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VILLAGE OF NORTH BARRINGTON
PRESIDENT AND BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY June 18, 2025

Call to Order

The meeting was called to order at 7:05 p.m.

Roll Call

Roll Call was answered by Trustees Creviston, Kelleher (via ZOOM), Mignano, Morrow, Pais (via ZOOM) and President Sweet McDonnell. Trustee Vandenberg was absent.

Also present was Battalion Chief Adam Schlick from the Wauconda Fire Department, Jack McKay from Illinois State Representative Marty McLaughlin's office, William Tincho from Illinois State Representative Marty McLaughlin's office, Daniel Grove of Kimley-Horn, Parks and Recreation Commission Chairperson David Lauffer, Frank Fontana of the Parks and Recreation Commission, Olivia Fontana, Jeff Harwood of the Parks and Recreation Commission, Gery Herrmann, Chairperson of the Plan Commission, Joanne Dalessandro, David Cifonelli, John Cifonelli, Village Attorney Bryan Winter, Treasurer Mo Ashab, Village Administrator John Lobaito, and Administrative Assistant Sue Murdy.

Pledge of Allegiance

Adam Schlick led the Pledge of Allegiance.

Public Comment

Jack McKay from Illinois State Representative Marty McLaughlin's office addressed the Board of Trustees. He emphasized that Representative McLaughlin's office is available to assist constituents with services and concerns they may have. Mr. McKay thanked the Board and left some information brochures for distribution.

President Sweet McDonnell thanked Representative McLaughlin on behalf of North Barrington residents.

Motion by Trustee Creviston and seconded by Trustee Mignano to move agenda items **7** and **8.B** forward. On voice vote Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

7. Proclamation Declaring June 20, 2025, FSHD Day.

Village President Sweet McDonnell introduced North Barrington resident Joanne Dalessandro. Ms. Dalessandro explained the background of her condition (FSHD-Facioscapulohumeral Muscular Dystrophy) and stated her campaign is to create awareness of this disease. She thanked President Sweet McDonnell for her support.


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President Sweet McDonnell read a Mayoral Proclamation declaring June 20, 2025, as FSHD Day of Awareness. Ms. Dalessandro thanked the Board and President Sweet McDonnell.

President Sweet McDonnell introduced John Cifonelli to the Board and explained that Mr. Cifonelli had served the Village of North Barrington for many years as Chairperson of the Zoning Board of Appeals. She thanked Mr. Cifonelli for his 29 years of public service to the Village.

8.B. Motion to pass an Ordinance Authorizing an Execution of a Professional Services Contract with Kimley Horn to Provide Professional Consulting Services for a 5-Year Comprehensive Master Parks and Recreation Plan.

Motion by Trustee Mignano and seconded by Trustee Creviston to pass an Ordinance Authorizing an Execution of a Professional Services Agreement with Kimley Horn to Provide Professional Consulting Services for a 5-Year Comprehensive Master Parks and Recreation Plan. On roll call Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

Parks and Recreation Commission Chairperson David Lauffer addressed the Board of Trustees. Mr. Lauffer gave a history of research by the Commission to hire a consultant that would best serve the community of North Barrington with the best value. The Commission conducted three interviews with different consultants, deciding upon Kimley Horn. Community engagement and marketing is a large part of the 5-Year Master Plan implementation. The contract with Kimley Horn includes a direct mail survey of the community. Mr. Lauffer presented a power point outlining the schedule and details. Budget costs will be tracked. He stated a time frame for the end of first quarter of 2026 when the plan will be finalized. Grants will also be explored with the assistance of Kimley Horn. Mr. Lauffer made a formal recommendation for approval by the Board to proceed with the proposal from Kimley Horn.

Daniel Grove of Kimley Horn thanked the Village of North Barrington for the opportunity to collaborate on the 5-Year Master Plan for the improvement of the recreational facilities in the Village of North Barrington.

The Board reaction was positive to the presentation and project. President Sweet McDonnell thanked the Parks and Recreation Commission for their dedication to the Village. The contract between the Village and Kimley Horn will serve as a Comprehensive Plan for the Parks and Recreation Commission


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and will guide decision making in the future. It will be a useful tool and will provide continuity as Trustees and Commission Members change over time.

Approval of Minutes Village Board Meeting Minutes from May 21, 2025.

Motion by Trustee Mignano and seconded by Trustee Creviston to approve the Village Board Meeting Minutes of the Board Meeting May 21, 2025. On roll call Trustees Creviston, Kelleher, and Mignano voted AYE. Trustee Morrow and Trustee Pais abstained. No NAYS. Motion Carried.

Treasurers Report

May Treasurer's Report for FYE 2025.

Village Treasurer Mo Ashab reported revenues for FYE 2025 exceeded the budgeted amount, and expenditures were less than the budgeted amount for FYE 2025. The Village is ending the second month of the FYE 2026. Property tax and state tax collections have been robust.

Treasurer Ashab introduced a new report for Motor Fuel Tax (MFT). He explained that MFT is a restricted fund and that the monies received from the state may only be used for specified items. The monies in the fund were originally reported in the General Fund report, but are now accounted for in a separate report.

Motion by Trustee Creviston and seconded by Trustee Pais to approve the May Treasurer's Report for FYE 2026. On roll call Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

Action Items

8.A. Motion approve a permit to the Club at Wynstone for a pyrotechnic display on Friday, July 4, 2025.

Motion by Trustee Kelleher and seconded by Trustee Morrow to approve a permit to the Club at Wynstone for a pyrotechnic display on Friday, July 4, 2025. On roll call Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

8.C. Motion to adopt a Resolution Confirming the Appointments of Village Treasurer, Commission Members and Consultants of the Village of North Barrington, Illinois.

Motion by Trustee Mignano and seconded by Trustee Kelleher to adopt a Resolution Confirming the Appointments of Village Treasurer, Commission Members and Consultants of the Village of North


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Barrington, Illinois. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

8.D. Motion to pass an Ordinance Amending Title 5, Chapter 3, Section 5-3A-4-1, Entitled Cost Sharing Tree Planting Policy on Private Property of the North Barrington Village Code.

Motion by Trustee Pais and seconded by Trustee Kelleher to pass an Ordinance Amending Title 5, Chapter 3, Section 5-3A-4-1, Entitled Cost Sharing Tree Planting Policy on Private Property of the North Barrington Village Code. On roll call Trustees Creviston, Kelleher, Mignano, and President Sweet McDonnell voted AYE. No NAYS. Motion Carried.

The Environmental and Health Commission has made a recommendation to make some changes to the Ordinance to increase participation in the program and improve the efficiency of the administration of the program.

8.E. Motion to pass an Ordinance Approving Easement Agreements for the Grassmere Farms, Haverton, and Oaksbury Subdivisions (GHO) Stormwater Drainage Project.

Motion by Trustee Morrow and seconded by Trustee Mignano to pass an Ordinance Approving an Ordinance Approving Easement Agreements for the Grassmere Farms, Haverton, and Oaksbury Subdivisions (GHO) Stormwater Drainage Project. On roll call Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

8.F. Motion to pass an Ordinance Approving a Lease Agreement for a Portion of Real Property Located at 130 Hillandale Court, North Barrington, Illinois.

Motion by Trustee Kelleher and seconded by Trustee Pais to pass an Ordinance Approving a Lease Agreement for a Portion of Real Property Located at 130 Hillandale Court, North Barrington, Illinois. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, and Pais voted AYE. No NAYS. Motion Carried.

Unpaid Warrant List

Approval of the May 2025 Unpaid Warrant List.

Motion by Trustee Mignano and seconded by Trustee Creviston to approve the May 2025 Unpaid Warrant List. On roll call Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

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Checks Written Report

Approval of the May Checks Written Report.

Motion by Trustee Morrow and seconded by Trustee Creviston to approve the May 2025 Checks Written Report. On roll call Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

Village Administrators Report

Village Administrator Lobaito had no report.

Board of Trustee's Reports

Trustee Mignano - Trustee Mignano reported the Village ad hoc committee will be reviewing the Village Zoning changes in July.

Trustee Kelleher – Trustee Kelleher thanked Chairperson David Lauffer for his work on the 5-Year Master Plan for the Parks and Recreation Commission. Trustee Kelleher reported the Parks and Recreation Commission met and discussed signage/event details for the Summer Concerts, Kids Concert, and Fall Festival. The community was most complimentary to the first summer concert held June 14, 2025. The first Village Kids Concert will be held June 21, 2025.

Trustee Creviston-Trustee Creviston reported the Village of North Barrington remains a safe Village.

Trustee Morrow – Trustee Morrow had no report.

Trustee Pais – Trustee Pais had no report.

Trustee Vandenberg – Trustee Vandenberg was absent.

Village President's Report

President Sweet McDonnell stated the Village Garden Walk will be held June 29, 2025, and urged the Board to promote the event. Administrative Assistant Sue Murdy held up the new Garden Walk sign for the Board to see. There are four Village homes on the walk.

President Sweet McDonnell stated the IML Conference will be held September 18th-20th, and thanked Trustee Kelleher and Trustee Pais for their reservation to attend.

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President Sweet McDonnell stated she will attend the Willow Creek Leadership Summit August 7th and 8th.

President Sweet McDonnell stated she attended the June 13, 2025, Mayoral Caucus. The Mayor of Chicago was in attendance.

President Sweet McDonnell stated she is still in discussion with the Lake Zurich Rural Fire Department about representation for the Village of North Barrington.

President Sweet McDonnell stated the Mayor of Highland Park will be hosting a Ravinia Party event for area Mayors on August 23, 2025. She invited the Board of Trustees to attend with her.

President Sweet McDonnell complimented a North Barrington native for receiving the NHL Rookie of the Year award.

New Business


There was no new business.

Adjournment

Motion by Trustee Creviston and seconded by Trustee Mignano to adjourn the meeting. On voice vote Trustees Creviston, Kelleher, Mignano, Morrow and Pais voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 8:50 p.m.

Submitted by



John A. Lobaito, Village Clerk

