**Call to Order**

The meeting was called to order at 7:00 pm.

**Roll Call**

Roll Call was answered by Trustees Andrew, Kalinowski, Rogus, Sauer, Weiner and President Sweet McDonnell.

Also present were Village Treasurer Chris Michaud, Village Attorney Gretchen Neddenriep and members of the public.

President Sweet McDonnell explained that in accordance with the Governor’s Executive Order

#2020-07, in person attendance requirements under the Open Meetings Act have been suspended and relaxed. Therefore, some members of the Board will be participating remotely.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Village resident Mike Sands.

**Public Comment**

Nicholas Ludlow, 483 E. Oxford Road, addressed the Board and read two personal statements requesting that the Board consider his previous requests for the Village to vacate and convey certain portions of unimproved rights of way near his property. Mr. Ludlow provided a brief history of his efforts and indicated that the process has taken nearly five years. Mr. Ludlow requested that the matter be on the September Board Agenda for consideration.

President Sweet McDonnell requested that Mr. Ludlow submit his statements. Mr. Ludlow indicated that he would forward his statements to the Village Trustees.

President Sweet McDonnell then read an email submitted for public comment by Village resident Doug Ramsdale sent on 8/18/2020. The statement was read into the record which included, “I applaud the President and Board for moving swiftly to fill the void left by Ms. Andrews departure and Mr. Lobaito seems eminently qualified. Does the Village intend to vote on his interim appointment without discussing or disclosing his remuneration? Thank you.”

President Sweet McDonnell thanked Mr. Ramsdale for his comments.

**Treasurer’s Report**

Treasurer Michaud provided a brief overview of the Treasurer’s Report for the 3rd month of Fiscal Year 20/21.

There were a few questions from the Board addressed by Treasurer Michaud.

**Consent Agenda**

**Motion to Approve minutes from the Executive (Closed) Session Meeting on December 19, 2018, February 27, 2019, March 20, 2019, May 22, 2019 and June 20, 2019**

A motion to approve minutes from the Executive (Closed) Session Meeting on December 19, 2018, February 27, 2019, March 20, 2019, May 22, 2019 and June 20, 2019 was made by Trustee Sauer and seconded by Trustee Kalinowski. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve the public release of minutes from Executive (Closed) Session Meeting on** **December 19, 2018, February 27, 2019, March 20, 2019, May 22, 2019 and June 20, 2019**

A motion to approve the public release of minutes from the Executive (Closed) Session Meeting on December 19, 2018, February 27, 2019, March 20, 2019, May 22, 2019 and June 20, 2019 was made by Trustee Sauer and seconded by Trustee Rogus.

It was noted that the public release of minutes from Executive Session Meetings on December 19, 2018, February 27, 2019, March 20, 2019, May 22, 2019 and June 20, 2019 would be made available upon request.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve the Minutes of the July 15, 2020 Public Hearing**

A motion to approve the Minutes of the July 15, 2020 Public Hearing was made by Trustee Sauer and seconded by Trustee Andrew. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve the Minutes of the July 15, 2020 Village Board Meeting**

A motion to approve the Minutes of the July 15, 2020 Village Board Meeting was made by Trustee Sauer and seconded by Trustee Andrew.

Trustee Kalinowski noted an edit on page 4 and President Sweet McDonnell noted an edit on page 5. It was noted that the administration would make the appropriate revisions.

A motion to approve the Minutes of the July 15, 2020 Village Board Meeting as amended was made by Trustee Sauer and seconded by Trustee Andrew. On roll call vote Trustees Andrew, Rogus, Sauer, and Weiner voted Aye. Trustee Kalinowski voted Nay. Motion Carried.

**Motion to Approve the Treasurer’s Report for the 3rd month of Fiscal Year 20/21**

A motion to approve the Treasurer’s Report for the 3rd month of Fiscal Year 20/21 was made by Trustee Sauer and seconded by Trustee Andrew. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve Wynstone Golf Club request for Fireworks Display on September 6, 2020**

A motion to approve Wynstone Golf Club request for Fireworks Display on September 6, 2020 was made by Trustee Rogus and seconded by Trustee Weiner.

President Sweet McDonnell commented that the Wauconda Fire Department approved the application as submitted. Additionally, Jason Waters, General Manager for the Club at Wynstone provided a “Fireworks Plan” due to COVID restrictions.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Action Items**

**Motion to Approve Ordinance No. 2020- 08, An Ordinance Approving Contract for Solid Waste and Recycling Services between the Village of North Barrington and Prairieland Disposal, Inc.**

A motion to adopt Ordinance No. 2020-08, An Ordinance Approving Contract for Solid Waste and Recycling Services between the Village of North Barrington and Prairieland Disposal, Inc. was made by Trustee Andrew and seconded by Trustee Kalinowski.

Steve Schweinsberg, Prairieland Disposal, Inc. (Prairieland) addressed the Board via Zoom and thanked everyone for the past 5 years and the opportunity to serve the community once again.

Members of the Board thanked Mr. Schweinsberg for Prairieland’s outstanding service.

Trustee Kalinowski noted the 15% discount for senior citizens. President Sweet McDonnell noted that she would like to provide waste hauler highlights in the next Village newsletter regarding Prairieland’s services.

Trustee Rogus noted that Large Wheeled Carts were not included under Section 5.b. of the proposed contract regarding senior discounts. Mr. Schweinsberg stated that Large Wheeled Carts are included however; indicated that the 15% discount is not provided for back-door service.

It was noted that the revisions to the contract would be made by the administration.

A motion to adopt Ordinance No. 2020-08, An Ordinance Approving Contract for Solid Waste and Recycling Services between the Village of North Barrington and Prairieland Disposal, Inc. as amended was made by Trustee Andrew and seconded by Trustee Kalinowski.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve** **Ordinance No. 2020- 09, An Ordinance Authorizing Execution of a Professional Services Contract with Lauterbach & Amen, LLP to Provide Audit Services for the Village of North Barrington**

A motion to adopt Ordinance No. 2020- 09, An Ordinance Authorizing Execution of a Professional Services Contract with Lauterbach & Amen, LLP to Provide Audit Services for the Village of North Barrington was made by Trustee Sauer and seconded by Trustee Kalinowski.

Jamie Wilkey, Partner, Lauterbach & Amen, LLP addressed the Board via Zoom and thanked the Board for the opportunity to work with the Village for its auditing services.

There were a few questions from the Board addressed by Ms. Wilkey.

Village Treasurer Chris Michaud addressed the Board and indicated that he was pleased with the level of experience that comes with Lauterback & Amen, LLP and looks forward to working with them.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve Ordinance No. 2020- 10, An Ordinance Authorizing the Execution of an Intergovernmental Agreement pertaining to COVID-19 Relief Funds with the County of Lake**

A motion to adopt Ordinance No. 2020- 10, An Ordinance Authorizing the Execution of an Intergovernmental Agreement pertaining to COVID-19 Relief Funds with the County of Lake

was made by Trustee Sauer and seconded by Trustee Rogus.

President Sweet McDonnell explained that COVID-19 expenses were previously submitted to Lake County however; noted that an Intergovernmental Agreement was necessary to receive the reimbursement funds. She stated that the Village has not incurred any more COVID-19 expenses since the previous funds were submitted.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve Resolution #2020-09, Appointing John Lobaito as Interim Village Administrator, Clerk and Collector for the Village of North Barrington**

A motion to approve Resolution #2020-09, Appointing John Lobaito as Interim Village Administrator, Clerk and Collector for the Village of North Barrington was made by Trustee Sauer and seconded by Trustee Weiner.

President Sweet McDonnell stated that she interviewed several candidates for the position of Interim Village Administrator, Clerk and Collector and found Mr. Lobaito to be the best candidate. A brief employment history was provided to the Board including Mr. Lobaito’s knowledge and experience as the Village Administrator of Mundelein.

President Sweet McDonnell stated that she would like to hire a full-time Village Administrator within 2-3 months.

There were questions from the Board addressed by President Sweet McDonnell including the approval of a “formal” contract for the position. It was noted that the Board would consider a contract during the September Board meeting.

On roll call vote Trustees Andrew, Rogus, Sauer, and Weiner voted Aye. Trustee Kalinowski voted Nay. Motion Carried.

**Motion to Approve the August 19, Scheduled Vouchers**

A motion to approve the August 19, 2020 Scheduled Vouchers was made by Trustee Sauer and seconded by Trustee Andrew.

There were a few questions from the Board regarding the Crown Restrooms and Robinson Engineering invoices addressed by President Sweet McDonnell.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Approve the August 2020 Manual Vouchers**

A motion to approve the August 2020 Manual Vouchers was made by Trustee Sauer and seconded by Trustee Kalinowski.

Trustee Kalinowski noted a possible scrivener’s error on the manual vouchers under Employee Portion of Medical Premiums. It was noted that the administration would review/correct the error, if necessary.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Board of Trustee’s Reports**

**Trustee Jackie Andrew** – Trustee Andrew reported that Parks Commission did not meet although; requested that the Ludlow matter (Owner’s request to vacate and convey certain portions of unimproved rights of way near his property at 483 E. Oxford) be placed on the September Board agenda. She noted her frustration and postponement of the matter being placed on the Village Board agenda.

**Trustee Patricia Kalinowski** – Trustee Kalinowski reported that she did not attend any meetings in August although; commented on final expenses to be paid to former Village Administrator Shannon Andrews. She stated that she would like to see the Village honor all payments according to Ms. Andrews’ contract.

Trustee Kalinowski noted her dissatisfaction with the Ludlow matter as well not being placed on the Village Board agenda after requesting the matter be revisited during the July Board meeting. She explained she would like the resident to receive a resolution and noted that the matter has been ongoing for years.

There was discussion among the Board and the Village Attorney about the proper procedure for placing an item on the Village Board agenda.

Trustee Kalinowski also indicated that she and former Village Administrator Shannon Andrews worked diligently on the waste hauler contract following the Village Attorney’s review. She commended Ms. Andrews for her efforts and dedication to the project.

**Trustee Greg Rogus** – Trustee Rogus reported that the Plan Commission did not meet although; reported on theft and vandalism within the Wynstone subdivision and wanted the public to be aware. It was noted that the Lake County Sheriff is investigating the incidents.

Trustee Andrew commented that there was a theft on Signal Hill Road which involved an elderly couple. President Sweet McDonnell replied and explained that she has been in communications with the Lake County Sheriff regarding scams targeting the elderly.

**Trustee Janice Sauer** – Trustee Sauer had no report.

**Trustee Lawrence Weiner** – Trustee Weiner had no report.

**Village President’s Report**

**Motion to Appoint Martin Pais to the Plan Commission for a three year term expiring August 31, 2023**

A Motion to appoint Martin Pais to the Plan Commission for a three year term expiring August 31, 2023 was made by Trustee Sauer and seconded by Trustee Weiner.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Motion to Appoint James Zakos to the Plan Commission for a three year term expiring August 31, 2023**

Motion to appoint James Zakos to the Plan Commission for a three year term expiring August 31, 2023

was made by Trustee Sauer and seconded by Trustee Weiner.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

Village Attorney Gretchen Neddenriep swore in James Zakos. President Sweet McDonnell congratulated Mr. Zakos on his appointed position.

**Village Updates**

President Sweet provided an update on the Village 2020 Census and speeding issues on Signal Hill Road.

President Sweet McDonnell also indicated that Todd Smith resigned as a Village Trustee on July 30th. She read an email from Trustee Smith thanking the President and Board for the opportunity to serve the community.

**Old Business**

**Motion to Approve Ordinance No. 2020-11, An Ordinance Approving an Intergovernmental Agreement between the Village of North Barrington, Illinois and Cuba Township Road District, Lake County, Illinois**

Motion to adopt Ordinance No. 2020-11, An Ordinance Approving an Intergovernmental Agreement between the Village of North Barrington, Illinois and Cuba Township Road District, Lake County, Illinois was made by Trustee Sauer and seconded by Trustee Weiner.

Trustee Kalinowski inquired about whether the labor and materials were included in the total cost.

President Sweet McDonnell was of the opinion that total cost included labor and materials.

On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Closed Session**

There was no closed session.

**New Business**

There was no new business.

**Adjournment**

There being no further business to discuss, a motion to adjourn the meeting was made by Trustee Sauer and seconded by Trustee Weiner. On roll call vote Trustees Andrew, Kalinowski, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

The meeting of the North Barrington Board of Trustees was adjourned at 9:06 pm.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk