## PRESIDENT AND BOARD OF TRUSTEES MEETING MINUTES Wednesday, November 16, 2022

The meeting was called to order at 7:03 p.m.

#### **Roll Call**

Roll Call was answered by Trustees Horcher, Kelleher, Kerrigan, Rogus, Weiner, and President Sweet McDonnell. Absent: Trustee Pais.

Also present were Village Administrator John Lobaito, Village Attorney Bryan Winter, Laura Hunter from Lauterbach and Amen, LLP, Austin Moorhouse and Parker Mulligan, students from Barrington High School, Village Administrator John Lobaito, Treasurer Mike Sands (via Zoom), Plan Commission Chairperson Gery Herrmann, Mr. Dave McArdle, Owner of Old Barrington Farm (via Zoom), Bill Lackovic (via Zoom) and Administrative Assistant Sue Murdy.

#### Pledge of Allegiance

The Pledge of Allegiance was led by Austin Moorhouse and Parker Mulligan.

#### **Public Comment**

There was no public comment from the audience, written correspondence or Zoom attendees.

#### **Approval of Minutes**

A. Village Board Minutes of October 19, 2022.

Motion by Trustee Weiner and seconded by Trustee Kerrigan to approve the October 19, 2022, Village Board Minutes as amended. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

#### **Treasurer's Report**

A. October Treasurer's Report for FYE 2023.

Treasurer Mike Sands reported that, as in prior months, building permit fees continue to lag. The Village Administrator will research the possible cause for this low revenue figure. The last payment of the American Rescue Act was received. The final payment from Rebuild Illinois was also received. These payments are for specific projects within the Village. He stated the Village is running ahead from a payroll perspective.

Village Administrator John Lobaito reported to the Board that the 2<sup>nd</sup> installment of property taxes was now accounted for. He also reported that the IT Budget is presently at 20% of the budget.

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Motion by Trustee Horcher and seconded by Trustee Kelleher to approve the October Treasurer's Report for FYE 2023. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

#### **Consent Agenda**

There were no items on the consent agenda.

#### **Action Items**

- A. Presentation of the FYE 2022 Annual Financial Report.
- B. Accept and place on file the Village of North Barrington's FYE 2022 Annual Financial Report.

Ms. Laura Hunt of Lauderbach and Amen, LLC addressed the Board and reviewed the Annual Financial Report for the FYE April 30, 2022 and the Management Letter for the FYE April 30, 2022. She stated that the audit was compliant.

President Sweet McDonnell explained to the Board that Lauterbach and Amen, LLC were hired by the Village three years ago due to their municipal experience.

Ms. Hunt reviewed the prior recommendations and their status.

Motion by Trustee Horcher and seconded by Trustee Kerrigan to accept and file the Village of North Barrington's FYE 2022 Annual Financial Report. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

C. Resolution to Approve and Include the Site Plan for property located at 25943 W. Scott Road, as part of the previously approved Barrington Equestrian Center Site Plan.

The owner of Old Barrington Farm addressed the Board and gave a background of events that led to this request. There were no questions from the Board. President Sweet McDonnell thanked Mr. McArdle and Mr. Lackovic for being a part of the Village of North Barrington.

Motion by Trustee Kerrigan and seconded by Trustee Kelleher to approve and include the site plan for property located at 25943 W. Scott Road, as part of the previously approved Barrington Equestrian Center Site Plan. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

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D. Resolution authorizing the Village Administrator to publicly post the 2022 property tax levy estimate.

Village Administrator John Lobaito addressed the Board and reviewed the three (3) options to consider for the tax levy for 2022.

- Option A: Keep the tax extension the same as 2021 tax year of \$709,507. This will decrease the rate slightly due to the higher EAV compared to last years' EAV.
- Option B: Raise the levy to only include new property growth of \$211,929 which will generate \$587 in additional property taxes. This will result in a tax increase to \$710,096.
- Option C: Raise the levy to include the new property growth of \$211,929 and the 4.99% COLA. This will result in a levy increase to \$744,913 or an increase of \$35,406 over the 2021 levy extension. This option adds a Road and Bridge levy that is restricted to improvements within the public right-of-way. This option also eliminates the annual vehicle sticker program. The vehicle sticker program accounts for \$35,000 in annual revenue.

There was discussion about eliminating the vehicle sticker program, which would require passing an Ordinance. Mr. Lobaito stated that Option C is the most desirable since it allows for a road and bridge fund, thus reinvesting in the community through capital spending. He also stated that he confirmed the current EAV assessment of ten million dollars.

Trustee Rogus stated the Village was saving the residents a significant amount of money by the recent negotiated police contract and questioned imposing a tax levy increase against those savings. He prefers Option B.

Trustee Horcher mentioned the current inflation level and the importance of enough capital for road repairs.

It was noted that the proposed \$50,000 levy for road and bridge in Option C would exclude non Village owned streets like, Miller Road, Highway 59, and Highway 22.

Village Administrator Lobaito discussed the life cycle of the roads in North Barrington. Funding of the Capital Projects Fund is important to the sustainability of the Village roads.

Motion by Trustee Horcher and seconded by Trustee Kerrigan to approve a Resolution authorizing the Village Administrator to publicly post the 2022 property tax levy estimate of \$744,913.00. On roll call

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vote Trustees Horcher, Kelleher, Kerrigan, and Weiner voted Aye. Trustee Rogus voted Nay. Motion Carried.

E. Authorize the Village Administrator to sign the Illinois Municipal League Risk Management Agency invoice/contract in an amount not to exceed \$14,202.09 for the 2023 annual general liability insurance premium.

Motion by Trustee Kerrigan and seconded by Trustee Kelleher to authorize the Village Administrator to sign the Illinois Municipal League Risk Management Agency invoice/contract in an amount not to exceed \$14,202.09 for the 2023 annual liability insurance premium. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

#### **Unpaid Warrant List**

A. October 2022 unpaid Warrant list.

Motion by Trustee Horcher and seconded by Trustee Weiner to approve the October 2022 Unpaid Warrant List. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

#### **Checks Written Report**

A. Ratify payments from October 20, 2022, to November 16, 2022.

Motion by Trustee Kerrigan and seconded by Trustee Rogus to ratify the October 20, 2022, to November 16, 2022, paid Monthly Checks Written Report. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

#### Village Administrator's Report

Administrator Lobaito reviewed the results of the audit recommendations contained in the Management Letter from Lauterbach and Amen, LLP. He directed the Board to comment item (4) which addresses escrow deposits and deposits held for refund. The recommendation that the Village reconcile those deposits monthly is currently being implemented and will be completed by the end of FYE 2023.

He wished the Board a Happy Thanksgiving.

#### **Board of Trustee's Reports**

Trustee Horcher - Trustee Horcher reported that the Plan Commission did not meet in November.

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**Trustee Kelleher** – Trustee Kelleher reported that the Parks and Recreation Commission did not meet in November. The budget will be reviewed at the next Parks and Recreation Commission meeting.

**Trustee Kerrigan**-Trustee Kerrigan reported the Village had its first snow event and MAC snowplow services salted the roads.

Trustee Pais – Trustee Pais was absent.

**Trustee Rogus** – Trustee Rogus reported the Zoning Board of Appeals did not meet in November. He stated he had visited the site of the Varda vertical farming operation on Scott Road with Trustee Horcher.

**Trustee Weiner** – Trustee Weiner thanked Trustee Rogus and Village Administrator John Lobaito for their efforts on the police contract finalization.

#### **Village President's Report**

A. Resolution to approve the Re-appointment of David Lauffer to the Parks and Recreation Commission, term ending June 30, 2023.

Motion by Trustee Kerrigan and seconded by Trustee Kelleher to adopt a Resolution approving the Reappointment of David Lauffer to the Parks and Recreation Commission, term ending June 30, 2023. On roll call vote Trustees Horcher, Kelleher, Kerrigan, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

Village President Sweet McDonnell announced the Toys for Tots box is in the Village Hall lobby.

President Sweet McDonnell thanked Parks and Recreation Chairperson Jill Kelly for her efforts. A tree holiday lighting ceremony will be held next year at the Village Hall.

President Sweet McDonnell thanked Village Forester Susan Allman and Biltmore Country Club for the tree donation and planting at the Village Hall.

President Sweet McDonnell wished the Board, Village Staff and Village Residents a Happy Thanksgiving.

#### **Old Business**

There was no old business.

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#### **Closed Session**

There was no closed session.

#### **New Business**

There was no new business.

#### **Adjournment**

Motion by Trustee and seconded by Trustee to adjourn the meeting. On voice vote all voted Aye. No Nays. Motion Carried.

The meeting was adjourned at 8:40 pm.

Submitted by,

John Lobaito Village Clerk

