## VILLAGE OF NORTH BARRINGTON

# PRESIDENT AND BOARD OF TRUSTEES 111 Old Barrington Road, North Barrington, IL 60010 October 16, 2024 7:00 P.M.

https://zoom.us/j/4168130572?pwd=aGRhSXd2U25yM2c1V29Wd0tCd0JJQT09

Meeting ID: 416 813 0572 Password: 0NeGdv

To access the meeting by phone dial (312) 626-6799

Meeting ID: 416 813 0572

Password: 824994

#### **MEETING AGENDA**

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Public Comment

Any person shall be permitted an opportunity to speak on any matter of public concern. Remarks of any person speaking shall be limited to five (5) minutes. The total time allotted for addressing the corporate authorities shall be thirty (30) minutes at any meeting.

5. Minutes

**Motion** to approve the minutes from the September 18, 2024 Board Meeting.

6. Treasurer's Report

Motion to Approve the September Treasurer's Report for FYE 2025.

- 7. Consent Agenda
- 8. Action Items

- A. **Motion** to Adopt a Resolution Approving the Execution of a Professional Service Agreement with Camiros, LTD. to Update the Village's Zoning Ordinance.
- B. **Motion** to Adopt a Resolution Approving the Execution of an Agreement with Alan Horticulture, LLC for Snow Plowing Services and Authorize the Village Administrator to sign the Agreement.
- C. Motion to approve the 2025 liability insurance premium with Illinois Municipal League Risk Management Association and authorize the Village Administrator to sign the Agreement.
- D. **Motion** to approve the payment to Schroeder Asphalt Services in the amount of \$422,803.52
- E. **Motion** to refund Trustee Robin Kelleher \$1,000 road bond related to her driveway permit.
- F. **Motion** to pay State Graphics \$84.00 for Trustee Rick Mignano business cards.
- 9. Unpaid Warrant List

**Motion** to Approve the October 2024 unpaid Warrant list.

10. Checks Written Report

Motion to ratify the payments from September 18, 2024 to October 15, 2024.

- 11. Village Administrator's Report
- 12. Board of Trustee's Reports

A. Trustee Mignano Zoning Board of Appeals

B. Trustee Kelleher Parks & Recreation Commission

C. Trustee Creviston Public Safety
D. Trustee Morrow Plan Commission

E. Trustee Pais Roads/Utilities/Stormwater Management

F. Trustee Vandenbergh Environmental & Health Commission/SWALCO Director

#### 13. Village President's Report

**Motion** to adopt a Resolution approving the Civility Pledge for the Village of North Barrington, Illinois.

Village Updates

- 14. Old Business
- 15. Closed Session: MOTION that a portion of the meeting be closed to the public, effective immediately as permitted by 5 ILCS 120/2(c)(5), to consider the acquisition of real property by the Village, or to consider the selling price of real estate and as permitted by 5 ILCS 120/2(c)(11), to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal or which is probable or imminent and as permitted by 5ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline or performance of specific employees; and as permitted by 5 ILCS 120/2(c)(21) approval of Closed Session Minutes.
- 16. Reconvene of Open Session
- 17. New Business
- 18. Adjournment

The Village of North Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 381-6000, x10 promptly to allow the Village to make reasonable accommodations for those persons.

Posted by:	Date:	Time:

# VILLAGE OF NORTH BARRINGTON PRESIDENT AND BOARD OF TRUSTEES MEETING MINUTES WEDNESDAY SEPTEMBER 18, 2024

#### **Call to Order**

The meeting was called to order at 7:02 p.m.

#### **Roll Call**

Roll Call was answered by Trustees Creviston, Kelleher, Morrow, Pais and President Sweet McDonnell. Also present were Rick Mignano, Village Attorney Bryan Winter, Village Treasurer Mo Ashab, Administrator John Lobaito, and Administrative Assistant Sue Murdy. Trustee Vandenbergh was absent.

#### **Pledge of Allegiance**

Rick Mignano led the Pledge of Allegiance.

President Sweet McDonnell asked for a motion to move agenda Item 8A forward.

Motion by Trustee Creviston and seconded by Trustee Pais to move Item 8A, a Resolution Confirming the Appointment of Rick Mignano as a Village Trustee for the Village of North Barrington. On voice vote Trustees Creviston, Kelleher, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

**Motion** by Trustee Pais and seconded by Trustee Kelleher to Adopt a Resolution Confirming the Appointment of Rick Mignano as a Village Trustee for the Village of North Barrington. On roll call Trustees Creviston, Kelleher, Morrow, and Pais, voted AYE. No NAYS. Motion Carried.

President Sweet McDonnell stated Trustee Horcher relocated out of the area, creating a vacant Trustee position. Keeping with her philosophy of selecting the best candidate and maintaining a geographic balance on the Board of Trustees, she selected Rick Mignano as her nominee. She stated Mr. Mignano has been a member of the Timber Creek Subdivision Homeowners Association for 25 years.

President Sweet McDonnell swore in Rick Mignano and congratulated him. Trustee Mignano took a seat at the dais.

#### **Public Comment**

There was no public comment.

#### **Approval of Minutes**

Village Board Meeting Minutes of August 21, 2024.

# VILLAGE OF NORTH BARRINGTON PRESIDENT AND BOARD OF TRUSTEES MEETING MINUTES WEDNESDAY SEPTEMBER 18, 2024

**Motion** by Trustee Kelleher and seconded by Trustee Creviston to approve the Village Board Meeting Minutes of August 21, 2024. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

Village Board Special Meeting Minutes of August 21, 2024.

**Motion** by Trustee Creviston and seconded by Trustee Kelleher to approve the Village Board Special Meeting Minutes of August 21, 2024. On roll call Trustees Creviston, Kelleher, Morrow, and Pais voted AYE. No NAYS. Trustee Mignano abstained. Motion Carried.

#### **Treasurers Report**

August Treasurer's Report for FYE 2025.

**Motion** by Trustee Creviston and seconded by Trustee Kelleher to approve the August Treasurer's Report for FYE 2025. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

Village Treasurer Mo Ashab addressed the Board and stated the Village is now one third through the fiscal year end 2025. He explained that the date range of the reports will now be through the end of each month rather than the day of the Board meeting. This will improve the accuracy of the reported activity in the monthly reports, although there is a level of seasonality involved in number reporting. Mr. Ashab reported that 80% of the Village income comes from the combination of property taxes and State income taxes.

Mr. Ashab reported on the expense side, the mosquito abatement was over budget, as was expected and reported to the Board previously. The Leonard Park walking path was the only activity for the month in the Capital Projects Fund. Mr. Ashab explained there was an accounting issue of bonds being credited as revenue which was discovered through the recent audit. The total assets and liabilities have not changed; this reporting error was an accounting function. He distributed a revised balance sheet.

Village Administrator John Lobaito also explained the background of the Trust and Agency accounts and the adjustments that have been implemented.

President Sweet McDonnell thanked Mr. Ashab for his efforts.

## VILLAGE OF NORTH BARRINGTON PRESIDENT AND BOARD OF TRUSTEES

# MEETING MINUTES WEDNESDAY SEPTEMBER 18, 2024

**B. Motion** to approve a Raffle License for Let It Be Us to hold an event on September 21, 2024, from 2:00 PM to 5:00 PM at The Club of Wynstone, 1. So. Wynstone Drive., North Barrington, Illinois.

**Motion** by Trustee Creviston and seconded by Trustee Pais to approve a Raffle License to Let It Be Us for an event to be held on September 21, 2024, from 2:00 PM to 5:00 PM at The Club of Wynstone, 1 S. Wynstone Drive, North Barrington. On roll call Trustees Creviston, Mignano, Morrow, and Pais voted AYE. No NAYS. Trustee Kelleher Abstained. Motion Carried.

Village Ordinance requires Board Approval for raffle events. Trustee Kelleher gave a brief description and encouraged the Board of Trustees to attend the event.

#### **Unpaid Warrant List**

Approval of the September 2024 Unpaid Warrant List.

**Motion** by Trustee Kelleher and seconded by Trustee Mignano to approve the September 2024 Unpaid Warrant List. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

#### **Checks Written Report**

Approval of payments from August 21, 2024, to September 17, 2024.

**Motion** by Trustee Kelleher and seconded by Trustee Creviston to approve payments from August 21, 2024, to September 17, 2024. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

Village Administrator Lobaito pointed out a correction. The copier lease expense amount should be \$275.61. The total amount of checks written should be \$18,718.23.

#### **Village Administrator's Report**

The Village Administrator had no report.

#### **Board of Trustee's Reports**

**Trustee Kelleher** – Trustee Kelleher reported the Leonard Path walking path project is underway. The area has been opened by cutting back some of the trees and will no longer be as muddy after the rains. The final Summer Concert Series was held September 14<sup>th</sup>, 2024. Trustee Kelleher also reported the

# VILLAGE OF NORTH BARRINGTON PRESIDENT AND BOARD OF TRUSTEES MEETING MINUTES WEDNESDAY SEPTEMBER 18, 2024

Parks and Recreation Commission was preparing for the Fall Festival to be held October 6, 2024. The Commission has begun actively recruiting volunteers. Village President Sweet McDonnell encouraged the Board to walk the new path after it is completed. She complimented the Parks and Recreation Commission for their efforts.

**Public Safety Report**-Village Administrator Lobaito reported that an article about Opportunity Theft has been added to the website as well as the E-newsletter. The article encourages residents to be vigilant about not leaving cars unlocked, containing valuables, not garaged, which has recently resulted in some car thefts in the area.

**Trustee Morrow** – Trustee Morrow had no report.

**Trustee Pais** – Trustee Pais reported the Village Road program project has been completed. He complimented the work. Stop bars were recently added and there will be no yellow striping. Final restoration is in progress.

**Trustee Vandenbergh** – President Sweet McDonnell reported the Village Garden Walk was a success. A representative from SWALCO inquired if the Village would like to have a fabric dumpster placed behind the Village Hall.

#### **Village President's Report**

President Sweet McDonnell reported she will be attending the IML Conference in Chicago the weekend of September 19. She will update the Board at the next meeting.

President Sweet McDonnell stated that the Cuba Township Fall Festival is Saturday September 21, 2024.

President Sweet McDonnell stated the roadwork on Highway 22 will begin Friday September 23, 2024.

President Sweet McDonnell encouraged the Board to attend the Let It Be Us raffle at The Club of Wynstone on Saturday, September 21, 2024.

President Sweet McDonnell stated there is still no representation for the Village of North Barrington by the Lake Zurich Rural Fire Protection District. She will be meeting with representatives of the fire district to determine if an additional dry fire hydrant can be added to the community.

# VILLAGE OF NORTH BARRINGTON PRESIDENT AND BOARD OF TRUSTEES MEETING MINUTES WEDNESDAY SEPTEMBER 18, 2024

President Sweet McDonnell stated the Summer Concert Series was a success. Plans are underway for the Village Fall Festival on October 6, 2024. There will be many activities and volunteers are being recruited.

President Sweet McDonnell stated that early voting for the November 5, 2024, general election will begin October 21, 2024. She mentioned there are Village rules about placing political signage on private property.

President Sweet McDonnell stated she would like the new Village Website completed by the end of 2024.

President Sweet McDonnell stated that the petition packets for the 2025 Consolidated Elections can be picked up at the North Barrington Village Hall.

President Sweet McDonnell stated she and Village Administrator Lobaito would continue to hold meeting with the resident stakeholders involved with the GHO Project.

There was no old business.

#### **Closed Session**

There was no closed session.

#### **New Business**

There was no new business.

#### **Adjournment**

Motion by Trustee Pais and seconded by Trustee Creviston to adjourn the meeting. On voice vote Trustees Creviston, Kelleher, Mignano, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 7:56 p.m.

Submitted by

John A. Lobaito, Village Clerk

**Accrual Basis** 

## Village of North Barrington TREASURER'S REPORT - NO CAPITAL ACCOUNTS

	May - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Tax				
10.3100 · Property Taxes - Corporate	368,209.61	403,502.00	-35,292.39	91.3%
10.3105 · Property Taxes - Roads	45,597.68	50,000.00	-4,402.32	91.2%
10.3110 · Property Taxes - Police	258,961.67	284,929.00	-25,967.33	90.9%
10.3115 · Property Taxes - Audit	7,727.15	8,500.00	-772.85	90.9%
Total Property Tax	680,496.11	746,931.00	-66,434.89	91.1%
State Tax Distributions				
10.3410 · State Income Tax	124,632.44	525,000.00	-400,367.56	23.7%
10.3420 · Pers. Prop. Replacement Tax	1,491.85	8,000.00	-6,508.15	18.6%
10.3440 · State Sales Tax	67,565.76	165,000.00	-97,434.24	40.9%
10.3450 · State Use Tax	29,524.59	115,000.00	-85,475.41	25.7%
10.3455 · Cannabis Use Tax	1,255.95	5,000.00	-3,744.05	25.1%
<b>Total State Tax Distributions</b>	224,470.59	818,000.00	-593,529.41	27.4%
Franchise Fees				
10.3250 · AT&T U-Verse	191.72	2,300.00	-2,108.28	8.3%
10.3255 · AT&T Long Distance	766.88	4,200.00	-3,433.12	18.3%
10.3260 · Comcast	34,820.67	68,500.00	-33,679.33	50.8%
10.3270 · Other Franchise Fees	3,323.02	0.00	3,323.02	100.0%
Total Franchise Fees	39,102.29	75,000.00	-35,897.71	52.1%
Permits / Filing Fees				
10.3300 · Application Fees	2,750.00			
10.3305 · Building Permit Fees	58,901.19	90,000.00	-31,098.81	65.4%
10.3320 · Septic Permit	2,650.00	3,000.00	-350.00	88.3%
10.3327 · Golf Cart Permits	200.00	300.00	-100.00	66.7%
10.3330 · Tree Removal Permit	250.00	0.00	250.00	100.0%
10.3340 · Watershed Development Permit	2,600.00	5,500.00	-2,900.00	47.3%
Total Permits / Filing Fees	67,351.19	98,800.00	-31,448.81	68.2%
10.3510 · Police Fines	174.17	1,000.00	-825.83	17.4%
10.3200 · Liquor Licenses	4,250.00	4,250.00	0.00	100.0%
10.3750 · Road Impact Fees	1,000.00	1,000.00	0.00	100.0%
10.3751 · Impact Fee - Parks	4,419.78	4,000.00	419.78	110.5%
10.3800 · Interest Income	34,092.50	50,000.00	-15,907.50	68.2%
10.3855 · Board of Appeals Income	600.00	300.00	300.00	200.0%
10.3900 · Other Income	214.46	2,000.00	-1,785.54	10.7%
30.3460 · MFT Allotment	24,076.08	87,100.00	-63,023.92	27.6%
30.3465 · Transportation Renewal	24,012.05	50,000.00	-25,987.95	48.0%
30.3800 · MFT Interest	23,106.31	20,000.00	3,106.31	115.5%
70.3800 · SSA Interest	6,763.35	0.00	6,763.35	100.0%
Total Income	1,134,128.88	1,958,381.00	-824,252.12	57.9%
Gross Profit	1,134,128.88	1,958,381.00	-824,252.12	57.9%
Expense				
Salaries & Benefits				
10.4050 · Administrator	61,732.00	125,000.00	-63,268.00	49.4%
10.4056 · Administrative Assistant #1	19,344.00	50,000.00	-30,656.00	38.7%

**Accrual Basis** 

## Village of North Barrington TREASURER'S REPORT - NO CAPITAL ACCOUNTS

	May - Sep 24	Budget	\$ Over Budget	% of Budget
10.4057 · Administrative Assistant #2	0.00	60,000.00	-60,000.00	0.0%
10.4058 · PT Clerical	2,420.00	20,000.00	-17,580.00	12.1%
10.4060 · Payroll Taxes	216.69	6,120.00	-5,903.31	3.5%
Total Salaries & Benefits	83,712.69	261,120.00	-177,407.31	32.1%
Administrative Expense				
10.5205 · Copier Lease/Maintenance	1,761.78	5,000.00	-3,238.22	35.2%
10.5220 · Legal	9,991.80	50,000.00	-40,008.20	20.0%
10.5225 · Mosquito Abatement	25,245.00	20,000.00	5,245.00	126.2%
10.5230 · Codification Services	0.00	3,000.00	-3,000.00	0.0%
10.5245 · Website	500.00	4,000.00	-3,500.00	12.5%
10.5250 · Treasurer's Services	800.00	2,400.00	-1,600.00	33.3%
10.5260 · Accounting Services	15,000.00	30,000.00	-15,000.00	50.0%
10.5265 · Audit Services	1,500.00	12,000.00	-10,500.00	12.5%
10.5266 · Village Recognition	0.00	3,000.00	-3,000.00	0.0%
10.5275 · Paratransit Services - Pace	0.00	150.00	-150.00	0.0%
10.5395 · Bank Service Fee	-14.70	500.00	-514.70	-2.9%
10.5400 · Membership Dues & Subscriptions	577.12	9,000.00	-8,422.88	6.4%
10.5405 · Flint Creek Watershed Partshp	0.00	1,500.00	-1,500.00	0.0%
10.5412 · Internet	736.13	2,000.00	-1,263.87	36.8%
10.5414 · Postage	2,393.03	3,000.00	-606.97	79.8%
10.5500 · Printing	962.19	3,000.00	-2,037.81	32.1%
10.5550 · Publishing & Recording Fees	285.70	1,000.00	-714.30	28.6%
10.5600 · Phone Services	1,391.78	4,400.00	-3.008.22	31.6%
10.5650 · Meetings & Travel	1,250.30	3,500.00	-2.249.70	35.7%
10.5730 · Office Supplies	2,407.67	4,000.00	-1,592.33	60.2%
10.5800 · BACOG Dues	0.00	10,000.00	-10,000.00	0.0%
10.5805 · Contingency	0.00	1,000.00	-1.000.00	0.0%
10.5300 · Liability Insurance	0.00	16,000.00	-16,000.00	0.0%
Total Administrative Expense	64,787.80	188,450.00	-123,662.20	34.4%
10.5079 · Miscellaneous Village Hall	50.00			
10.5705 · Building Maintenance & Repair	679.96	8.700.00	-8.020.04	7.8%
10.5706 · Contracted Services	010.00	0,7 00.00	0,020.01	1.070
5706.1 · Fire/Security Alarm	600.00	2,000.00	-1,400.00	30.0%
5706.2 · Generator Maintenance	0.00	600.00	-600.00	0.0%
5706.3 · HVAC Maintenance	650.00	1,500.00	-850.00	43.3%
5706.4 · Cleaning Services	1,126.00	1,200.00	-74.00	93.8%
5706.5 · Windows/Gutter Cleaning	0.00	1,400.00	-1,400.00	0.0%
5706.6 · Landscape Maintenance	12,417.24	18,000.00	-5,582.76	69.0%
Total 10.5706 · Contracted Services	14,793.24	24,700.00	-9,906.76	59.9%
10.5707 · Mechanical Maintenance				
5707.1 · Electrical Supply & Repair	0.00	3,000.00	-3,000.00	0.0%
5707.2 · Plumbing	0.00	3,000.00	-3,000.00	0.0%
Total 10.5707 · Mechanical Maintenance	0.00	6,000.00	-6,000.00	0.0%
10.5722 · Well Maintenance	0.00	1,000.00	-1,000.00	0.0%
10.5731 · Building Supplies	218.64	2,500.00	-2,281.36	8.7%
10.5733 · Lake County Water Supply Permit	0.00	300.00	-300.00	0.0%
10.5745 · Pest Control	625.00	800.00	-175.00	78.1%

**Accrual Basis** 

## Village of North Barrington TREASURER'S REPORT - NO CAPITAL ACCOUNTS

	May - Sep 24	Budget	\$ Over Budget	% of Budget	
10.9090 · Contingency	0.00	1,500.00	-1,500.00	0.0%	
Total Village Hall	16,316.84	45,500.00	-29,183.16	:	35.9%
Health & Sanitation 10.5235 · Health Officer 10.5811 · Membership Dues & Subscriptions	4,673.75 0.00	5,500.00 300.00	-826.25 -300.00	85.0% 0.0%	
Total Health & Sanitation	4,673.75	5,800.00	-1,126.25		80.6%
Enviornmental & Health Commiss 10.5420 · Enviornmental & Health Commiss. 10.5421 · 50/50 Tree Program	0.00 1,200.00	2,000.00 7,000.00	-2,000.00 -5,800.00	0.0% 17.1%	
Total Enviornmental & Health Commiss	1,200.00	9,000.00	-7,800.00		13.3%
Information Technology (IT) 10.5240 · IT Consulting Services 10.5247 · IT Annual Licensing	11,369.47 1,056.00	30,000.00 12,000.00	-18,630.53 -10,944.00	37.9% 8.8%	
Total Information Technology (IT)	12,425.47	42,000.00	-29,574.53	:	29.6%
Building Department 12.5100 · Building and Zoning Officer 12.5105 · Inspections 12.5811 · Membership Dues & Subscriptions 12.9090 · Contingency	24,307.50 6,983.50 0.00 0.00	65,000.00 18,000.00 300.00 500.00	-40,692.50 -11,016.50 -300.00 -500.00	37.4% 38.8% 0.0% 0.0%	
Total Building Department	31,291.00	83,800.00	-52,509.00	;	37.3%
Forester 15.5070 · Forester Services 15.5072 · Tree Planting & Removals 15.5811 · Membership Dues & Subscriptions 15.9090 · Contingency	3,525.00 0.00 0.00 0.00 0.00	6,700.00 20,000.00 300.00 500.00	-3,175.00 -20,000.00 -300.00 -500.00	52.6% 0.0% 0.0% 0.0%	
Total Forester	3,525.00	27,500.00	-23,975.00		12.8%
Engineering 17.5018 · NPDES Permit/MS4 17.5105 · Inspections 17.5114 · Plan Review 17.5125 · Engineer Consulting	1,820.00 0.00 1,883.00 9,700.75	5,000.00 6,000.00 8,000.00 35,000.00	-3,180.00 -6,000.00 -6,117.00 -25,299.25	36.4% 0.0% 23.5% 27.7%	
Total Engineering	13,403.75	54,000.00	-40,596.25	:	24.8%
Police Service 20.5201 · IGA - Police Services 20.5202 · IGA - NB School Traffic Control	144,996.70 	350,000.00 8,500.00	-205,003.30 -4,539.80	41.4% 46.6%	
Total Police Service	148,956.90	358,500.00	-209,543.10		41.6%
Highways & Streets (Road Dept.) 30.5015 · Public Works 30.5020 · Utilties 30.5025 · Maintenance/Storm Cleanup 30.5030 · Snow Removal	27,024.13 781.05 9,212.00 0.00	50,000.00 1,000.00 13,000.00 140,000.00	-22,975.87 -218.95 -3,788.00 -140,000.00	54.0% 78.1% 70.9% 0.0%	

**Accrual Basis** 

## Village of North Barrington TREASURER'S REPORT - NO CAPITAL ACCOUNTS

	May - Sep 24	Budget	\$ Over Budget	% of Budget	
Total Highways & Streets (Road Dept.)	37,017.18	204,000.00	-166,982.82		18.1%
Parks					
40.5015 · Summer Concerts	6,624.11	10,000.00	-3,375.89	66.2%	
40.5020 · Fall Fest	5,446.01	15,000.00	-9,553.99	36.3%	
40.5025 · Spring Fest	0.00	3,100.00	-3,100.00	0.0%	
40.5030 · Winter Fest	0.00	5,000.00	-5,000.00	0.0%	
40.5080 · Eton Park - Port-o-let Rental	620.00	1,400.00	-780.00	44.3%	
40.5085 · Landscape Maintenance	6,540.64	15,000.00	-8,459.36	43.6%	
40.9090 · Contingency	0.00	500.00	-500.00	0.0%	
Total Parks	19,230.76	50,000.00	-30,769.24		38.5%
Zoning Board of Appeals					
10.5411 · Dues & Expenses	0.00	500.00	-500.00	0.0%	
10.5417 · Zoning Ordinance Updates	0.00	25,000.00	-25,000.00	0.0%	
Total Zoning Board of Appeals	0.00	25,500.00	-25,500.00		0.0%
10.5415 · Plan Commission	0.00	1,000.00	-1,000.00		0.0%
Total Expense	436,591.14	1,356,170.00	-919,578.86		32.2%

6:47 AM 10/10/24

**Accrual Basis** 

## Village of North Barrington TREASURER'S REPORT - CAPITAL PROJECTS FUND

	May - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense Income				
60.3800 · Interest Income - Cap. Proj.	72,538.36	5,000.00	67,538.36	1,450.8%
Total Income	72,538.36	5,000.00	67,538.36	1,450.8%
Gross Profit	72,538.36	5,000.00	67,538.36	1,450.8%
Expense Capital Expenditures 60.5395 · Bank Service Fees	7.35			
60.8000 · Facilities 60.8001 · Village Hall 60.8002 · Parks	9,040.00	100,500.00	-91,460.00	9.0%
8002.1 · Leonard Park 60.8002 · Parks - Other	33,095.50 1,541.95	100,000.00 13,500.00	-66,904.50 -11,958.05	33.1% 11.4%
Total 60.8002 · Parks	34,637.45	113,500.00	-78,862.55	30.5%
60.8003 · Garage	0.00	3,000.00	-3,000.00	0.0%
Total 60.8000 · Facilities	43,677.45	217,000.00	-173,322.55	20.1%
60.8100 · Street Maintenance & Repair 60.8105 · Culvert Repair/Replacement 60.8200 · Public Infrastructure	16,573.04 8,738.50	525,000.00 100,000.00	-508,426.96 -91,261.50	3.2% 8.7%
60.8202 · 50/50 Culvert Replacement 60.8203 · Stormwater Facility Maint. & Im 60.8204 · Grassmere Farms/Haverton/Duck P 60.8205 · Signal Hill Rd Storm Water R	0.00 24,108.54 132,476.75 0.00	10,000.00 85,000.00 1,390,000.00 3,500.00	-10,000.00 -60,891.46 -1,257,523.25 -3,500.00	0.0% 28.4% 9.5% 0.0%
Total 60.8200 · Public Infrastructure	156,585.29	1,488,500.00	-1,331,914.71	10.5%
60.8300 · IT	8,133.78	43,200.00	-35,066.22	18.8%
Total Capital Expenditures	233,715.41	2,373,700.00	-2,139,984.59	9.8%
Total Expense	233,715.41	2,373,700.00	-2,139,984.59	9.8%

3:02 PM 10/09/24 Accrual Basis

## Village of North Barrington Balance Sheet Prev Year Comparison

As of September 30, 2024

_	Sep 30, 24	Sep 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
00.1000 · BB&T Checking - 6814	165,833.67	198,990.18	-33,156.51	-16.7%
00.1050 · BB&T 1 MM - 3629 00.1055 · BB&T MM - 5612 (Wyn Escrow)	1,756,204.60 34.083.67	1,950,815.90 32.332.29	-194,611.30 1,751.38	-10.0% 5.4%
00.1055 · BB&T MM - 5612 (Wyn Escrow)	60.607.75	52,332.29 57,454.05	3,153.70	5.4%
30.1060 · BB&T MM MFT - 9338	1,075,739.92	881,910.60	193,829.32	22.0%
60.1000 · BB&T Capital Projects - 8984	3,237,573.58	2,387,386.25	850,187.33	35.6%
70.1062 · BB&T SSA MM - 6758	304,640.30	288,584.65	16,055.65	5.6%
70.1063 · Investment Account	596,620.87	543,784.24	52,836.63	9.7%
Total Checking/Savings	7,231,304.36	6,341,258.16	890,046.20	14.0%
Other Current Assets				
Due From MFT	614,478.04	597,563.09	16,914.95	2.8%
Due From Capital Projects	392,163.60	66,269.00	325,894.60	491.8%
Total Other Current Assets	1,006,641.64	663,832.09	342,809.55	51.6%
Total Current Assets	8,237,946.00	7,005,090.25	1,232,855.75	17.6%
TOTAL ASSETS	8,237,946.00	7,005,090.25	1,232,855.75	17.6%
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable				
00.2000 · Accounts Payable	56,871.79	33,724.70	23,147.09	68.6%
Total Accounts Payable	56,871.79	33,724.70	23,147.09	68.6%
Other Current Liabilities				
00.2050 · Retained Personnel Payable	-18,341.00	0.00	-18,341.00	-100.0%
Due to General Fund	1,006,641.64	663,832.09	342,809.55	51.6%
Audit Accounts Payable	47,715.51	0.00	47,715.51	100.0%
SUI Payable	0.00	80.46	-80.46	-100.0%
60.2610 · Tree Preservation Bond Payable	43,600.00	2,200.00	41,400.00	1,881.8%
60.2615 · Septic Bonds Payable	29,950.00	7,000.00	22,950.00	327.9%
60.2620 · Tree Replacement Bonds Payable	87,400.00 92.030.00	64,800.00	22,600.00	34.9%
60.2625 · Road Bonds Payable 60.2630 · Watershed Development Permit Pa	92,030.00 2,710.00	13,797.50 2,710.00	78,232.50 0.00	567.0% 0.0%
70.2700 · Trust & Agency	27,875.00	2,710.00	24,888.88	833.5%
Total Other Current Liabilities		757,406.17	562,174.98	
-	1,319,581.15			74.2%
Total Current Liabilities	1,376,452.94	791,130.87	585,322.07	74.0%
Long Term Liabilities 60.2690 · WPOA Escrow Account	30,245.83	30,245.83	0.00	0.0%
Total Long Term Liabilities	30,245.83	30,245.83	0.00	0.0%
Total Liabilities	1,406,698.77	821,376.70	585,322.07	71.3%
Equity	1,100,000.77	321,373.70	000,022.01	, 1.070
60.2905 · Capital Reserve Fund Balance	1,660,937.55	1,660,937.55	0.00	0.0%
00.2900 · Unreserved Fund Balance	1,591,402.52	1,589,234.00	2,168.52	0.1%

3:02 PM 10/09/24

**Accrual Basis** 

## Village of North Barrington Balance Sheet Prev Year Comparison

As of September 30, 2024

	Sep 30, 24	Sep 30, 23	\$ Change	% Change
00.2910 · Reserved Funds	1,747,168.00	751,012.61	996,155.39	132.6%
30.2900 · MFT Fund Balance	486,676.62	486,676.62	0.00	0.0%
70.2900 · Unreserved Fund Balance - SSA	814,619.29	814,619.29	0.00	0.0%
Net Income	530,443.25	881,233.48	-350,790.23	-39.8%
Total Equity	6,831,247.23	6,183,713.55	647,533.68	10.5%
TOTAL LIABILITIES & EQUITY	8,237,946.00	7,005,090.25	1,232,855.75	17.6%

1:33 PM 10/09/24 Accrual Basis

Administrative Expense

## Village of North Barrington Profit & Loss Prev Year Comparison

_	May - Sep 24	May - Sep 23	\$ Change	% Change
dinary Income/Expense				
Income				
Property Tax				
10.3100 · Property Taxes - Corporate	368,209.61	323,072.17	45,137.44	14.0%
10.3105 · Property Taxes - Roads	45,597.68	40,015.77	5,581.91	14.0%
10.3110 · Property Taxes - Police	258,961.67	227,655.39	31,306.28	13.8%
10.3115 · Property Taxes - Audit	7,727.15	6,792.19	934.96	13.8%
Total Property Tax	680,496.11	597,535.52	82,960.59	1
State Tax Distributions				
10.3410 · State Income Tax	124,632.44	190,720.86	-66,088.42	-34.7%
10.3420 · Pers. Prop. Replacement Tax	1,491.85	2,288.27	-796.42	-34.8%
10.3440 · State Sales Tax	67,565.76	60,539.60	7,026.16	11.6%
10.3450 · State Use Tax	29,524.59	40,268.79	-10,744.20	-26.7%
10.3455 · Cannabis Use Tax	1,255.95	1,603.63	-347.68	-21.7%
10.3460 · Traffic Signals	82.56	0.00	82.56	100.0%
Total State Tax Distributions	224,553.15	295,421.15	-70,868.00	-2
Franchise Fees		. ,	000-	
10.3250 · AT&T U-Verse	191.72	1,124.51	-932.79	-83.0%
10.3255 · AT&T Long Distance	766.88	766.88	0.00	0.0%
10.3260 · Comcast	34,820.67	36,943.28	-2,122.61	-5.8%
10.3270 · Other Franchise Fees	3,323.02	2,500.00	823.02	32.9%
Total Franchise Fees	39,102.29	41,334.67	-2,232.38	
Permits / Filing Fees				
10.3300 · Application Fees	2,750.00	600.00	2,150.00	358.3%
10.3305 · Building Permit Fees	58,901.19	32,577.55	26,323.64	80.8%
10.3320 · Septic Permit	2,650.00	1,800.00	850.00	47.2%
10.3327 · Golf Cart Permits	200.00	200.00	0.00	0.0%
10.3330 · Tree Removal Permit	250.00 2,600.00	150.00 7,785.80	100.00 -5,185.80	66.7% -66.6%
10.3340 · Watershed Development Permit		43,113.35	-5,165.60 24,237.84	-00.0%
Total Permits / Filing Fees	,	,	·	
10.3510 · Police Fines	174.17	348.11	-173.94	-5
10.3200 · Liquor Licenses	4,250.00	4,250.00	0.00	
10.3750 · Road Impact Fees	1,000.00	1,000.00	0.00	
10.3751 · Impact Fee - Parks	4,419.78	00.0	4,419.78	10
10.3800 · Interest Income	34,092.50	39,687.62	-5,595.12	-1
10.3855 · Board of Appeals Income	600.00	0.00	600.00	10
10.3900 · Other Income	214.46	218,372.91	-218,158.45	-9
30.3460 · MFT Allotment	24,076.08	30,573.06	-6,496.98	-2
30.3465 · Transportation Renewal	24,012.05	27,137.24	-3,125.19	-1
30.3800 · MFT Interest	23,106.31	18,788.75	4,317.56	2
60.3800 · Interest Income - Cap. Proj. 70.3800 · SSA Interest	72,538.36 6,763.35	52,439.57 6,372.29	20,098.79 391.06	3
Total Income	1,206,749.80	1,376,374.24	-169,624.44	-1
Gross Profit	1,206,749.80	1,376,374.24	-169,624.44	<u> </u>
Expense	.,200,. 10.00	1,0.0,0.1.2.1		
Salaries & Benefits				
10.4050 · Administrator	61,732.00	47,560.00	14,172.00	29.8%
10.4056 · Administrative Assistant #1	19,344.00	0.00	19,344.00	100.0%
10.4057 · Administrative Assistant #2	0.00	15,499.00	-15,499.00	-100.0%
10.4058 · PT Clerical	2,420.00	5,045.00	-2,625.00	-52.0%
10.4060 · Payroll Taxes	216.69	748.28	-531.59	-71.0%
Total Salaries & Benefits	83,712.69	68,852.28	14,860.41	

1:33 PM 10/09/24 Accrual Basis

## Village of North Barrington Profit & Loss Prev Year Comparison

	May - Sep 24	May - Sep 23	\$ Change	% Change	
10.5205 · Copier Lease/Maintenance	1,761.78	780.78	981.00	125.6%	_
10.5220 · Legal	9,991.80	10,164.00	-172.20	-1.7%	
10.5225 · Mosquito Abatement	25,245.00	9,744.00	15,501.00	159.1%	
10.5245 · Website	500.00	398.75	101.25	25.4%	
10.5250 · Treasurer's Services	800.00	500.00	300.00	60.0%	
10.5260 · Accounting Services	15,000.00	10,000.00	5,000.00	50.0%	
10.5265 · Audit Services	1,500.00	8,000.00	-6,500.00	-81.3%	
10.5395 · Bank Service Fee	-14.70	179.95	-194.65	-108.2%	
10.5400 · Membership Dues & Subscriptions	577.12	1,181.45	-604.33	-51.2%	
10.5412 · Internet	736.13	500.00	236.13	47.2%	
10.5414 · Postage	2,393.03	528.09	1,864.94	353.2%	
10.5500 · Printing	1,625.20	389.83	1,235.37	316.9%	
10.5550 · Publishing & Recording Fees	285.70	357.60 1.833.66	-71.90 -441.88	-20.1% -24.1%	
10.5600 · Phone Services	1,391.78		-441.88 -358.21	-24.1% -22.3%	
10.5650 · Meetings & Travel 10.5730 · Office Supplies	1,250.30 2,407.67	1,608.51 2,428.48	-336.21 -20.81	-22.3% -0.9%	
••				-0.970	
Total Administrative Expense	65,450.81	48,595.10	16,855.71		34.7%
10.5079 · Miscellaneous Village Hall	50.00	4,067.68	-4,017.68		-98.8%
10.5705 · Building Maintenance & Repair 10.5706 · Contracted Services	679.96	2,170.11	-1,490.15	-68.7%	
5706.1 · Fire/Security Alarm	600.00	1,165.31	-565.31	-48.5%	
5706.2 · Generator Maintenance	0.00	175.00	-175.00	-100.0%	
5706.3 · HVAC Maintenance	650.00	650.00	0.00	0.0%	
5706.4 · Cleaning Services	1,126.00	967.00	159.00	16.4%	
5706.6 · Landscape Maintenance	12,417.24	6,071.25	6,345.99	104.5%	
Total 10.5706 · Contracted Services	14,793.24	9,028.56	5,764.68	63.9%	
10.5731 · Building Supplies	218.64	243.83	-25.19	-10.3%	
10.5745 · Pest Control	625.00	0.00	625.00	100.0%	
10.9090 · Contingency	0.00	1,913.79	-1,913.79	-100.0%	
Total Village Hall	16,316.84	13,356.29	2,960.55		22.2%
Health & Sanitation 10.5235 · Health Officer	4,673.75	2,037.50	2,636.25	129.4%	
Total Health & Sanitation	4,673.75	2,037.50	2,636.25		129.4%
Enviornmental & Health Commiss					
10.5421 · 50/50 Tree Program	1,200.00	2,700.00	-1,500.00	-55.6%	
Total Enviornmental & Health Commiss	1,200.00	2,700.00	-1,500.00		-55.6%
Information Technology (IT)					
10.5240 · IT Consulting Services	11,369.47	8,542.33	2,827.14	33.1%	
10.5247 · IT Annual Licensing	1,056.00	829.50	226.50	27.3%	
Total Information Technology (IT)	12,425.47	9,371.83	3,053.64		32.6%
Building Department					
12.5100 · Building and Zoning Officer	24,307.50	24,797.50	-490.00	-2.0%	
12.5105 · Inspections	6.983.50	8.197.12	-1.213.62	-14.8%	
				11.070	E 20/
Total Building Department	31,291.00	32,994.62	-1,703.62		-5.2%
Forester					
15.5070 · Forester Services	3,525.00	3,037.50	487.50	16.1%	
15.5072 · Tree Planting & Removals	0.00	13,995.00	-13,995.00	-100.0%	
Total Forester	3,525.00	17,032.50	-13,507.50		-79.3%
Engineering					
17.5018 · NPDES Permit/MS4	1,820.00	2.082.00	-262.00	-12.6%	
	1,020.00	2,002.00	202.00	12.070	

1:33 PM 10/09/24 Accrual Basis

## Village of North Barrington Profit & Loss Prev Year Comparison

	May - Sep 24	May - Sep 23	\$ Change	% Change
17.5114 · Plan Review 17.5125 · Engineer Consulting	1,883.00 9,700.75	1,893.50 8,484.00	-10.50 1,216.75	-0.6% 14.3%
Total Engineering	13,403.75	12,459.50	944.25	7.6%
Police Service 20.5201 · IGA - Police Services 20.5202 · IGA - NB School Traffic Control	144,996.70 3,960.20	112,254.60 3,863.62	32,742.10 96.58	29.2% 2.5%
Total Police Service	148,956.90	116,118.22	32,838.68	28.3%
Highways & Streets (Road Dept.) 30.5015 · Public Works 30.5020 · Utilties 30.5025 · Maintenance/Storm Cleanup	22,600.13 781.05 13,636.00	25,068.54 423.96 4,908.50	-2,468.41 357.09 8,727.50	-9.9% 84.2% 177.8%
Total Highways & Streets (Road Dept.)	37,017.18	30,401.00	6,616.18	21.8%
MFT 30.5395 · Bank Service Fees	0.00	36.75	-36.75	-100.0%
Total MFT	0.00	36.75	-36.75	-100.0%
Parks 40.5015 · Summer Concerts 40.5020 · Fall Fest 40.5080 · Eton Park · Port-o-let Rental 40.5085 · Landscape Maintenance	6,624.11 4,783.00 620.00 6,540.64	4,720.35 5,334.52 700.00 6,837.00	1,903.76 -551.52 -80.00 -296.36	40.3% -10.3% -11.4% -4.3%
Total Parks	18,567.75	17,591.87	975.88	5.6%
Zoning Board of Appeals 10.5417 · Zoning Ordinance Updates	0.00	987.00	-987.00	-100.0%
Total Zoning Board of Appeals	0.00	987.00	-987.00	-100.0%
Capital Expenditures 60.5395 · Bank Service Fees 60.8000 · Facilities 60.8001 · Village Hall 60.8002 · Parks 8002.1 · Leonard Park 60.8002 · Parks - Other	7.35 9,040.00 33,095.50 1,541.95	36.75 0.00 0.00 4.982.24	-29.40 9,040.00 33,095.50 -3,440.29	-80.0% 100.0% 100.0% -69.1%
Total 60.8002 · Parks	34,637.45	4,982.24	29,655.21	595.2%
- Total 60.8000 · Facilities		4,982.24	38,695.21	776.7%
60.8100 · Street Maintenance & Repair 60.8105 · Culvert Repair/Replacement 60.8200 · Public Infrastructure	16,573.04 8,738.50	22,663.07 0.00	-6,090.03 8,738.50	-26.9% 100.0%
60.8201 - Stormwater Maint. & Repair 60.8202 · 50/50 Culvert Replacement 60.8203 · Stormwater Facility Maint. & Im 60.8204 · Grassmere Farms/Haverton/Duck P	0.00 0.00 24,108.54 132,476.75	13,937.85 1,000.00 0.00 74,509.96	-13,937.85 -1,000.00 24,108.54 57,966.79	-100.0% -100.0% 100.0% 77.8%
Total 60.8200 · Public Infrastructure	156,585.29	89,447.81	67,137.48	75.1%
60.8300 · IT	8,133.78	1,372.00	6,761.78	492.8%
Total Capital Expenditures	233,715.41	118,501.87	115,213.54	97.2%
SSA 70.5200 · SSA Expense	0.00	36.75	-36.75	-100.0%
Total SSA	0.00	36.75	-36.75	-100.0%
Trust & Agency.	1,506.00	0.00	1,506.00	100.0%

1:33 PM 10/09/24

**Accrual Basis** 

Village of North Barrington
Profit & Loss Prev Year Comparison

	May - Sep 24	May - Sep 23	\$ Change	% Change
Road Bond. Septic Bond Refund.	5,000.00 1,000.00	0.00 0.00	5,000.00 1,000.00	100.0% 100.0%
Total Expense	677,812.55	495,140.76	182,671.79	36.9%
Net Ordinary Income	528,937.25	881,233.48	-352,296.23	-40.0%
Net Income	528,937.25	881,233.48	-352,296.23	-40.0%



#### AGENDA COVER SHEET

**To:** President and Board of Trustees

From: John A. Lobaito, Village Administrator

**Date:** October 16, 2024

Subj: Camiros LTD., Zoning Code Update

Attachments: Resolution Approving the execution of Agreement with Camiros LTD

**Board Action Requested:** Motion to Adopt a Resolution approving the execution of a professional services agreement with Camiros, LTD to update the Village Zoning Ordinance.

**Executive Summary**: One of the projects on the list for the past several years is an update of the Village Zoning Code. The authority to divide the Village into zoning districts and prescribe regulations in each district is given to no-home rule municipalities by State Statute.

Over the period of decades, the Village Zoning Ordinance has been amended from time to time on an ad hoc basis. This has led to a patchwork of regulations that are incongruent and have resulted in conflicting regulations that have led to inconsistent application and interpretation of the zoning regulations.

To update the Zoning Code, it is best to take a comprehensive review of the entire document to avoid the potential for conflicting language. The update will include new definitions and will provide illustrations in order to be more instructive to the user.

An update of the Zoning Code will require a public hearing at a joint meeting with the Plan Commission and Zoning Board of Appeals. It is planned to have one public hearing. The process will include a working group consisting of representatives from the Plan Commission and ZBA in addition to the following: Village Attorney, Building and Zoning Officer, and Village Administrator. Subsequent to the public hearing the final draft of the proposed Zoning Code will be scheduled before the Village Board for approval.

It is recommended that the Village Board approve a professional services agreement with Camiros, LTD to provide the technical assistance in preparing the Village Zoning Code update.

**Budget:** The cost of the project is a not to exceed amount of \$45,000.00. The FYE 2025 budget includes a budgeted amount for the project of \$25,000. The additional funds will come from a combination of line items that are underspent in the General Fund Budget of \$1.374 million.

### RESOLUTION NO. 2024-\_\_\_\_

# A RESOLUTION APPROVING THE EXECUTION OF AN PROFESSIONAL SERVICE AGREEMENT WITH CAMIROS, LTD. TO UPDATE THE VILLAGE'S ZONING ORDINANCE

WHEREAS, the Village of North Barrington (the "Village") is an Illinois municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, the Village has determined that it is in the Village's best interest that the Village update its zoning ordinance; and,

WHEREAS, the Village has determined Camiros, Ltd. has extensive experience in updating zoning ordinances for other Lake County communities and is best suited to do the necessary work required for the Village's zoning ordinance update; and,

WHEREAS, the Village and Camiros, Ltd. have discussed the terms of the work and costs to complete a zoning ordinance update, which are set forth in the attached agreement, a copy of which is attached hereto as "Exhibit A"; and,

**WHEREAS**, the Village Board finds it in the best interest of the Village to enter into a professional service agreement with Camiros, Ltd. to update the Village's zoning ordinance, a copy of which is attached hereto as "Exhibit A".

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of North Barrington, Lake County, Illinois as follows:

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated into this Resolution as if fully set forth herein.

**SECTION 2**: That the Professional Service Agreement between the Village of North Barrington and Camiros, Ltd., attached hereto as Exhibit A, is hereby approved. The Village President and Village Clerk are hereby authorized to execute and attest to the Agreement in its final form on behalf of the Village.

**SECTION 3**: This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

## Passed this 16<sup>th</sup> day of October 2024 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Sarah L. Creviston				
Trustee Robin R. Kelleher				
Trustee Rick Mignano				
Trustee Neil Morrow				
Trustee Martin Pais				
Trustee Mark Vandenbergh President Sweet McDonnell				
President Sweet McDonnell			-	
	APPRO	OVED THIS 16	h DAY OF OC	TOBER 2024
	711 1 100	OVED TIME TO	<b>D</b> 111 01 00	10BER 2021
	T 7'11	D 11 ( E1	C /M F	<u> </u>
	Village	e President, Elea	nor Sweet McL	Jonnell
(SEAL)				
(SL/IL)				
ATTEST:				
Village Clerk or Depu	uty Clerk		<del></del>	
	j			
Published: October 16, 2024				

#### PROFESSIONAL SERVICE AGREEMENT

This Agreement, made and entered into this 1st day of November 2024, by and between CAMIROS, LTD., an Illinois corporation, with offices at and whose mailing address is 411 South Wells Street, Chicago, Illinois 60607, (referred to as the "CONSULTANT") and the Village of North Barrington, whose mailing address is 111 Old Barrington Road North Barrington, IL 60010, (referred to as the "CLIENT").

#### WITNESSETH:

WHEREAS the CLIENT desires to engage the services of CONSULTANT to furnish technical and professional assistance in connection with preparing an update to the Village Zoning Ordinance, the proposed shall hereinafter referred to as the "PROJECT":

WHEREAS CONSULTANT has indicated its willingness to provide such technical and professional services to CLIENT:

WHEREAS the CLIENT has decided to engage the CONSULTANT to carry out the PROJECT in two components as follows:

Component A: A pre-established scope of services attached to and made expressly part of this agreement, titled Attachment 1.

Component B: Performance of research, and preparation of drawings, charts or memoranda, and reports directed to special studies, and attendance at meetings that are beyond the scope set forth in Component A above, titled Attachment 2.

WHEREAS the CLIENT and CONSULTANT have agreed that Component A services shall be compensated for by payment of a predetermined not to exceed fee of \$45,000; and Component B services shall be compensated for on an hourly fee basis plus reimbursement of expenses or for a not to exceed fee associated with performance of Component B services.

WHEREAS all directions and communications from CLIENT to CONSULTANT shall be initiated by the Project Manager. The Project Manager shall be authorized to approve and sign any WORK ORDER for extra work.

WHEREAS Arista Strungys shall serve as the Project Manager for the CONSULTANT. 312.879.9515 astrungys@camiros.com

WHEREAS John A. Lobaito shall serve as the Project Manager for the CLIENT.

O: (847) 381-6000 M: (847) 833-0838 jlobaito@northbarrington.org

NOW THEREFORE, the CLIENT and the CONSULTANT, for the consideration herein set forth, agree that the CONSULTANT will perform the professional services and the CLIENT will perform its coordinating, research and supportive activities, both in accordance with the procedure set forth below:

A. Scope of CONSULTANT Service: Component A

CONSULTANT agrees to perform the "services" required to complete the PROJECT in a good and professional manner. Said CONSULTANT services are set forth in Attachment 1 (Scope of Consultant Services) attached to and expressly made part of this agreement.

B. Scope of CONSULTANT Services: Component B

Performance of research, and preparation of drawings, charts or memoranda and reports directed to special planning and zoning studies, and attendance at meetings that are beyond the scope of work described in Component A, when authorized by signed WORK ORDER, a facsimile and format of which is provided as Attachment 2 to this agreement.

C. Scope of CLIENT Work Program

In the event that any information, data, reports, records, aerial photographs, GIS data or other useful data exist, are available to the CLIENT and may be useful for CONSULTANT'S carrying out work on the PROJECT, these materials shall be promptly furnished to the CONSULTANT without cost or expense to the CONSULTANT.

#### D. CONSULTANT Deliverables Under Component A

The deliverables resulting from Component A work tasks are set forth in Component A, which is attached to and expressly made part of this Agreement.

#### E. Rates

The hourly rates for CAMIROS, LTD. are as follows:

Arista Strungys - \$140/hour Associate - \$90/hour

#### F. Changes

Any changes in this Agreement, including the CONSULTANT Scope of Services under Component A (Attachment 1), and any modification of the amount of compensation, shall be first mutually agreed upon by CONSULTANT and CLIENT, and incorporated into a written amendment to this Agreement.

G. CONSULTANT'S Compensation, Reimbursement of Job-Related Expenses, and Payment Method under Component A

For services to be rendered under Attachment 1, of this agreement CLIENT shall pay CONSULTANT a not-to-exceed fee of \$45,000 including direct expenses. These fees shall cover all professional and technical work undertaken in the performance of Attachment 1 of this Agreement by the CONSULTANT, including subconsultant work.

All invoices shall be paid within 30 days after CLIENT receipt of CONSULTANT's invoice. Each invoice shall include a summary of work completed, the number of hours each staff person has devoted to the project during the preceding period, each staff person's hourly charge rate as listed in Paragraph E and the extension of such hourly rate times the amount of time to the half-hour that person has spent working on the project. Invoices shall also include an amount due for reimbursable expenses.

The CONSULTANT will be reimbursed 100% of direct expenses, including travel, printing, reproduction, mailing, the purchase of maps, plans and reports, and other out-of-pocket expenses that are related to carrying out the services related to any assignments given under Component A.

#### H. Time of Performance and Delays Beyond CONSULTANT'S Control

The services of CONSULTANT shall begin upon receipt by CONSULTANT of an executed copy of this Agreement and, except for reasonable causes beyond CONSULTANT'S control, CONSULTANT shall complete the PROJECT within 18 months of the signing of this Agreement by both CLIENT and CONSULTANT. The completion of services by CONSULTANT shall be, among other things, contingent upon the timely receipt from the CLIENT of the services, data and other reports described in Paragraph C above, and upon the timely receipt from the CLIENT of decisions and choices. For the purpose of this Agreement, timely shall mean such decisions and choices are made by the CLIENT and returned to the CONSULTANT not more than 10 working days after receipt of request from CONSULTANT. If the required information and/or choices and decisions are not provided in a timely manner, or if the CLIENT requests CONSULTANT to perform EXTRA WORK not now included as part of Attachment 1, the CONSULTANT may find it necessary to suspend work on the PROJECT or a portion of the PROJECT or may extend its time to perform services under this AGREEMENT by the time necessary to compensate for that delay or additional EXTRA WORK or by a change in Component A if agreed to by the CLIENT.

CONSULTANT shall not be in default by reason of any failure in performance of this Agreement in accordance of its terms, if such failure arises out of reasonable causes beyond the control and without the fault or negligence of CONSULTANT. Such causes may include, but are not limited to, the CLIENT'S failure to comply with the terms hereof, acts of God, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, strikes and unusually severe weather.

#### I. Nondiscrimination and Affirmative Action

CONSULTANT agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap unrelated to the duties of a position of applicants for employment or employees as to terms of employment, promotion, demotion or transfer, recruitment, layoff and termination, compensation, selection for training, or participation in recreational and educational activities. The CONSULTANT actively seeks qualified minorities when filling professional, technical and clerical positions.

#### J. Extra Work

If requested and authorized in writing by the CLIENT and approved by CONSULTANT as set forth in Paragraph B above, CONSULTANT will be available to furnish, or obtain from others, EXTRA WORK and be compensated for said work beyond the amount fixed in Paragraph G above. EXTRA WORK can be work of the following type:

- 1. EXTRA WORK due to changes or the expansion of work described in Attachment 1 including, but not limited to, changes in size, complexity, or character of the work items.
- 2. Additional or extended services including study administration due to: a) the prolongation of the Agreement time through no fault of CONSULTANT, b) the acceleration of the work schedule involving services beyond normal working hours, c) additional copies of reports, d) non–performance of the CLIENT Work Program (Attachment 3) or e) non–delivery of any materials, data or other information to be furnished by the CLIENT and others not within the control of CONSULTANT.
- 3. Additional meetings beyond those specified in Component A.
- 4. Other additional services requested and authorized by written WORK ORDER by the CLIENT, which are not otherwise provided for under this Agreement.
- 5. Compensation for services to be provided in carrying out services of EXTRA WORK under Component B shall be computed on the basis of the schedule of hourly rates in Paragraph E or an agreed upon not to exceed fee. The CONSULTANT will be reimbursed 100% of direct expenses related to carrying out EXTRA WORK under Component B as described in PARAGRAPH G.

#### K. Notices

All notices, communications and/or demands given pursuant hereto shall be in writing and shall be deemed sufficient if sent by mail, addressed as set forth in the first paragraph hereof. The date of mailing shall be deemed the date of service. Either party may change the address for notice by the aforesaid procedure.

#### L. Work Completed

All documents including but not limited to investigative studies completed or partially completed, drafts, graphics, charts, maps, and tables shall be the property of the CLIENT and shall be submitted to the CLIENT as electronic copies in a format acceptable to the CLIENT. CONSULTANT will retain records, payrolls, time records and research for a period of 3 years.

#### M. Entire Agreement

This Agreement and the matters expressly referred to herein constitute the entire Agreement between the parties. No representations, warranties, undertakings or promises have been made by either party hereto unless expressly stated herein. All amendments hereto, if any, shall be in writing and executed by the parties.

#### N. Termination

Either party may terminate the AGREEMENT upon giving 30 days prior notice to the other party. If cancellation is due to default of the terms of this AGREEMENT by CONSULTANT, then CONSULTANT shall receive payment in full for all outstanding invoices through receipt of any termination notice plus payment in full for services performed since the last invoice and direct expenses incurred through the date of receipt of termination notice as presented in a post-termination final bill. If CLIENT cancellation is exercised through no fault of CONSULTANT, or if CONSULTANT cancellation is due to default of the terms of the AGREEMENT by CLIENT, then

CONSULTANT shall receive full payment of any outstanding invoices and full payment for any work tasks being performed by CONSULTANT at time of receipt of termination notice by the other party.

#### O. Insurance

CONSULTANT shall provide CLIENT with a Certificate of Insurance naming CLIENT, its board members and employees as additional insured with coverage acceptable to CLENT.

In WITNESS whereof CLIENT and CONSULTANT have executed and delivered this Agreement all on the date first above written.

CONSULTANT	For CLIENT
Camiros, Ltd.	Village of North Barrington
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

## ATTACHMENT 1 SCOPE OF CONSULTANT SERVICES COMPONENT A

#### ZONING ORDINANCE UPDATE SERVICES TO BE PROVIDED BY CAMIROS

The following is a proposed scope to update the Village of North Barrington Zoning Ordinance. We have estimated a not to exceed fee of \$45,000 for the rewrite based upon this scope.

#### Task 1: Prepare Drafting Directions Memorandum

Camiros will prepare a drafting directions memorandum that outlines the proposed approach to the Zoning Ordinance rewrite. The memorandum will describe a proposed structure, key issues identified in review of the current Ordinance, and an overview of any new provisions that may be included in the updated Ordinance. We will review the memorandum with staff to confirm directions. As part of preparing the memorandum, a discussion with the Village Staff and the Village Attorney to discuss specific issues regarding the Ordinance will be discussed virtually.

#### Task 2: Prepare Draft 1

Camiros, working with the Village Attorney, will prepare a first draft of the Zoning Ordinance.

#### Task 3: Staff Review of Draft 1

Camiros will submit the draft Zoning Ordinance for staff review and conduct one virtual review meeting.

#### Task 4: Prepare Draft 2

This is a work task used to prepare Draft 2. All changes requested in Task 3 will be incorporated into Draft 2. Camiros, working with the Village Attorney, will determine any preliminary changes that need to be made prior to release.

#### Task 5: Zoning Board of Appeals and Plan Commission Presentations

The Consultant will present at a joint meeting of the Zoning Board of Appeals and Plan Commission Draft 2 to obtain comments, receive feedback, and answer questions.

#### Task 6: Prepare Public Hearing Draft

This is a work task used to prepare Public Hearing Draft. Suggestions provided at presentation meeting will be incorporated into the proposed final draft.

#### Task 7: Public Hearings

We will present the Zoning Ordinance at a public hearing. (One meeting)

#### Task 8: Adoption

We will attend (if requested) the Village Board meeting to adopt the final Zoning Ordinance.

#### Task 9: Final Ordinance

Following adoption, we will provide the final version of the Zoning Ordinance in Word and PDF.

Additional meetings outside the scope can be conducted for a fee of \$560 each.

Additional tasks and meetings outside the services described above shall be conducted for an additional fee, including a fee of \$560 for each additional requested meeting. All additional charges, which result in the project fees to exceed \$45,000, shall require prior written approval by the Village President.

#### ATTACHMENT 2 WORK ORDER FORM COMPONENT B

Agreement between the	, and Camiros, Ltd., date	d,, 202	e provisions of the '
WORK ORDER NUMBER:			
(To be filled out by the Consultant)			
ASSIGNMENT			
SERVICES TO BE PERFORMED			
COST			
SUBMITTED			
DATE:			
(To be completed by the Client)			
COMMENTS			
APPROVED BY			
DATE:			



#### AGENDA COVER SHEET

**To:** President and Board of Trustees

From: John A. Lobaito, Village Administrator

**Date:** October 16, 2024

**Subj:** Snow and Ice Management Services

Attachments: Resolution Approving the Execution of Agreement with Alan Horticulture, LLC

**Board Action Requested:** Motion to Adopt a Resolution approving the execution of an Agreement with Alan Horticulture, LLC for snow plowing services and authorize the Village Administrator to sign the Agreement.

**Executive Summary**: In 2019 the Village sought proposals for snow and ice management services. Mac's Property Management Services submitted the lowest cost proposal, and the Village entered a two-year contract. During the term of the contract, Mac's Property Management Services provided reliable services and has been responsive to the communities needs related to snow and ice management services.

Based on the past performance of Mac's Management Services, the Village extended the contract in September 2021 for an additional three-years which ended in March 2024. In October 2023, the Village Board approved the assignment of the contract From Mac's Management Services to Alan Horticulture, LLC.

The Village received two proposals for snow and ice management services for a three-year period beginning November 15, 2024 and ending March 15, 2027. Based on review of the proposals it is recommended that Alan Horticulture, LLC be awarded the contract which is the lowest annual contract price.

The three-year contract amount is \$415,795. This represents a 0.4% decrease compared to the prior three-year Agreement.

It is recommended that the Board of Trustees approve the Resolution authorizing the execution of a three-year contract with Alan Horticulture, LLC.

### RESOLUTION 2024-\_\_\_\_

## A RESOLUTION APPROVING THE EXECUTION OF AN AGREEMENT WITH ALAN HORTICULTURE, LLC FOR SNOW PLOWING SERVICES

WHEREAS, the Village of North Barrington (the "Village") is an Illinois municipality in accordance with the Constitution of the State of Illinois of 1970; and,

**WHEREAS**, the Village contracts for snow plowing and road salting of Village roads, and received two proposals to provide such services for a three-year period beginning November 15, 2024 and ending on March 15, 2027; and,

WHEREAS, in review of the proposals submitted, it is recommended that the Village execute an agreement with Alan Horticulture, LLC, which set forth the lowest annual contact price for the services to be provided; and,

WHEREAS, Alan Horticulture, LLC has provided reliable service to the Village in the past and has successfully completed all services required under a previous contract; and,

WHEREAS, the Village Board finds it in the best interest of the Village to enter into a three-year agreement with Alan Horticulture, LLC for snow removal services, a copy of which is attached hereto as "Exhibit A".

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of North Barrington, Lake County, Illinois as follows:

**SECTION 1:** The foregoing recitals shall be and are hereby incorporated into this Resolution as if fully set forth herein.

**SECTION 2**: That the Agreement between the Village of North Barrington and Alan Horticulture, LLC, attached hereto as Exhibit A is hereby approved. The Village President and Village Clerk are hereby authorized to execute and attest to the Agreement in its final form on behalf of the Village.

**SECTION 3**: This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

### Passed this $16^{th}$ day of October 2024 by roll call vote as follows:

	<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Sarah L. Creviston				
Trustee Robin R. Kelleher		<del></del>		
Trustee Rick Mignano		<del></del>		
Trustee Neil Morrow				
Trustee Martin Pais				
Trustee Mark Vandenbergh				
President Sweet McDonnell				
2 1 0 0 1 0 0 1 1 1 0 2 0 1 1 1 1 1 1 1				
	APPR(	OVED THIS 16	th DAY OF OC	TOBER 2024
	711 710	7 11115 10	<i>D111</i> 01 00	10221
	Village	President, Elea	nor Sweet McI	Oonnell
(SEAL)				
ATTEST:				
Willage Clark on Dony	str. Claule		_	
Village Clerk or Depu	ny Cierk			
Published: October 16, 2024				



To be paid in **5** equal monthly installments.

#### **Customer:**

TERM.

John Labito Village of North Barrington 111 Old Barrington Road Barrington, IL 60010

### Proposal #8794

Date: 10/9/2024

PO#

#### **Property:**

Village of North Barrington 111 North Old Barrington Road Barrington, IL 60010

### 2024-2027 Seasonal Snow

#### SEASONAL WINTER MAINTENANCE SERVICES CONTRACT

This Contract (Agreement) made by and between Alan Horticulture, LLC (Alan) and **Village of North Barrington** (Parties) for winter maintenance services (Services) for the property located at 111 North Old Barrington Road, Barrington, IL 60010 (Property).

This Agreement covers period from approximately November 15th, 2024 thru March 15th, 2025. Initial:
This Agreement covers period from approximately November 15th, 2025 thru March 15th, 2026.  Initial:
This Agreement covers period from approximately November 15th, 2026 thru March 15th, 2027. Initial:
*Please initial above year(s) you are entering into this contract. This proposal will be considered null and void within 90 days without appropriate authorized signatures below.
PRICE.
Client agrees to pay ALAN for Services to be performed under this Agreement listed below.
Annual Contract price for 2024/2025: Seasonal total fee of \$137,000.00
Annual Contract price for 2025/2026: Seasonal total fee of \$137,000.00
Annual Contract price for 2026/2027: Seasonal total fee of \$141,795.00

#### ALAN HORTICULTURE, LLC'S STANDARD SNOW PLOWING SERVICES:

Our (Alan Horticulture, LLC) snow and de-icing services begin November 15th & end March 15th as conditions warrant. Being that snow is a sensitive service, we utilize our own forces. Our crews will be dispatched to a property within a reasonable amount of time after snow accumulates 1 inch. Snowfalls that are continuous in nature occurring between the hours of 3:00 A.M. to 6:00 A.M. will be handled in the most efficient manner possible based on time limit, weather, traffic, parked cars, etc. Alan Horticulture, LLC will make reasonable efforts to open all areas prior to 6 A.M. so long as weather and time permit. Locations of snow piles will be designated by Owner or Agent prior to execution of contract and loss of parking spaces due to accumulation will not be the responsibility of Alan Horticulture, LLC. Alan Horticulture, LLC shall be available 24 hours a day for any Owner requests. An evaluation of the entire property will be performed after each snow removal operation, in the event any additional areas may need snow removal from blocked obstructions. Alan Horticulture, LLC's snow plowing services to include roads, Village Hall parking lot and sidewalks, fire hydrants to stay visible.

#### **DE-ICING SERVICES:**

De-icing materials will be applied to all roads, village parking lot and sidewalks

#### **Fixed Payment Services**

Description of S	ervices	
Seasonal Services Plowing & Shoveling		
Seasonal - Snow Plow		
Seasonal - Sidewalk Shoveling		
Per Service - Salting Services		
Salting Streets		
Salting Walkways & Sidewalks		
	Seasonal Price	\$137,000.00

Payment Schedule			
Schedule	Price	Sales Tax	Total Price
November	\$27,400.00	\$0.00	\$27,400.00
December	\$27,400.00	\$0.00	\$27,400.00
January	\$27,400.00	\$0.00	\$27,400.00
February	\$27,400.00	\$0.00	\$27,400.00
March	\$27,400.00	\$0.00	\$27,400.00
	\$137,000.00	\$0.00	\$137,000.00

#### **Time and Material Hourly Pricing**

Cost

	_
0	
U	

Ву	DAML	Ву
	David Maude	
Date	10/9/2024	Date
•	Alan Horticulture, LLC	Village of North Barrington

#### **Terms & Conditions**

#### **SALTING OPERATION:**

Salting operations will commence immediately after plowing operations based on further weather conditions, temps, etc. Alan is authorized to salt at their discretion unless client is contracted to provide pre-authorization prior to application. Ice melting salt (rock, sodium chloride, potassium chloride) is applied by truck mounted or hand spreaders to ensure efficient and environment friendly coverage. In the event of ice storms during continuous accumulations, multiple applications may be required.

Salting of Walks / Pavement.

Areas to be de- iced at the specific request of the Managing Agent and /or authorized representative of the Village of North Barrington.

- 1. Stoops and Walks Concrete safe blend salt mixture
- 2. Driveways, Parking Areas / Rock salt

#### SHOVELING:

Shoveling crews will be dispatched at Alan Horticulture, LLC's discretion and will be based on weather conditions. Sidewalks, stoops and entrances to buildings will take precedence over public sidewalks.

#### **DRIVEWAYS AND PARKING AREAS:**

Alan Horticulture, LLC shall not be responsible for plowing driveways and parking areas that are blocked by cars or any municipal plowing depositing snow and blocking entrances of driveways, sidewalks or roads. It is the owner's responsibility to remove any vehicles, crates, bins, debris, garbage containers from parking lots or driveways, or Alan Horticulture, LLC will not be able to perform their duties. Alan Horticulture, LLC is not responsible for and will not clear or chemically treat areas where there is a parked car. Alan Horticulture, LLC will make every reasonable effort to clear around any such obstructions.

#### DRIFTING:

Alan Horticulture, LLC will make every effort to keep drives and parking areas accessible. If it is necessary to move excessive snow piles, snow drifts, and/or other forms of snow accumulation from or on site, time and material / equipment charges will apply. This is also applicable to all normally shoveled areas such as walks, stoops, mailboxes, hydrants and drives. Time and material, equipment charges will apply for these shoveled areas. The owner agrees to allow, at Alan Horticulture, LLC's discretion, clearing of excessive accumulated snow at time and material / equipment rates listed within these provisions.

#### **TERMINATION:**

Either party may terminate this Agreement for any reason, with or without cause, by serving a thirty (30) day written notice on the other party. Such cancellation must be delivered by certified mail. In the event of such cancellation, ALAN shall be paid for work performed in accordance with contract requirements prior to the cancellation date, without damage or penalty. ALAN has no obligation to do any further work or compensate the owner for any unfinished work.

In the event either party terminates this contract, ALAN shall be entitled to recover its fair market reasonable costs incurred through the date of termination. These costs shall include a reasonable amount of overhead, income, and any amounts in excess of the monthly charges paid by the customer through the date of termination since the monthly charge under this contract is an average of the total charge for all work to be performed under this contract. Therefore, substantial portions of the work may be performed in the early months of the contract and due to this cost averaging procedure, the cost of the work will not be fully recovered by the contractor until all the monthly payments under this contract have been received.

#### SOLE AGREEMENT:

This Agreement is the sole agreement between the parties relating to the subject matter hereof and supersedes all prior understandings, writings, proposals, representations or communications, oral or written, of either party. This Agreement may be amended only in writing, executed by the authorized representatives of both parties. If any provisions or any part thereof, of this Agreement shall for any reason be held to be invalid or unenforceable, then the remainder of the Agreement shall not be affected thereby. This agreement shall insure to benefit and shall be binding on the parties, heirs, executors, administrators, assignees, and successors of the parties. In the event of dispute between parties, then the statues of any litigation shall be Lake County, Illinois, and the laws of the State of Illinois shall govern.

#### LIABILITY:

Alan Horticulture, LLC shall not be liable nor responsible for any delay or damages due to circumstances beyond its control, including; unavailability of materials, acts of God, costs incurred by Owner in securing or hiring other alternative snow removal efforts. Owner or Owners agent release Alan Horticulture, LLC of all liability within the terms of this contract. Alan Horticulture, LLC shall not be liable for damage to sprinkler systems, water valves, ornamental lights, landscape lighting, concrete curbs, brick pavers, walks and cosmetic scrapes or scratches on driveways or any other unmarked or unseen areas due to conditions in the public right-of-way.

#### BILLING:

Invoicing for monthly accounts occurs on the 1st day of the 1st month of service (see terms on page one). Invoices are payable upon 30 days of invoice date. In the event the account is not paid within 30 days, the Customer shall pay to Alan Horticulture, LLC on all past due amounts, a service charge of 1.5% per month. In the event your account is placed in collections, all associated collection cost and reasonable attorney's fees shall be charged to your account. If any invoice is unpaid within 30 days and a letter has not been sent for dispute of said invoice. The owner agrees that any discrepancies with regards to invoiced amount must be disputed within 14 days of the date of such invoice (Dispute Period) by providing written notice of such dispute to Alan Horticulture, LLC and that any right to dispute any such invoiced amount following the dispute period shall be deemed waived.

#### **Insurance Requirements:**

Alan must maintain insurance policies satisfactory to the Village of North Barrington. Alan shall supply a certificate of insurance with the Village of North Barrington as an additional named insured in the following minimum amounts with specific coverage. The certificate shall contain a 30-day notification provision to the Village of North Barrington prior to cancellation or modification of the policy.

Commercial General Liability insurance including Products/Completed Operations, Owners and Contractor Protective Liability and Broad Form Contractual Liability. The exclusion pertaining to Explosion, Collapse, Property Damage hazards is eliminated. The limit of liability shall not be less than the following:

General Aggregate	\$2,000,000
Products and Completed Operations	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000

Business Automotive Liability insurance including owned, hired and non-owned automobiles, and/or trailer and other equipment required to be licensed, with limits of not less than the following:

Each Person for Bodily Injury	\$1,000,000
Each Occurrence for Bodily Injury	\$1,000,000
Each Occurrence for Property Damage	\$1,000,000
Or-Combined Single Limit	\$1,000,000

Statutory Worker's Compensation insurance shall be in accordance with the provisions of the laws of the State of Illinois, including Operational Disease Act provisions, for employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in Occupational Disease Act, the Contractor shall provide, and shall cause Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

Umbrella Liability:

Aggregate Limits \$2,000,000



**To:** President and Board of Trustees

From: John A. Lobaito, Village Administrator

**Date:** October 16, 2024

**Subj:** 2025 Renewal – General Liability Insurance

**Board Action Requested:** Motion to authorize the Village Administrator to sign the contract between the Village of North Barrington and Illinois Municipal League Risk Management Association ("IMLRMA").

**Executive Summary**: The Village purchases its liability, workers compensation, and property insurance from IMLRMA. The term of the policy is one year from January 1, 2025 through December 31, 2025. The annual premium for 2025 is \$15,031.71. This represents a 5.8% increase over the 2024 premium. The total premium cost includes the annual membership dues to the Illinois Municipal League (\$450.00) and a 1% discount on the insurance premium if paid by November 15, 2024.

The history of the annual insurance cost is below. There has been no increase in membership cost in the past 7 years.

YEAR	ANNUAL COST (includes Dues and 1%	% Change
	discount)	
2025	\$15,031	5.8
2024	\$14,202	0
2023	\$14,202	(-4.84)
2022	\$14,925	4
2021	\$14,353	0
2020	\$14,353	0
2019	\$14,353	



#### INVOICE

#### PO Box 5180, Springfield, IL 62705-5180 | Ph: (217) 525-1220 | Fax: (217) 525-7438

Please return this form with payment after completing the information on the reverse side.

Date: Oct	oper 1,	2024		
N / l	1/:11	of Nouth	Donnin	

Member: Village of North Barrington

Account #: 0415

Indicate Payment Option (from list below): \_\_\_\_\_

Amount Enclosed: \$

#### **MAKE CHECK PAYABLE TO RMA**

#### **BILLING DETAIL**

2025 IML RISK MANAGEMENT ASSOCIATION ANNUAL CONTRIBUTION	
Work Comp	\$ 178
Auto Liability & Comprehensive General Liability	\$1,270
Portable Equipment	\$ 0
Auto Physical Damage	\$ 0
Property	\$13,281
	\$14,729
2025 ILLINOIS MUNICIPAL LEAGUE MEMBERSHIP DUES*	\$ 450
INVOICE TOTAL	\$15,179

## PLEASE CHOOSE ONE OF THE FOLLOWING PAYMENT OPTIONS and enter it in the space provided above:

OPTION #1 – Pay Full Amount	
Contribution Amount	\$14,729.00
Minus 1% Savings	\$ 147.29
	\$14,581.71
Illinois Municipal League Dues	\$ 450.00
Total due by 11/15/24	\$15,031.71
OPTION #2 - Pay Full Amount	
Contribution Amount	\$14,729.00
Illinois Municipal League Dues	\$ 450.00
Total due by 12/13/24	\$15,179.00
OPTION #3 - Pay in two installmen	nts
Includes 1% installment fee	
Contribution Amount	\$14,729.00
Plus 1% fee	\$ 147.29
	\$14,876.29
Illinois Municipal League Dues	\$ 450.00
	\$15,326.29
\$7,663.15 Due by 1	12/13/24
\$7,663.14 Due by 5	5/16/25

\*Membership with the Illinois Municipal League (IML) is a requirement to remain a member of the IML Risk Management Association.

On behalf of the municipality named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. (If choosing the installment option, I acknowledge and understand that it is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal.) I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract no less than 120 days prior to the first day of January of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay all contributions when due.

Municipal	Official	(please	sign)	:
-				

Title:\_\_\_\_\_

Date:\_\_\_\_\_



**To:** President and Board of Trustees

From: John A. Lobaito, Village Administrator

**Date:** October 16, 2024

**Subj:** Payment to Schroeder Asphalt, Inc. for the 2024 Street Program

Attachments: 1. John Beissel, Village Engineer Letter dated October 5, 2024

2. Schroeder Asphalt Services, Pay Request No. 1

**Board Action Requested:** Motion to approve the payment Number 1 of \$422,803.52 to Schroeder Asphalt Services, Inc. for the 2024 Street Program.

**Executive Summary**: The Village Board awarded the 2024 Street Program to Schroeder Asphalt, Inc. at its June 19, 2024 Village Board meeting. Schoeder Asphalt has submitted payment request No. 1 for payment. John Beissel, Village Engineer with Robinson Engineering is recommending payment of the invoice subject to a 5% retainage for completion of punch list work.



#### Municipal Expertise. Community Commitment.

John J. Beissel, P.E.

Direct Line: (815) 464-2242

Email: <u>ibeissel@reltd.com</u>

REL Project 24-R0629

October 05, 2024

Mr. John Lobaito Village Administrator/Clerk Village of North Barrington 110 Old Barrington Road North Barrington, IL 60010

RE: Village of North Barrington 2024 MFT Street Resurfacing Program

IDOT Section Number 24-00000-01-GM

Pay Invoice #1, Schroeder Asphalt Services, Inc. Invoice 2024-373

Schroeder Asphalt Services, Inc.

Dear Mr. Lobaito:

Enclosed herewith please find Pay Invoice #1 from Schroeder Asphalt Services, Inc. for work completed thru October 3, 2024 for the above referenced project. We have reviewed the work and find that, in our best judgment, it is in substantial compliance with the plans and specifications.

We, therefore, recommend that Schroeder Asphalt Services, Inc. is entitled to payment of Four Hundred and Twenty-Two Thousand and Eight Hundred and Three Dollars and Fifty-Two cents (\$422,803.52) as summarized below:

Total Earned to Date	\$ 445,056.33
*Less 5% Retention	\$ 22,252.81
Previous Estimates	\$ <u>0.00</u>
Amount Due this Pay Invoice #1	\$ 422,803.52

<sup>\*</sup>All contract work is completed with misc. punch list work identified. We recommend a 5% retention to be held until Schroeder Asphalt Services completes remaining punch list work and can secure all *final waivers of liens* once all their subcontractors are paid in full. The final invoice request; punch list completion, balancing of final quantities, and release of the 5% retainer, will be submitted with letter of recommendation for payment for the September 21, 2022 Village Board meeting.

The Waiver of Lien to date is included. All Certified Payrolls will be submitted directly to the Illinois Department of Labor with receipt submitted to Robinson Engineering. If you have any questions, please call me at (815) 464-2242.

Very truly yours,

ROBINSON ENGINEERING, LTD.

John J. Beissel, PE

Village Engineer/Senior Project Manager

Cc:

Eleanor Sweet McDonnell, Village President/Village of North Barrington (via email)
Martin Pais, Village Board Trustee/Liaison, Roads/Utilities/Stormwater Mgmt., Village of North

Barrington (via email)

Anthony Peszek, Resident Engineer/Robinson Engineering (via email)

Jen Griebel, Schroeder Asphalt Services, Inc (AP/AR Specialist) (Via email)

# SCHROHALT SERVICES, INC.

PO BOX 831 HUNTLEY, IL 60142 PHONE: 815-923-4380 FAX: 815-923-4389

Bill To

VILLAGE OF NORTH BARRINGTON 111 OLD BARRINGTON ROAD NORTH BARRINGTON, IL 60010

#### Invoice

Date	Invoice #
10/3/2024	2024-373

Project . REBUILD IL STREET MAINTENANCE - 24077

Description	Unit	Quantity	Unit Price	Amount
ay Estimate #1		1	445,056.33	445,056.33
ess 5% Retention		1	-22,252.81	-22,252.81

Total

\$422,803.52

Payments/Credits

\$0.00

Balance Due

\$422,803.52

Reviewed and approved by John Beissel, PE Village Engineer/Senior Project Manager



**To:** President and Board of Trustees

From: John A. Lobaito, Village Administrator

**Date:** October 16, 2024

Subj: Trustee Kelleher Release of Road Bond

**Board Action Requested:** Motion to approve a Road Bond refund in the amount of \$1,000 to Andrew & Robin Kelleher related to Permit No. 24-046.

**Executive Summary**: To avoid a conflict of interest this item has been separated from the Unpaid Warrant list so that Trustee Kelleher can abstain from voting on this matter.

111 OLD BARRINGTON ROAD NORTH BARRINGTON, ILLINOIS 60010

#### BOND RELEASE

Date:	9/26/24			
To:	Village Board			
Re:	Bond Refund			
	[Check Bond Type(s)	)]		
	X Road Septic Tree Preser		\$ \$ \$ \$	
	Tree Replac		\$ 1,000	
	Permit Number: Project Address: Depositor of Record: on site inspections and	North B		
			Official Use Only	
		Appr	oved for Release:	Kelly Rafferty
				Signature
				Building & Zoning Officer
				Title
				Village Board Meeting Date



**To:** President and Board of Trustees

From: John A. Lobaito, Village Administrator

Date: October 16, 2024

**Subj:** Trustee Mignano Business Cards

**Board Action Requested:** Motion to pay State Graphics \$84.90 for Rick Mignano business cards.

**Executive Summary**: This item has been removed from the Unpaid Warrant list so that Trustee Rick Mignano can abstain from voting to avoid a conflict of interest.



Lake Barrington • Wheeling • Highland Park 22292 N. Pepper Rd., Unit C • Lake Barrington, IL 60010

#### SOLD TO:

Sue Murdy Village of North Barrington Eleanor Sweet McDonell 111 Old Barrington Road North Barrington IL 60010 Phone: 847-381-6000



Invoice

100159 No:

Date:

9/23/24

Payment Due: 10/23/24

PO#

#### **PAY NOW**

QUANTITY	DESCRIPTION		AMOUNT
250	4/0 Business Cards - 250 1 Name (New Name) Rick Mignano Trustee, 2 x 3.5 White 100# COUGAR DIGITAL COLORCOPY COVEF 18X12-100-83.08M-S-WHITE, Digitally Printed on 1 side, 24 Up Set-Up/File Review Digital Business card set-up - Number of lots/names Business Card Box Cut - Cover Weight	₹	\$ 84.90
	APPROVAL		,
	ACCOUNT NOAPPROVED BY:	DATE 10/8/2024	
		,	
Sales Rep: Pati	rick Managan Price Includes Tax	CURTOTAL	0.4.00
		SUBTOTAL SHIPPING	\$ 84.90 \$ 0.00
		TOTAL AMOUNT DUE	\$ 84.90 \$ 84.90
0	<b>5</b>		
Signature:	Date:		
A 3.0% prod	cessing fee will be added to credit card transactions by the credit card company.		

Fuqua Winter Ltd.

## Village of North Barrington Unpaid Warrants

As of October 16, 2024

Date	Num	Memo	Account	Class	Open Balance
Alan Horticulture 09/25/2024 10/09/2024	13635 BOND REFUND	WALKING PATH LANDSCAPING BOND REFUND	8002.1 · Leonard Park Trust & Agency.	General Fund Trust & Agency	32,000.00 3,200.00
Total Alan Horticulture					35,200.00
Apex Landscaping 10/01/2024 10/01/2024	8272 8272	VILLAGE HALL - OCTOBER 2024 ETON PARK - OCTOBER 2024	5706.6 · Landscape Maintenance 40.5085 · Landscape Maintenance	General Fund General Fund	1,333.05 1,090.67
Total Apex Landscaping					2,423.72
B & F Construction Cod 10/01/2024 10/02/2024	<b>de Ser. Inc.</b> 19992 66307	AUGUST 2024 108 S. WYNSTONE PARK DR.	12.5105 · Inspections 12.5105 · Inspections	General Fund General Fund	2,295.00 795.00
Total B & F Construction	Code Ser. Inc.				3,090.00
Bella Lukes 10/07/2024	2024 FALL FEST	150 HOTDOGS & 100 BRATWURST	40.5020 · Fall Fest	General Fund	900.00
Total Bella Lukes					900.00
Clifford & Vernie Vadna 09/24/2024	ais PERMIT #: 22-004 S	BOND RELEASE	Septic Bond Refund.	Trust & Agency	1,000.00
Total Clifford & Vernie V	adnais				1,000.00
Comcast 09/13/2024 09/13/2024	09.20.24-10.19.24 09.20.24-10.19.24	SERVICE: 09/20/24-10/19/24 SERVICE: 09/20/24-10/19/24	10.5600 · Phone Services 10.5412 · Internet	General Fund General Fund	221.15 147.43
Total Comcast					368.58
09/05/2024 09/17/2024	*2111/ 09.05.24 *2222 / 09.17.24	TRAFFIC LIGHTS - SERVICE: 08/06/24-09/05/24 STREET LIGHTS - SERVICE: 08/16/24-09/17/24	30.5020 · Utilities 30.5020 · Utilities	General Fund General Fund	33.25 44.08
Total ComEd					77.33
Country Bumpkin 10/07/2024	2024 FALL FEST	200 PUMPKINS, 20 CORN STALKS, 8 HAY BALES, 12 MUMS	40.5020 · Fall Fest	General Fund	1,167.00
Total Country Bumpkin					1,167.00
Darwyn Broker 10/07/2024	TREE COST SHARE	TREE COST SHARE REIMBURSEMENT	10.5421 · 50/50 Tree Program	General Fund	206.25
Total Darwyn Broker					206.25
Derek Byne 09/27/2024	2024 FALL FEST	MUSICIAN & DANCERS	40.5020 · Fall Fest	General Fund	800.00
Total Derek Byne					800.00
Ela Township Highway 09/30/2024 09/30/2024 09/30/2024	<b>Dept.</b> 1259 1259 1259	PUBLIC WORKS - 09/03/24-09/26/24 STORM CLEANUP INSPECTION	30.5015 · Public Works 30.5025 · Maintenance/Storm Cleanup 12.5105 · Inspections	General Fund General Fund General Fund	3,051.15 3,295.00 62.00
Total Ela Township High	way Dept.				6,408.15
Enhanced Networks 09/22/2024 09/28/2024	20241543 20241548	AUGUST 2024 ANNUAL SPAM FILTER LICENSE	10.5240 · IT Consulting Services	General Fund	2,537.06
	Z11Z4T548	ANNUAL SPAMELLIEK LIGENSE	10.5247 · IT Annual Licensing	General Fund	1,056.00

Page 1

## Village of North Barrington Unpaid Warrants

As of October 16, 2024

Date	Num	Memo	Account	Class	Open Balance
08/31/2024 09/30/2024	13948 13958	GENERAL - AUGUST 2024 GENERAL - SEPTEMBER 2024	10.5220 · Legal 10.5220 · Legal	General Fund General Fund	1,822.80 1,869.00
Total Fuqua Winter Ltd.				<del>-</del>	3,691.80
Governmental Account 09/27/2024	ing & Prof. Services 24189	SEPTEMBER 2024	10.5260 · Accounting Services	General Fund	2,500.00
Total Governmental Acco	ounting & Prof. Services			_	2,500.00
Jeff Harwood 10/08/2024	2024 FALL FEST	ICE REIMBURSEMENT	40.5020 · Fall Fest	General Fund	49.79
Total Jeff Harwood					49.79
Jill Kelly 10/08/2024	2024 FALL FEST	POWER STRIP REIMBURSEMENT	40.5020 · Fall Fest	General Fund	23.52
Total Jill Kelly					23.52
Johnson Cleaning 09/01/2024	45801	SEPTEMBER 2024	5706.4 · Cleaning Services	General Fund	219.00
Total Johnson Cleaning					219.00
Lake County Sheriff's C 10/01/2024	Office 300034450	OCTOBER 2024	20.5201 · IGA - Police Services	General Fund	28,999.34
Total Lake County Sherif	f's Office				28,999.34
Lauterbach & Amen, LL 09/28/2024	. <b>P</b> 95692	GASB 96	10.5265 · Audit Services	General Fund	1,500.00
Total Lauterbach & Amer	n, LLP				1,500.00
Louies Throne Inc. 09/13/2024 10/02/2024	13369 13324	ETON PARK HANDICAP - 09/13/24-10/10/24 FALL FEST - 10/04/24-10/08/24	40.5080 · Eton Park - Port-o-let Rental 40.5020 · Fall Fest	General Fund General Fund	155.00 395.00
Total Louies Throne Inc.					550.00
<b>Mo Ashab</b> 10/01/2024	OCTOBER 2024	OCTOBER 2024	10.5250 · Treasurer's Services	General Fund	200.00
Total Mo Ashab					200.00
Natalie P. Karney, P.E. 10/09/2024	SEPTEMBER 2024	SEPTEMBER 2024	10.5235 · Health Officer	General Fund	441.25
Total Natalie P. Karney, I	P.E.				441.25
<b>Orkin</b> 10/08/2024	267980533	SERVICE: OCTOBER 2024	10.5745 · Pest Control	General Fund	65.00
Total Orkin					65.00
Party Plus 10/07/2024	57141	TENTS, TABLES, & ACCESSORIES	40.5020 · Fall Fest	General Fund	2,482.10
Total Party Plus					2,482.10
Patch 22 09/27/2024	2024 FALL FEST	PONY RIDES, PETTING ZOO, HAYRIDE	40.5020 · Fall Fest	General Fund	2,200.00
Total Patch 22					2,200.00
Pioneer Press 10/09/2024	THRU 12/26/24	THROUGH 12/26/24	10.5400 · Membership Dues & Subscriptions	General Fund	49.69

#### Village of North Barrington Unpaid Warrants

As of October 16, 2024

Date	Num	Memo	Account	Class	Open Balance
Total Pioneer Press					49.69
Quill LLC 09/21/2024	40700185	ENGRAVED SIGN W/ METAL BASE	10.5730 · Office Supplies	General Fund	20.86
Total Quill LLC					20.86
Rafferty Architects 10/04/2024	4420	SEPTEMBER 6, 2024 - OCTOBER 3, 2024	12.5100 · Building and Zoning Officer	General Fund	3,640.00
Total Rafferty Architect	s		•		3,640.00
Robinson Engineering 10/03/2024 10/03/2024 10/03/2024 10/03/2024 10/03/2024 10/03/2024 10/03/2024 10/03/2024	OCTOBER 2024	270 BILTMORE DR PLAN REVIEW 140 DEVON LN PLAN REVIEW PROFESSIONAL ENG. SERVICES UTLITY PLAN REVIEW - COMCAST 70 HILLBURN LN PLAN REVIEW LZRPPD - PLAN REVIEW ALCON ESTATES SUB. 2024 STREET PROGRAM	Trust & Agency. Trust & Agency. 17.5125 · Engineer Consulting 17.5114 · Plan Review Trust & Agency. Trust & Agency. Trust & Agency. Trust & Agency. 60.8100 · Street Maintenance & Repair	Trust & Agency Trust & Agency General Fund General Fund Trust & Agency Trust & Agency Trust & Agency Motor Fuel Tax	148.00 370.00 1,592.00 199.00 1,791.00 1,592.00 4,247.50
Total Robinson Engine	ering				10,138.5
Sparkles Entertainme 09/27/2024	nt 2024 FALL FEST	BALLOON ARTIST & FACE PAINTERS(2)	40.5020 · Fall Fest	General Fund	1,275.00
Total Sparkles Entertai	nment				1,275.00
State Graphics 09/23/2024	100000	FALL FESTIVALPOSTCARD MAILING	40.5020 · Fall Fest	General Fund	663.01
Total State Graphics					663.01
Susan Allman 10/03/2024	184	SERVICE: 09/06/24-10/03/24	15.5070 · Forester Services	General Fund	837.50
Total Susan Allman					837.50
The Great Boodini 09/27/2024	2024 FALL FEST	MAGIC & JUGGLING	40.5020 · Fall Fest	General Fund	400.00
Total The Great Booding	ni				400.00
TAL					115,180.45

#### Village of North Barrington

#### **Checks Written**

#### September 19 through October 15, 2024

Туре	Num	Date	Name	Memo	Account	Paid Amount
Check	EFT	09/19/2024	IL Wildlife		00.1000 · BB&T Checking - 6814	
				BEE HIVE REMOVAL	10.5745 · Pest Control	-300.00
TOTAL						-300.00
Check	EFT	10/08/2024	First Bankcard	*0559 - 09.03.24 CONF. #:89859640	00.1000 · BB&T Checking - 6814	
				DAILY HERALD PRIMO WATER USPS AMAZON PRIME PRIMO WATER ZOOM AMAZON - PERMANENT MARKERS AMAZON - PAPER/BINDER CLIPS AMAZON - COPY PAPER JIMMY JOHNS JIMMY JOHNS PRIMO WATER	10.5400 · Membership Dues & Subscriptions 10.5731 · Building Supplies 10.5414 · Postage 10.5400 · Membership Dues & Subscriptions 10.5731 · Building Supplies 10.5400 · Membership Dues & Subscriptions 10.5730 · Office Supplies 10.5730 · Office Supplies 10.5730 · Office Supplies 10.5730 · Meetings & Travel 10.5650 · Meetings & Travel 10.5731 · Building Supplies	-14.00 -7.20 -367.87 -14.99 -29.84 -15.99 -9.98 -20.37 -137.97 -114.98 -10.42 -7.20
TOTAL						-750.81
Check	EFT	10/08/2024	First Bankcard	*2302 - 09.03.24 CONF. #: 89854205	00.1000 · BB&T Checking - 6814	
TOTAL				CONSTANT CONTACT AT&T MOBILITY GLOBAL LEADERSHIP APPLE.COM	10.5400 · Membership Dues & Subscriptions 10.5600 · Phone Services 10.5650 · Meetings & Travel 10.5400 · Membership Dues & Subscriptions	-52.00 -57.53 -52.95 -0.99
TOTAL						-163.47
Check	26357	09/19/2024	Tropical Chill - Ice Cream	SUMMER CONCERT -September	00.1000 · BB&T Checking - 6814	
				SUMMER CONCERT-September 2024	40.5015 · Summer Concerts	-303.75
TOTAL						-303.75
Check	26358	09/19/2024	Mo Ashab	July-Aug, Replacement Check	00.1000 · BB&T Checking - 6814	
				July and August 2024 - Replacement Check	10.5250 · Treasurer's Services	-400.00
TOTAL						-400.00
Check	26359	09/19/2024	Mo Ashab	VOID: July-Aug, Replacement Check CHECK NEVER ISSUED. PRINTING ERROR ON CHECK	00.1000 · BB&T Checking - 6814	
TOTAL						0.00
Check	26360	09/19/2024	void	PRINTED WRONG MEMO	00.1000 ⋅ BB&T Checking - 6814	
TOTAL						0.00
Chook	26264	00/40/2024	Mo Ashah	luna Santambar	00 1000 - PPST Checking - 5914	
Check	26361	09/19/2024	Mo Ashab	June - September	00.1000 · BB&T Checking - 6814	400.00
				June & September	10.5250 · Treasurer's Services	-400.00 -400.00

### Village of North Barrington Mo. Checks Written Report

September 19 through October 15, 2024

Туре	Num	Date	Name	Memo	Account	Paid Amount
Check	26362	09/25/2024	USPS	Replenish AcctPermit No. 111	00.1000 · BB&T Checking - 6814	
				Replenish Acct. Permit No. 111	10.5414 · Postage	-1,500.00
TOTAL						-1,500.00
Check	26363	10/01/2024	John Lobaito	SEPTEMBER 2024	00.1000 · BB&T Checking - 6814	
Oncon	20000	10/01/2024	Com Lobato	SEPTEMBER 2024 (141.5 HOURS)	10.4050 · Administrator	-12,452.00
TOTAL				SEF TEMBER 2024 (141.5 HOURS)	10.4000 Administrator	-12,452.00
TOTAL						12,402.00
Check	26364	10/01/2024	Sue Murdy	SEPTEMBER 2024	00.1000 · BB&T Checking - 6814	
				SEPTEMBER 2024	10.4056 · Administrative Assistant #1	-3,952.00
TOTAL						-3,952.00
Paycheck	26365	10/02/2024	MARIE G CECCHI		00.1000 · BB&T Checking - 6814	
					10.4058 · PT Clerical 10.4060 · Payroll Taxes FICA Payable FICA Payable 10.4060 · Payroll Taxes FICA Payable FICA Payable IL Withholding Payable IL Withholding Payable	-77.00 -4.77 4.77 4.77 -1.12 1.12 1.12 3.81
TOTAL					• ,	-67.30
Check	26366	10/02/2024	void		00.1000 · BB&T Checking - 6814	
TOTAL						0.00
Check	26367	10/02/2024	Robinson Engineering	SEPTEMBER 2024 - REISSUED	00.1000 · BB&T Checking - 6814	
SHEEK	20007	10/02/2024	Nobilison Engineering	225 HONEY LAKE RD PLAN REVIEW 4 CANDLEWOOD LN PLAN REVIEW 215 HONEY LAKE RD PLAN REVIEW 160 BILTMORE DR PLAN REVIEW 140 DEVON LN PLAN REVIEW 162 N. WYNSTONE DR PLAN REVIEW 162 N. WYNSTONE DR PLAN REVIEW HONEY LAKE DRAIN (GHO PROJECT - CAPITAL PROFESSIONAL ENG. SERVICES UTILITY PLAN REVIEW - COMCAST 150 DEVON LN PLAN REVIEW/INSPECTION 70 HILLBURN LN PLAN REVIEW 130 ARROWHEAD LN PLAN REVIEW 41 MARBRIDGE - PLAN REVIEW/INSPECTION PROFESSIONAL ENG. SERVICES 2024 STREET PROGRAM	Trust & Agency. 17.5125 · Engineer Consulting 17.5114 · Plan Review Trust & Agency.	-148.00 -148.00 -694.00 -819.00 -255.50 -546.00 -5,930.00 -3,738.00 -199.00 -551.50 -1,233.50 -296.00 -296.00 -594.50
TOTAL						-28,543.00

#### **TOTAL MONTHLY CHECKS WRITTEN \$48,832.33**

#### RESOLUTION NO.

#### A RESOLUTION ADOPTING CIVILITY PLEDGE FOR THE VILLAGE OF NORTH BARRINGTON, ILLINOIS

**WHEREAS**, the Village of North Barrington recognizes that the public exchange of diverse ideas, viewpoints and robust debate are essential to democratic self-governance; and,

**WHEREAS**, the Mayor and Board of Trustees of the Village of North Barrington recognize the importance of engaging in free and spirited debate, while maintaining the highest standards of civility, honesty and mutual respect; and,

**WHEREAS**, the Illinois Municipal League (IML) has adopted a Civility Pledge which encourages the core tenets of civility; and,

**WHEREAS**, the Civility Pledge states, "In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective;" and,

WHEREAS, in order to publicly declare a commitment to advance civil discourse and to express concern for the common good and wellbeing of all residents of the Village of North Barrington the Village President and Board of Trustees have determined it to be in the best interests of the Village to adopt this Resolution.

**NOW, THEREFORE**, be it resolved by the Board of Trustees of the Village of North Barrington as follows:

- Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.
- Section 2. The Civility Pledge as set forth in this Resolution is hereby adopted.
- Section 3. The elected and appointed officials of the Village of North Barrington are asked to sign the Civility Pledge, attached hereto as **Exhibit A** and adhere to it during all public meetings and in all official actions.

#### PASSED THIS 16th DAY OF OCTOBER 2024 BY ROLL CALL VOTE AS FOLLOWS:

		Ayes	_	<u>Nays</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Sarah Crev	riston		_	<u>-</u>		
Trustee Robin Kell	eher					
Trustee Rick Migna	ino		-			
Trustee Neil Morro	)W		-			
Trustee Martin Pai	S		-			
Trustee Mark Vand	lenbergh					
President Eleanor	McDonnell					
			A	PPROVED TH	IIS 16th DAY O	F OCTOBER, 2024
(SEAL)			Eleanor	Sweet McDo	onnell, Village	President
ATTEST:	n A. Lobaito. Villa	ago Clork				

**EXHIBIT A** 

## Civility Pledge

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community, and understanding that we each may have different ideas for achieving that objective.

	_
Eleanor Sweet McDonnell, President	Sarah Creviston, Trustee
Robin Kelleher, Trustee	Rick Mignano, Trustee
Neil Morrow, Trustee	Martin Pais, Trustee
Mark J. Vandenbergh, Trustee	John A. Lobaito, Village Clerk
	Date