**Call to Order**

The meeting was called to order at 7:02pm.

**Roll Call**

Roll Call was answered by Trustees Kalinowski, Rogus, Sauer, Smith and President Sweet McDonnell.

Trustees Andrew and Weiner were absent.

Also present were Village Administrator Shannon Andrews, Deputy Clerk Kris Lennon, Village Forester Susan Allman, Village Treasurer Chris Michaud, Village Attorney Bryan Winter and members of the public.

As provided by the Open Meetings Act and by the Village Code, Trustee Weiner filed with the Village Clerk a request that he be permitted to attend the meeting by telephone, as he was out of town on business.

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Sweet McDonnell.

**Public Comment**

No public comment.

**Proclamation**

President Sweet McDonnell invited resident Vicki Matthews and Michael Heinbuch, ADT Home Security forward for the reading of a Proclamation to honor them for their heroism in saving a skater who fell through the ice on Honey Lake on January 17, 2020.

President Sweet McDonnell indicated that ADT Home Security is donating $1,000 to Lake Zurich Fire Department for their assistance with the rescue.

**Commission Reports**

Environmental & Health (E&H) Commission Chair Linda Aylward provided details about the Earth Day/Arbor Day scheduled for April 19th from 1-3pm. It was noted that Village Administrator Shannon Andrews would be meeting with the waste hauler contract subcommittee to discuss details regarding the request for proposal.

Village Forester Susan Allman stated that should would be attending the Tree City, USA awards conference on April 2nd to receive the Village’s award for Tree City, USA marking the Village’s 20th year being recognized as a tree city community. Ms. Allman reported she would be ordering Oak tree seedlings for residents for the Village’s Arbor Day celebration.

**Treasurer’s Report**

Village Treasurer Chris Michaud provided a review of the Treasurer’s report. Treasurer Michaud answered questions from the Board regarding Snow Removal, Property Tax Disbursements (how to allocate funds for the future) and Employee Disbursements.

A motion to approve the Treasurer’s Report for the 9th month of Fiscal Year 2020 was made by Trustee Smith and seconded by Trustee Sauer. Trustees Kalinowski, Rogus, Sauer, Smith and Weiner voted Aye. Trustee Andrew was absent. No Nays. Motion Carried.

**Agenda Items for Discussion**

1. **Approve the Minutes of December 18, 2019 Village Board Meeting**

Trustee Sauer had a correction on page 5 under the Village President’s Report. It was noted that Trustee Sauer has been serving the Village a total of 6 years.

A Motion to Approve the Minutes of January 15, 2020 Village Board Meeting as amended was made by Trustee Kalinowksi and seconded by Trustee Smith. On roll call vote Trustees Kalinowski, Rogus, Sauer, Smith and Weiner voted Aye. Trustee Andrew was absent. No Nays. Motion Carried.

1. **Approve a Resolution Adopting a Complete Streets Policy in the Village of North Barrington**

Village Administrator Andrews explained how STP grant funds are distributed. Projects selected receive 80% funding of the construction portion of the project. She believes the resurfacing of Biltmore Road may be a project for consideration under the most recent call for projects, but in order to have the best possible chance at funding, she recommended that the community consider the Resolution Adopting a Complete Streets Policy.

Trustee Kalinowski expressed concerns about the Village incurring additional costs due to the higher standards under a State funded project and the complete streets policy. Ms. Andrews explained that the policy provides the Village with a reasonable list of circumstances in which Complete Streets may not be feasible. The passage of the policy does not immediately commit the Village to the expenditure of funds. The Village would have the opportunity to determine if a project was feasible for the community, financially or otherwise, before committing to it.

A motion to Approve Resolution #2020-R05, a Resolution Adopting a Complete Streets Policy in the Village of North Barrington was made by Trustee Sauer and seconded by Trustee Smith. On roll call vote Trustees Kalinowski, Rogus, Sauer, Smith and Weiner voted Aye. Trustee Andrew was absent. No Nays. Motion Carried.

**Approve the February 19, 2020 Scheduled Vouchers**

A motion to Approve the February 19, 2020 Scheduled Vouchers was made by Trustee Smith and seconded by Trustee Kalinowski. There were questions from the Board regarding outstanding Robinson Engineering invoices which were addressed by Village Administrator Andrews. The Village is working on the remaining outstanding invoices with Robinson Engineering. On roll call vote Trustees Kalinowski, Rogus, Sauer, Smith and Weiner voted Aye. Trustee Andrew was absent. No Nays. Motion Carried.

**Approve the February 2020 Manual Vouchers**

A motion to Approve the February 2020 Manual Vouchers was made by Trustee Smith and seconded by Trustee Kalinowski. On roll call vote Trustees Kalinowski, Rogus, Sauer, Smith and Weiner voted Aye. Trustee Andrew was absent. No Nays. Motion Carried.

**Village Administrator’s Report**

Vehicles sticker notices were mailed out. New this year are online payment options via Illinois e-Pay.

The first Finance Committee meeting is expected to be scheduled the first week in March. Snow plow operations have gone very smoothly this season, with limited complaints. Mac’s Snow Removal has done tremendously well at making a variety of modifications to meet the needs of the residents.

**Board of Trustee’s Reports**

**Trustee Jackie Andrew** – Trustee Andrew was absent.

**Trustee Patricia Kalinowski** – Trustee Kalinowski provided an update from SWALCO and noted that she attended the E&H Commission meeting on February 4th on behalf of Trustee Andrew.

**Trustee Greg Rogus** – Trustee Rogus reported that the Plan Commission meeting for February was cancelled. He also reported that the has been conducting preliminary research for President Sweet McDonnell on amending or adding to the Village’s liquor ordinance to permit the Wynstone Country Club to cater events for its club members outside the Wynstone County Club. It was noted that there are club members who live outside the Wynstone community in North Barrington.

**Trustee Janice Sauer** – Attended the BACOG meeting on January 28th on behalf of President Sweet McDonnell. BACOG conducted a presentation on new recycling initiatives. BACOG also approved their legislative platform.

**Trustee Todd Smith** – No report.

**Trustee Lawrence Weiner** – No report.

**Village President’s Report**

President Sweet McDonnell stated that the Village is looking at expanding the online e-pay services for other areas in the Village besides Village stickers. She encouraged residents to sign up for Village emails.

President Sweet McDonnell stated that she’s attended several events including the Barrington Area Chamber of Commerce Annual Economic Summit, the 2020 Lake County Municipal League Lake County Breakfast, and the Local Mayor’s Breakfast.

President Sweet McDonnell mentioned the quantity of FOIA requests that are processed through the Administration office and the costs associated with staff time to fulfill the requests.

**Closed Session**

There was no closed session.

**Old Business**

There was no old business.

**New Business**

Trustee Kalinowski noted that there is an Illinois Municipal League Municipal Officials Seminar Monday April 6th from 1-4:30 pm.

**Adjournment**

There being no further business to discuss, a motion to adjourn the meeting was made by Trustee Kalinowski and seconded by Trustee Rogus. All in favor. The meeting of the North Barrington Board of Trustees was adjourned at 8:24 pm.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Shannon Andrews, Village Clerk