting Ordinance
8. Composting Presentation for Garden Walk
9. Old/New Business
10. Adjournment

The Village of North Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodation so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-381-6000 promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: _____ **Date:** _____ **Time:** _____

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VILLAGE OF NORTH BARRINGTON
ENVIRONMENTAL & HEALTH COMMISSION
MEETING MINUTES
Tuesday, April 1, 2025

Call to Order

The Meeting was called to order at 11:00 a.m.

Roll Call

Roll call was answered by Chairperson Linda Aylward, Steve Kahn and Lauren Preisen. Vance Antoniou was absent.

Also present was Village Forester Susan Allman and Administrative Assistant Sue Murdy.

Public Comment

There was no public comment.

Approval of Minutes from February 4, 2025 Environmental & Health Commission Meeting

Motion by Lauren Preisen and seconded by Steve Kahn to approve February 4, 2025, Environmental & Health Commission Meeting Minutes. On roll call, Chairperson Aylward, Steve Kahn and Lauren Preisen voted AYE. No NAYS. Motion Carried.

Discuss Joint Mailer from Parks & Recreation Commission/Environmental & Health Commission

The Commission is satisfied with the mailer card that Village residents received publicizing the upcoming Village events. Chairperson Aylward liked the Q Code on the postcard.

Discussion of 2024 Tree of the Year Winner and Award

The 2024 Tree of the Year at 101 Carriage Lane will be recognized during the April 16, 2025, Board of Trustees Meeting. Administrative Assistant Sue Murdy showed the Commission the two 2024 Tree of the Year yard signs and plaque which will be presented to the winner.

Village Forester Susan Allman announced the Village has been awarded Tree City USA for the 25th year.

Discussion of Earth Day/Arbor Day

The Commission discussed the upcoming Earth Day/Arbor Day Event. A Kentucky Coffee tree and mulch has been donated by Biltmore Country Club. Lauren Preisen has contacted a Scout leader who will bring some young volunteers. Volunteer hours will be available. Sue Murdy has coordinated the stuffing of the bags with Black Hills Spruce saplings that will be distributed during the event. Lauren Preisen will bring some cookies, and will also pick up garbage bags, sterile wipes and dog bags. Susan Allman has coordinated supplies such as rakes, wheelbarrows and work gloves.

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VILLAGE OF NORTH BARRINGTON
ENVIRONMENTAL & HEALTH COMMISSION
MEETING MINUTES
Tuesday, April 1, 2025

The pet parade will commence at 1:30 p.m. Chairperson Aylward will bring prizes. Rebecca Doyle will judge the participants and categories of prizes.

2025 Garden Walk/Composting Discussion

The Commission discussed the June 29, 2025, Village Garden Walk. The topic of signage was brought up. Administrative Assistant Sue Murdy will contact the Honey Lake Bee company to ask if they wish to participate this year.

Steve Kahn will continue his efforts to assemble a composting program for the residents. He plans to have composting information available at the 2025 Garden Walk check-in location on June 29, 2025. Steve will also contact SWALCO to obtain composting information.

Old/New Business

The Commission stated they would like to be involved in the new Village garbage disposal company discussions in 2025 as they feel the topic of food scrapping is important.

Steve Kahn brought up the fact the Village fails to use its Tree of the Year budget each year and suggested the Ordinance and guidelines be modified. The Commission discussed the program and agreed the guidelines are cumbersome to the residents. The Commission also would like the residents to be able to plant a 50/50 Cost Share Program tree anywhere on their property.

Motion by Steve Kahn and seconded by Lauren Preisen to recommend to the Board of Trustees to modify the current Tree Cost Share Ordinance to allow the tree planting location of the Village 50/50 Tree Cost Share program to anywhere on a resident's property contingent on location approval by the Village Forester. On voice vote Chairperson Aylward, Steve Kahn and Lauren Preisen voted AYE. No NAYS. Motion Carried.

Adjournment

Motion by Lauren Preisen and seconded by Steve Kahn to adjourn the meeting. On voice vote Chairperson Aylward, Steve Kahn and Lauren Preisen voted AYE. No NAYS. Motion Carried.

The meeting of the Environmental and Health Commission was adjourned at 11:55 a.m.

Submitted by,

John Lobaito



MEMORANDUM

To: Chairperson Alyward
Commission Members

From: John A. Lobaito, Administrator

Date: May 6, 2025

Subj: Tree Cost Share Program-Proposed Amendments

Attachment: 1. Ordinance No. 2022-07 establishing the cost share program
2. Redline copy of proposed changes to the Ordinance No. 2022-07

At the April 1, 2025 E&H Commission meeting, the Commission discussed certain changes to the Cost Share Tree Planting Policy.

I have enclosed the original Ordinance that created the program and have also attached a draft Ordinance with proposed amendments. Some of the amendments were directed by the Commission and others were added for discussion by the Commission.

The cost sharing tree planting program was approved by the Village Board in August 2022. After three years the Village has gained some experience on the administration and effectiveness of the program. Overall, the program has been well received. The administration of the program takes minimal staff time, and the application process does not appear to be overly burdensome for the residents as we have not received any complaints. The time period between submittal of an application and reimbursement for the tree planting is generally 30 – 45 days.

Like many programs after a few years, you find things that could be changed to make the program better. With this in mind, over the past three years, we have received suggestions from participants in the program that may help increase participation. Likewise, staff have made some changes to the proposed amended Ordinance that the Commission may want to consider. Some of the language changes will help clarify the program guidelines and other changes may help increase participation.

It is recommended that the Commission discuss the proposed amendments and if acceptable make a motion to recommend the changes to the Village Board.

**VILLAGE OF NORTH BARRINGTON
ORDINANCE NO. 2022-07**

**AN ORDINANCE ESTABLISHING A COST SHARING TREE PLANTING
POLICY ON PRIVATE PROPERTY**

WHEREAS, the Village of North Barrington (the “Village”) is an Illinois municipality in accordance with the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has received the designation of Tree City USA for the past 20 years; and

WHEREAS, the Village has recognized the importance trees have in the community and have established a tree preservation ordinance governed by Title 5, Chapter 3 of the Village Code.

WHEREAS, the Village believes that the planting of trees provides benefits to the community including improved property values, reduction in carbon dioxide, provides food and shelter for wildlife, stabilizes soil from erosion, has a cooling effect through transpiration, and provides a natural buffer between homes and roadways; and

WHEREAS, the Village desires to encourage private property owners to plant trees to promote public health, welfare and safety; and

WHEREAS, the Village believes that this Ordinance will encourage private property owners to plant trees by creating a financial incentive from the Village to the private property owners.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of North Barrington, Lake County, Illinois, as follows:

SECTION 1: The above recitals are incorporated into this Ordinance and shall have the same force and effect as though fully set forth herein.

SECTION 2: The following policy is hereby effective for tree planting governed by Title 5 Chapter 3 of the Village Code of North Barrington.

SECTION 3: A private residential property owner may request financial reimbursement from the Village for the planting of a tree on private property located within the Village. The Village will reimburse the property owner up to 50% of the actual cost of the purchase and planting of the tree or \$300 whichever amount is less. The following program guidelines shall apply.

1. All single-family residential property owners are eligible for the Program. To apply, the property owner must obtain a quote from a nursery engaged in the business of selling and planting of trees. The quote must include a one-year guarantee.

2. An application must be completed and submitted with a site plan noting the location of the proposed planting to the Village of North Barrington along with the quotation. The quotation must include the following information:
 - A. Cost of the tree.
 - B. The species of the tree.
 - C. Caliper of the tree.
 - D. The cost of Planting.
 - E. One-year guarantee.
3. The tree planting location must be located in the front or side yard when fronting on a fully improved street and be approved by the Village. The Village reserves the right to make exceptions to the location in unique circumstances.
4. The property owner must mark the location of the proposed tree planting to be clearly visible for inspection by the Village.
5. Upon receipt of the application, a Village representative will perform a site visit to verify the tree planting location meets the policy requirements and Village Code.
6. The minimum caliper size of the tree shall be two (2) inches.
7. If the work is qualified under the policy, and the Village verifies the planting location meets the policy requirements, then the Village will reimburse an applicant 50% of the total cost of the tree purchase, planting cost, and one-year guarantee or \$300.00, whichever is the lesser amount. No reimbursement shall be made if the Village Administrator determines there is no available funds in the Village's budget to provide financial assistance.
8. Eligible applicants must provide the Village proof of payment to the nursery to be eligible for reimbursement. Reimbursement is subject to all other conditions of this policy and otherwise prescribed by law and Village Code.
9. Only one tree per year per residential address.
10. Program participants in any given year may not participate the following year.
11. Each year the Village will make available a list of tree species that are acceptable to be planted.
12. No trees may be planted in the public right-of-way.
13. Applications are accepted on a first come, first served basis.
14. By signing the application, the property owner gives permission for a Village representative to enter upon the private property for purpose of performing a visual inspection of the proposed tree planting location.
15. It is the property owner's responsibility to call JULIE prior to digging to avoid conflicts with the underground utilities and to verify the tree planting location does not interfere with the private sewer disposal system (septic field).

SECTION 4: If any section, paragraph, subdivision, clause, sentence, or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate, or nullify the remainder thereof, which remained shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form (which publication is hereby authorized) as provided by law.

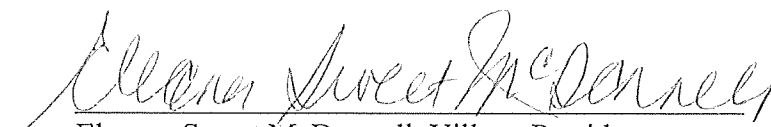
Passed this 17th day of August 2022 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Kevin Horcher	<u>X</u>	_____	_____	_____
Trustee Robin Kelleher	<u>X</u>	_____	_____	_____
Trustee Vanessa Kerrigan	<u>X</u>	_____	_____	_____
Trustee Martin Pais	<u>X</u>	_____	_____	_____
Trustee Greg Rogus	<u>X</u>	_____	_____	_____
Trustee Lawrence Weiner	<u>X</u>	_____	_____	_____
President Sweet McDonnell	_____	_____	_____	_____

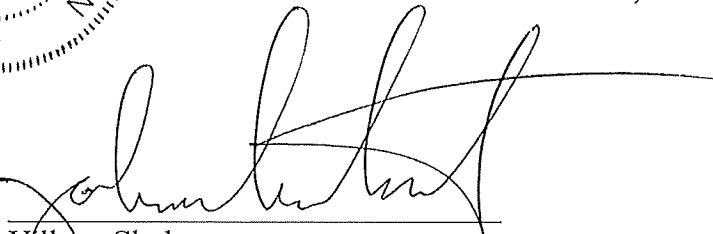


(SEAL)

APPROVED THIS 17th DAY OF AUGUST 2022.


 Eleanor Sweet McDonnell, Village President

ATTEST:


 Village Clerk

Published: August 18th, 2022

CERTIFICATION

I, John A. Lobaito, do hereby certify that I am the duly elected, acting and qualified Clerk of the Village of North Barrington, Lake County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of North Barrington.

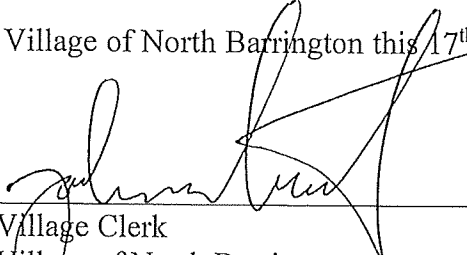
I do further certify that at a regular meeting of the President and Board of Trustees of the Village of North Barrington, held on the 17th day of August 2022, the foregoing Ordinance entitled "**AN ORDINANCE ESTABLISHING A COST SHARING TREE PLANTING POLICY ON PRIVATE PROPERTY**", as duly passed by the President and Board of Trustees of the Village of North Barrington.

The pamphlet form of Ordinance No. 2022-07, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 18th day of August 2022, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of North Barrington this 17th day of August 2022.





Village Clerk
Village of North Barrington,
Lake County, Illinois

**VILLAGE OF NORTH BARRINGTON
ORDINANCE NO. _____**

**AN ORDINANCE ESTABLISHING A COST SHARING TREE PLANTING
POLICY ON PRIVATE PROPERTY**

WHEREAS, the Village of North Barrington (the “Village”) is an Illinois municipality in accordance with the Constitution of the State of Illinois of 1970; and

WHEREAS, on August 17, 2022, the Village Board approved Ordinance No. 2022-07 establishing the Cost Sharing Tree Planting Policy; and,

WHEREAS, the Environmental and Health Commission has evaluated the program guidelines and is recommending amendments to the Cost Share Tree Planting Policy; and,

~~**WHEREAS**, the Village has received the designation of Tree City USA for the past 20 years; and~~

WHEREAS, the Village has recognized the importance trees have in the community and have established a tree preservation ordinance governed by Title 5, Chapter 3 of the Village Code.

~~**WHEREAS**, the Village believes that the planting of trees provides benefits to the community including improved property values, reduction in carbon dioxide, provides food and shelter for wildlife, stabilizes soil from erosion, has a cooling effect through transpiration, and provides a natural buffer between homes and roadways; and~~

WHEREAS, the Village desires to encourage private property owners to plant trees to promote public health, welfare and safety; and

WHEREAS, the Village believes that the amendments to the Cost Share Tree Planting Policy in this Ordinance will encourage private property owners to plant trees by creating a financial incentive from the Village to the private property owners.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of North Barrington, Lake County, Illinois, as follows:

SECTION 1: The above recitals are incorporated into this Ordinance and shall have the same force and effect as though fully set forth herein.

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Village will reimburse the property owner up to 50% of the actual cost of the purchase and planting of the tree or \$~~400.00~~300 whichever amount is less. The following program guidelines shall apply.

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2. An application must be completed and submitted with a site plan noting the location of the proposed planting to the Village of North Barrington along with the quotation. The quotation must include the following information:
 - A. Cost of the tree.
 - B. The species of the tree.
 - C. Caliper of the tree.
 - D. The cost of Planting.
 - E. One-year guarantee for 100% of the tree replacement cost.
3. The tree must be planted on the applicants residential property.~~planting location must be located in the front or side yard when fronting on a fully improved street and be approved by the Village. The Village reserves the right to make exceptions to the location in unique circumstances.~~
4. ~~The~~Prior to planting the tree, the property owner must mark the location of the proposed tree planting to be clearly visible for inspection and approval by the Village.
5. Upon receipt of the application, a Village representative will perform a site visit to verify the tree planting location meets the policy requirements and Village Code.
6. The minimum caliper size of the tree shall be two (2) inches.
7. If the work is qualified under the policy, and the Village verifies the planting location meets the policy requirements, then the Village will reimburse an applicant 50% of the total cost of the tree purchase, planting cost, and one-year guarantee or \$~~400.00~~300.00, whichever is the lesser amount. No reimbursement shall be made if the Village Administrator determines there is no available funds in the Village's budget to provide financial assistance.
8. Eligible applicants must provide the Village proof of payment to the nursery to be eligible for reimbursement. Reimbursement is subject to all other conditions of this policy and otherwise prescribed by law and Village Code.
9. Only one tree per year per residential address.
10. ~~Program participants in any given year may not participate the following year.~~
11. ~~Each year the Village will make available a list of tree species that are acceptable to be planted.~~
12. No trees may be planted in the public right-of-way.
13. Applications are accepted on a ~~first come~~first-come, first-served~~first-served~~ basis.

14. By signing the application, the property owner gives permission for a Village representative to enter upon the private property for purpose of performing a visual inspection of the proposed tree planting location.
15. It is the property owner's responsibility to call JULIE prior to digging to avoid conflicts with the underground utilities and to verify the tree planting location does not interfere with the private sewer disposal system (septic field).

SECTION 4: If any section, paragraph, subdivision, clause, sentence, or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate, or nullify the remainder thereof, which remained shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this ____ day of _____ 20252 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee <u>Sarah Creviston</u> Kevin Horeher	_____	_____	_____	_____
Trustee <u>Robin Kelleher</u>	_____	_____	_____	_____
Trustee <u>Rick Mignano</u> Vanessa Kerrigan	_____	_____	_____	_____
Trustee <u>Neil Morrow</u> Martin Pais	_____	_____	_____	_____
Trustee <u>Martin Pais</u> Greg Rogus	_____	_____	_____	_____
Trustee <u>Mark Vandenberg</u> Lawrence Weiner	_____	_____	_____	_____
President Sweet McDonnell	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____ 20252.

Eleanor Sweet McDonnell, Village President

(SEAL)

ATTEST: _____
Village Clerk

| Published: _____, 20252

CERTIFICATION

I, John A. Lobaito, do hereby certify that I am the duly elected, acting and qualified Clerk of the Village of North Barrington, Lake County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of North Barrington.

I do further certify that at a regular meeting of the President and Board of Trustees of the Village of North Barrington, held on the 17th day of ~~August 2022~~2025, the foregoing Ordinance entitled **“AN ORDINANCE ESTABLISHING A COST SHARING TREE PLANTING POLICY ON PRIVATE PROPERTY”**, as duly passed by the President and Board of Trustees of the Village of North Barrington.

The pamphlet form of Ordinance No. 2022-, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 18th day of ~~August 2022~~2025, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of North Barrington this 17th day of ~~August 2022~~2025.

Village Clerk
Village of North Barrington,
Lake County, Illinois

(SEAL)