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**VILLAGE OF NORTH BARRINGTON**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**Wednesday, February 21, 2024**

**Call to Order**

The meeting was called to order at 7:02 p.m.

**Roll Call**

Roll Call was answered by Trustees Kelleher, Kerrigan, Morrow, Vandenberg and President Sweet McDonnell. Absent: Trustee Horcher and Pais. Also present were Michael Jackson, Director of Homeland Security for Lake County from the Lake County Sheriff's office, Sgt. Kyle Brown from the Lake County Sheriff's office, Mary Kozub from the Ancient Oaks Foundation, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy.

**Pledge of Allegiance**

Michael Jackson led the Pledge of Allegiance.

**Public Comment**

Mary Kozub from the Ancient Oaks Foundation approached the Board to explain the Buckthorn Bounty program. Due to a generous donor, the Ancient Oaks Foundation is promoting the elimination of buckthorn by residents on private properties in participating communities. Ms. Kozub has approached Lake Zurich, Wauconda, and Lake Barrington, encouraging residents to sign up for the program at [info@ancientoaksfoundation.org](mailto:info@ancientoaksfoundation.org).

Participants in the program will be paid based on the diameter size of the buckthorn stump removed. An Ancient Oaks representative will visit the participating resident's home to evaluate the buckthorn on site. Ms. Kozub handed out Ancient Oaks Foundation brochures and milkweed seeds. The Board expressed interest in communicating the program to the residents.

President Sweet McDonnell thanked Ms. Kozub.

**Approval of Minutes**

Village Board Meeting Minutes of January 17, 2024.

Motion by Trustee Kerrigan and seconded by Trustee Vandenberg to approve the Village Board Meeting Minutes of January 17, 2024. On roll call Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

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**Treasurer's Report**

January Treasurer's Report for FYE 2024.

Village Administrator John Lobaito stated to the Board that the Village was (9) nine months into its fiscal year. He stated that 100% of property tax revenue has been received and total revenue to budget is 96% with (3) three months remaining in the fiscal year.

Expenditures for printing and office supplies are trending high. Information Technology Consulting services are low for the year at 56% due to fewer hardware repairs and diligent software maintenance. Building plan reviews and inspections remain high.

Overall spending is 59% of the budget and the Village is 75% through the fiscal year.

Engineering and legal services for the Grassmere/Haverton/Oaksbury Project totaled \$19,400.

Motion by Trustee Vandenberg and seconded by Trustee Kerrigan to approve the January Treasurer's Report for FYE 2024. On roll call Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Action Items**

**A. Presentation** of the FYE 2023 Annual Financial Report

Ms. Hannah Cullerton from Lauterbach & Amen, LLP, addressed the Board to review the FYE 2023 Annual Financial Report and Management Letter. The report gives an overview of the Village's financial activities for the fiscal year ending April 30, 2023. Ms. Hannah stated the Village audit was compliant. She reviewed the Management Letter and recommendations.

President Sweet McDonnell thanked Ms. Cullerton for her presentation and complimented Lauterbach & Amen, LLP for their professionalism and Municipal background.

**B. Motion** to accept and place on file the Village of North Barrington's FYE 2023 Annual Financial Report.

Motion by Trustee Kerrigan and seconded by Trustee Kelleher to accept and place on file the Village of North Barrington's FYE 2023 Annual Financial Report. On roll call Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

  
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President Sweet McDonnell invited Lake County Director of Homeland Security Michael Jackson to address the Board. Mr. Jackson assured the Board that he would make the Village aware of any homeland security issues that arise in the Village. Cyber security has emerged as a threat to all citizens and Mr. Jackson encouraged residents to be aware and report any suspicious internet activity. A cyber security agency is available to monitor municipal internet infrastructure and servers on an ongoing basis if the Village feels the need. Village Administrator Lobaito will follow up with Mr. Jackson.

Sgt. Kyle Brown of the Lake County Sheriff's office addressed the Board and cautioned residents about the springtime increase of home repair fraud, particularly targeting senior citizens. He advised calling 911 to report any incidents. Sgt. Brown also reiterated the threat of internet financial and identity theft crime.

Village President Sweet McDonnell thanked Mr. Jackson and Sgt. Brown for their service.

- C. **Motion** to Adopt a Resolution Approving an Intergovernmental Agreement between Barrington Township, Cuba Township, and the Village of North Barrington to Provide for Contribution under the Local Share Agreement with PACE for Senior/Handicapped Bus Service

Motion by Trustee Kelleher and seconded by Trustee Kerrigan to Adopt a Resolution Approving an Intergovernmental Agreement between Barrington Township, Cuba Township, and the Village of North Barrington to Provide for Contribution under the Local Share Agreement with PACE for Senior/Handicapped Bus Service. On roll call Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Unpaid Warrant List**

**Motion** to approve the January 2024 Unpaid Warrant List.

Motion by Trustee Kelleher and seconded by Trustee Kerrigan to approve the January 2024 Unpaid Warrant List. On roll call Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Checks Written Report**

**Motion** to approve payments from January 17, 2024, to February 20, 2024.

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Motion by Trustee Kelleher and seconded by Trustee Kerrigan to approve payments from January 17 2024 to February 20, 2024. On roll call Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Village Administrator's Report**

Village Administrator stated to the Board that the FYE 2025 budget meeting will be held prior to the March 20<sup>th</sup>, 2024 Board Meeting. There will be a 6:00 p.m. Budget Meeting with a light dinner starting at 5:30 p.m.

Village Administrator Lobaito reminded the Board members to complete their required Economic Interest forms. He encouraged them to watch the video available.

**Board of Trustee's Reports**

**Trustee Horcher** – Trustee Horcher had no report.

**Trustee Kelleher** – Trustee Kelleher reported the Parks and Recreation Commission did not meet but were close to finalizing the resident survey, which will go live towards the middle of March, via the Village newsletter, website, and E-blasts. Musicians for the four summer concerts are close to being finalized.

**Trustee Kerrigan** – Trustee Kerrigan reported the results of the Signal Hill speed radar study. Most speeding vehicles were 10 MPH over the posted limit of 25 MPH. The majority of the patrols for the month were routine.

**Trustee Morrow** – Trustee Morrow had no report.

**Trustee Pais** – Village Administrator Lobaito reported the Village roads program will be presented to the Board at the March budget meeting. The engineering firm is working on estimates which will then go out to bid, finalizing the cost to the Village. The crack seal program will also be utilized. The work will begin in the summer months. The Village culvert program is also being finalized.

**Trustee Vandenberg** – Trustee Vandenberg reported SWALCO now meets quarterly. He had no report for the Environmental and Health Commission. Administrative Assistant Sue Murdy stated she ordered the 2023 Tree of the Year yard signs, and the 2023 Tree of the Year plaques.

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**Village President's Report**

President Sweet McDonnell reported she attended the State of the Greater Barrington Area Economic Summit. It was well attended and informative, particularly regarding obtaining grant funds for the Parks and Recreation Commission projects.

President Sweet McDonnell reported that Lobby Days would be held in Springfield April 17<sup>th</sup>. She invited the Board members to attend.

**Old Business**

There was no old business.

**Closed Session**

There was no closed session.

**New Business**

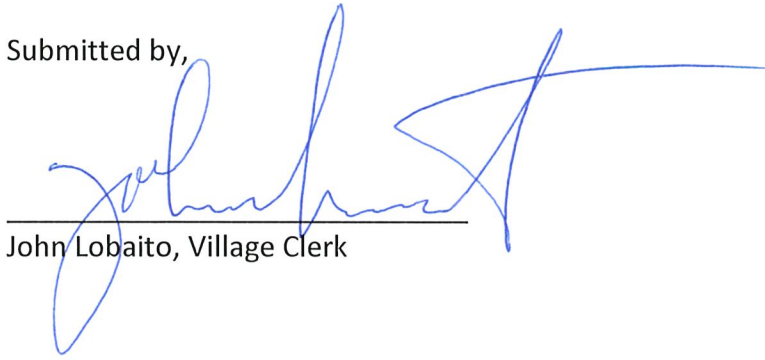
There was no new business.

**Adjournment**

Motion by Trustee Kerrigan and seconded by Trustee Kelleher to adjourn the meeting. On voice vote Trustees Kelleher, Kerrigan, Morrow, and Vandenberg voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 8:03 p.m.

Submitted by,

  
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John Lobaito, Village Clerk

