# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, JULY 24, 2019,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 7:37 p.m. President Sweet McDonnell, called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Sweet McDonnell, Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Absent: Trustee Weiner

Also, Present: Village Attorney Bryan Winter

Kris Lennon, Deputy Village Clerk

Village Engineer John Beissel

M/M David Stone

Doug Ramsdale

Devin Mueller, Wauconda Fire District

Robert Kryscha

John Cifonelli, Zoning Board of Appeals Chairman

Linda Aylward, Environmental & Health Commission Chair

John Schnure

Kelley Gallt, Lake Zurich Unit District 95, Superintendent

Lake County Sheriff Deputy Robyn Stankiewicz

**II. PUBLIC COMMENT**

John Schnure addressed the Board noting his concerns regarding Section VII. D. (Approval of a Resolution approving a proposal from GOVHR USA, LLC for consulting services). Mr. Schnure was of the opinion that the services were not needed and noted the cost.

Doug Ramsdale addressed the Board noting his concerns regarding Section VII. D. (Approval of a Resolution approving a proposal from GOVHR USA, LLC for consulting services). Mr. Ramsdale was of the opinion that the services were not needed.

Robert Kryscha, owner of Zin GastroPub, Lake Zurich, addressed the Board and explained that his business is found within the Shoppes of Lake Zurich located at the intersection of Clover Hill Road/IL Route 12 and also abuts North Barrington. Mr. Kryscha submitted a letter and petition to remove the restricted entrance at the north end of Clover Hill Lane. He explained that cars are using the parking lot as a turn-around and was of the opinion that the turn-around is endangering patrons and employees. Mr. Kryscha stated that he is willing to meet with Village Officials to discuss an alternative solution.

**III. VILLAGE COMMISSION MEMBERS COMMENT**

Linda Aylward, Environmental & Health (E&H) Commission Chair, addressed the Board and

reported on the activities of the E&H Commission.

**IV. TREASURER’S REPORT**

Trustee Smith briefly reported on the Treasurer’s Report in the absence of the Village Treasurer.

He explained that the Village Treasurer would be making changes to the report as presented. It

was noted that Trustee Smith would provide an executive summary of the Village’s budget under

Section VIII. A. Trustee Reports.

Trustee Kalinowski’s comments regarding the Treasurer’s Report included:

* Village Forester’s expenses continue to be listed under Salaries and Benefits.
* The account for Barrington Bank and Trust Old Barrington Farm matures 7/31/19.
* Labels are needed for Special Service Areas.

**V.**  **CONSENT AGENDA**

**Items:**

A. Approve Minutes of Regular Board Meeting, 6/26/19, Public Hearing, 6/26/19& Special Board Meeting 6/20/19

B. Approve 7/24/19 Vouchers for payment of bills

C. Approve the Treasurer’s Report for the 2nd month of Fiscal Year 2020

D. Approve Resolution # 2896 appointing Kim Ritschel to the Plan Commission

E. Approve Resolution # 2897 re-appointing Jan Sauer to the Finance Committee

F. Approve Resolution # 2898 re-appointing Todd Smith to the Finance Committee

G. Approve Resolution # 2899 re-appointing Lauren Presien to the Environmental & Health Commission

H. Approve Resolution #2900 re-appointing Linda Aylward, Chairman of the Environmental & Health Commission

I. Approve Resolution # 2901 re-appointing Jack Mumaw as Fire Commissioner

were removed from the Consent Agenda for further discussion.

Item:

A. Approve Minutes of Regular Board Meeting, 6/26/19, Public Hearing, 6/26/19& Special Board Meeting 6/20/19

Trustee Rogus stated he had a revision to the Special Board Minutes 6/20/19. The revision included that the motion exclude the adoption of the Barrington Area Council of Governments (BACOG) FY 2019-2020 Budget.

Trustee Kalinowski noted her revisions regarding the Regular Board Meeting Minutes 6/26/19 that included:

* Minutes to reflect compensation of the appointees under Section V.C.
* That the location under Section VII.C. include “Village Hall”.

Motion: Trustee Rogus moved to approve the Regular Board Meeting, 6/26/19, Public Hearing, 6/26/19 & Special Board Meeting 6/20/19 as amended; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

B. Approve 7/24/19 Vouchers for payment of bills

There was discussion among the Board regarding the vouchers and payments of bills that included:

* Fall Festival
* Robinson Engineering
* Ela Township Highway Department

Motion: Trustee Smith moved to approve 7/24/19 Vouchers for payment of bills as corrected in the amount of $91,841.94; seconded by Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

Trustee Kalinowski inquired whether the vouchers removed from the payment of bills in June (Robinson Engineering) had been paid. Trustee Sauer stated that the outstanding invoices have not been paid and that she is reviewing the matter.

C. Approve the Treasurer’s Report for the 2nd month of Fiscal Year 2020

Motion: Trustee Kalinowski moved to approve the Treasurer’s Report for the 2nd month of

Fiscal Year 2020; seconded by Trustee Smith.

Discussion: There was no discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

D. Approve Resolution # 2896 appointing Kim Ritschel to the Plan Commission – no compensation

Motion: Trustee Kalinowski moved to approve Resolution # 2896; seconded by Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

E. Approve Resolution # 2897 re-appointing Jan Sauer to the Finance Committee – no compensation

Motion: Trustee Kalinowski moved to approve Resolution # 2897; seconded by Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

F. Approve Resolution # 2898 re-appointing Todd Smith to the Finance Committee – no compensation

Motion: Trustee Kalinowski moved to approve Resolution # 2898; seconded by Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

G. Approve Resolution # 2899 re-appointing Lauren Presien to the Environmental & Health Commission – no compensation

Motion: Trustee Kalinowski moved to approve Resolution # 2899; seconded by Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

H. Approve Resolution #2900 re-appointing Linda Aylward, Chairman of the Environmental & Health Commission – no compensation

Trustee Kalinowski noted a typographical error in the proposed document. It was noted that that

the document would be red-lined as-is in order to correct the error.

Motion: Trustee Kalinowski moved to approve Resolution # 2900 as amended; seconded by

Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

I. Approve Resolution # 2901 re-appointing Jack Mumaw as Fire Commissioner – no compensation

Motion: Trustee Kalinowski moved to approve Resolution # 2901; seconded by

Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

**VI. ORDINANCES/CODE CHANGES**

A. Consideration of Ordinance #1347, Appropriation Ordinance

Motion: Trustee Kalinowski moved to approve Ordinance #1347; seconded by Trustee Rogus.

Discussion: There was no discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the Ordinance adopted.

B. Approval of Ordinance # 1348, An Ordinance Granting a rear line setback for the property commonly known as 277 Biltmore Drive, North Barrington, Illinois

Zoning Board of Appeals Chairman John Cifonelli addressed the Board and explained the zoning

variation. It was noted that the Zoning Board of Appeals unanimously recommended approval of

the applicant’s request.

Motion: Trustee Smith moved to approve Ordinance #1348; seconded by Trustee Rogus.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the Ordinance adopted.

C. Approval of Ordinance # 1349, An Ordinance approving an Intergovernmental Agreement between the Village of North Barrington, Illinois, and Ela Township Highway Department, Lake County, Illinois

President Sweet McDonnell explained that there were additions to Exhibit D. which was provided to the Board in their packet materials.

There was brief discussion among the Board.

Motion: Trustee Smith moved to approve Ordinance #1349; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the Ordinance adopted.

**VII. ADMINISTRATION** – President Eleanor Sweet McDonnell

A. Approval of Resolution # 2902, A Resolution approving a Legal Services Agreement between the Village of North Barrington and Fuqua Winter Ltd.

Village Attorney Bryan Winter thanked the members of the Board for his recent appointment; a brief explanation of his background and credentials was provided.

Attorney Winter also addressed questions that were presented during the June 26, 2109 Board Meeting relating to his appointment/legal services.

There were a few questions from the Board addressed by Attorney Winter.

Motion: Trustee Rogus moved to approve Resolution # 2902; seconded by

Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

B. Approval of Resolution # 2903, A Resolution approving proposal from Superior Road Striping, Inc. for the 2019 Road Program

Trustee Sauer explained that the striping was done for the 2018 Village Road Program and explained that striping is a deterrent to keep vehicles off the road edges to extend the life of the (recently) paved roads.

Village Engineer John Beissel addressed the Board and answered a few questions.

Motion: Trustee Kalinowski moved to approve Resolution #2903; seconded by Trustee Rogus.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

C. Approval of Resolution # 2904, A Resolution approving proposal from Corrective Asphalt Materials for the 2019 Road Program.

Trustee Sauer explained that the material “Reclamite” was used for the 2018 Village Road Program as part of the road preservation program.

Village Engineer Beissel explained how “Reclamite” is applied to asphalt pavement and how the product extends the life of Village roads.

Motion: Trustee Kalinowski moved to approve Resolution #2904; seconded by Trustee Andrew.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

D. Approval of Resolution # 2905, A Resolution approving a proposal from GOVHR USA, LLC for Consulting Services

President Sweet McDonnell explained that she would like to improve the efficiencies and

structure of the office by hiring a consultant to interview the staff.

It was noted that President Sweet McDonnell and the Village Attorney did not have associations

with GOVHR USA, LLC. President Sweet McDonnell explained that one of BACOG’S mayors

recommended the consultant to her.

There was brief discussion among the Board.

Motion: Trustee Kalinowski moved to approve Resolution #2905; seconded by Trustee Smith.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

E. Approval of Resolution # 2906, A Resolution authorizing the Adoption of an Investment Policy

Revisions to the Investment Policy were discussed among the Board and Village Attorney.

It was noted that the Deputy Clerk would make the necessary revisions.

Motion: Trustee Smith moved to approve Resolution #2906 as amended; seconded by Trustee

Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: Trustee Andrew

President Sweet McDonnell declared the motion approved.

F. For discussion, renewal of Intergovernmental Agreement for Cooperative Traffic Control by and among the Village of Tower Lakes, the Village of North Barrington, and the Village of Lake Barrington

Village Attorney Winter explained that he reviewed the Intergovernmental Agreement (IGA)

which expires August 31, 2019. It was noted that the IGA has a renewal provision that would

automatically extend and includes a provision for early termination.

Trustee Andrew inquired about the cost.

Village Attorney Winter indicated that the first year agreement provided for an annual payment

of approximately $7,000 which includes an adjusted annual traffic control services fee applicable

for each succeeding contract year.

There was discussion among the Board and Attorney Winter.

Attorney Winter noted that the Board may wish to direct staff to follow up with the Villages of Lake Barrington and Tower Lakes to inquire whether they are continuing with the terms of the agreement.

**VIII. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew reported that the Parks & Recreation Commission cannot meet due to a lack of a quorum. She emphasized that more members are needed on the Commission.

Trustee Andrew commented on the proposal from Manhard Consulting regarding Lake Zurich’s efforts for the restoration of Flint Creek. Trustee Andrew noted her concerns regarding the impact to North Barrington concerning debris and volume of water.

E&H Commission Chair Linda Aylward addressed the Board and explained that the E&H Commission is recommending that the Board decline to participate in the Flint Creek Restoration Project/Section 319 Grant with Lake Zurich due to the cost of project. She indicated that the project would only affect 3-4 Village residents.

Chair Aylward noted that Brian Valleskey from Manhard Consulting would be walking the creek

in the fall. President Sweet McDonnell requested to be notified as she would like to participate in

the walk.

President Sweet McDonnell stated that she would like to inquire with the Village’s engineers

about protecting the creek with a grate as debris begins to come loose in the creek.

President Sweet McDonnell noted that the project would not be considered at this time.

Trustee Kalinowski suggested obtaining a baseline for water quality (along Clover Hill Road)

Prior to the project commencing. Chair Aylward indicated that there is water quality data

currently available and noted that she has more concerns about the volume of water.

Trustee Smith requested a copy of the Section 319 grant application upon submittal. It was noted

that Chair Aylward would forward a copy of the application to the Board.

**B. Trustee Patricia Kalinowski**

Trustee Kalinowski briefly reported on the previous Solid Waste Agency of Lake County

(SWALCO) meeting held June 13th commenting that the merger regarding Waste Management

buying Advanced Disposal may affect waste hauler pricing.

It was noted that the contract with the current waste hauler Prairieland Disposal expires August

2020.

**C. Trustee Greg Rogus**

Trustee Rogus reported that the Plan Commission did not meet in July.

Trustee Rogus reported that he would be contacting Village Attorney Winter for input regarding

the “Sexual Harassment” presentation that he attended with BACOG.

Trustee Rogus reported that he continues to review the Village’s police contract/services with

Trustee Weiner and; plans to contact the Village Attorney to discuss the issue as well.

There was general discussion among the Board and Village Attorney about the existing police

contract.

**D. Trustee Janice Sauer**

Trustee Sauer reported that the 2019 Village Road Program was delayed due to the June weather. Ribbon curbs will be installed starting 7/29/19 and resurfacing will begin once the concrete curbing has cured. The contractor will try to accomplish the project prior to the start of school however; noted that the work may not be finished until 8/30/19.

Trustee Sauer reported that the construction on Route 22 east of IL Route 59 will be completed in approximately two weeks. The Illinois Department of Transportation (IDOT) will start the culvert work west of IL Route 59 upon completion of the work east of IL Route 59. It was noted that the work west of IL Route 59 will entail a full road closure. IDOT will post detours.

**E. Trustee Todd Smith**

Trustee Smith reported that he compiled an executive summary of the Village’s Budget over the past 7 years. He explained that the information came from the Village Treasurer’s Reports. The purpose of the document was to outline the state of the budget from 2013-2019 in order to continue to improve the budget and move forward.

There were questions from the Board addressed by Trustee Smith.

There was some discussion about the sale of the Village cell tower leases and prior revenue from the cell tower.

**F. Trustee Lawre Weiner**

Trustee Weiner was absent.

**IX. CLOSED SESSION**

There was no closed session.

**X. OLD BUSINESS**

President Sweet McDonnell explained that she has a meeting on 7/29/19 with representatives of the North Barrington Elementary School and Lake County to discuss ongoing issues concerning the voting site for North Barrington.

There were a few questions from the Board addressed by Village President Sweet McDonnell.

XI. NEW BUSINESS

Village President Sweet McDonnell stated that she attended the BACOG meeting with Trustee

Kalinowski on 6/25/2019 to discuss membership dues .

Village President Sweet McDonnell asked the Board to provide input regarding BACOG

membership.

**XII. ADJOURNMENT**

There being no further business to come before the Board, Trustee Sauer moved to adjourn the meeting; seconded by Trustee Andrew. The voice vote was unanimous in favor.

At 9:44 p.m. President Sweet McDonnell declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held August 28, 2019.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk

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