# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, AUGUST 28, 2019,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 7:37 p.m. President Sweet McDonnell called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Sweet McDonnell, Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Absent: Trustee Weiner

Also, Present: Kathy Nelander, Village Administrator

Bryan Winter, Village Attorney

Kris Lennon, Deputy Village Clerk

M/M David Smith

M/M Martha Blus

George Leever

Nick Bethel

M/M Dave Mikos

Jay Murphy

John Cifonelli, Zoning Board of Appeals Chairman

Linda Aylward, Environmental & Health Commission Chair

Susan Allman, Village Forester

Chris Michaud, Village Treasurer

Sherry Lapple

Jean Ackert

Lake County Sheriff Deputy Robyn Stankiewicz

**II. PUBLIC COMMENT**

North Barrington resident Mr. Dave Mikos addressed the Board and explained his house was directly across the shared driveway of 675 Old Barrington Road. Mr. Mikos supports the recommendation of the Zoning Board of Appeals (ZBA) to deny the applicants' zoning variation request at 675 Old Barrington Road. Mr. Mikos noted his concerns including:

* Drainage
* Density
* Visibility
* Community Character

Mr. George Leever, General Contractor, and Mr. Nick Bethel, Representative, addressed the Board on behalf of the applicants (Mr. & Mrs. Gerald Hawk) regarding the zoning variation for the property located at 675 Old Barrington Road. Mr. Leever and Mr. Bethel explained that they would like to provide information to dispute the ZBA’s unfavorable recommendation.

Mrs. Miranda Mikos addressed the Board and explained that she supports the recommendation of the ZBA to deny the applicants' zoning variation request for the property located at 675 Old Barrington Road. Mrs. Mikos noted her concerns regarding:

* Square footage of proposed garage significantly exceeds Village Code.
* Variance in her opinion goes against Comprehensive Plan.

**III. VILLAGE COMMISSION MEMBERS' COMMENT**

Ms. Linda Aylward, Environmental & Health (E&H) Commission Chair, addressed the Board

and reported on the activities of the E&H Commission. Chair Aylward briefly discussed the

possibility of a new residential subdivision (Pine Ridge) located on the south side of Honey Lake

Road in unincorporated Lake County. The Village of Lake Zurich would need to annex the

property in order to construct the subdivision. The property borders North Barrington and may

impact residents.

Mr. John Cifonelli, ZBA Chairman, addressed the Board and stated that the Village’s definition

of lot coverage ratio within the Village Code is significantly different than the ordinance(s) in

effect for Lake County; specifically, the Uniform Development Ordinance and its definition of

impervious surface. Chairman Cifonelli noted that the term “impervious surface” is used more in

architectural plans which makes it confusing when attempting to compare the Village’s lot

coverage ratio with impervious surface definitions upon review of plans for the ZBA.

President Sweet McDonnell indicated that the Plan Commission could review the issue should

the Board make the recommendation to do so.

**IV. TREASURER’S REPORT**

Village Treasurer Chris Michaud addressed the Board and provided a report on Village finances.

**V.**  **CONSENT AGENDA**

Motion: On motion of Trustee Smith, seconded by Trustee Andrew, moved to approve the consent agenda.

Discussion: There was some discussion.

Motion: On motion of Trustee Kalinowski, seconded by Trustee Andrew, moved to approve the consent agenda as amended by excluding consent agenda items:

A. Approve Minutes of Regular Board Meeting, 7/24/19

B. Approve 8/28/19 Vouchers for payment of bills

E. Approve the issuance of a Request for Proposal for Snow and Ice Removal Services for the 2019/20 Season

Trustee Smith approved the movement.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

Motion: On motion of Trustee Sauer, seconded by Trustee Kalinowski, the consent agenda consisting of the following agenda items was approved:

C. Approve the Treasurer’s Report for the 3rd month of Fiscal Year 2020

D. Approve a Proclamation for Constitution Week, September 17-23, 2019

F. Approval of Raffle License Waiving the Fidelity Bond Requirement for the Barrington Area Community Foundation to be Conducted at Wynstone on September 14, 2019

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

A. Approve Minutes of Regular Board Meeting, 7/24/19

Motion: Trustee Kalinowski moved to approve Minutes of Regular Board meeting, 7/24/19 as amended; seconded by Trustee Andrew.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

B. Approve 8/28/19 Vouchers for payment of bills

Village President Sweet McDonnell explained that changes were made to the to the following

payments:

* Clear Lake Enterprise, Inc.
* Montessori Children’s House
* Robinson Engineering

There were a few inquiries and comments regarding the voucher packet from Trustees Andrew and Kalinowski addressed by President Sweet McDonnell.

President Sweet McDonnell indicated that the deadline for bills to be submitted for payment would be changed in order to avoid last minute submittals.

Trustee Kalinowski suggested that updates to the vouchers be marked by date and time and noted within the header or footer.

Motion: Trustee Kalinowski moved to approve 8/28/19 Vouchers for payment of bills as amended; seconded by Trustee Andrew.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

E. Approve the issuance of a Request for Proposal for Snow and Ice Removal Services for the 2019/20 Season

President Sweet McDonnell provided an updated issuance for a Request for Proposal for Snow

and Ice Removal Services for the 2019/20 and 2020/21 seasons.

Village Attorney Winter explained the revisions and noted that the Board would solely be considering the issuance of a Request For Proposal for snow and ice removal services and not for the actual services.

Motion: Trustee Andrew moved to approve the issuance of a Request for Proposal for Snow and Ice Removal Services for the 2019/20 and 2020/21 seasons, as revised; seconded by Trustee Smith.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Rogus, Sauer, and Smith

Nays: Trustee Kalinowski

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

Village Attorney Winter reviewed parliamentary procedure as there were questions from the Board.

**VI. ORDINANCES/CODE CHANGES**

A. Approval of Ordinance # 1350, An Ordinance Amending Section 3-7-8 of Chapter 7 Regulating Raffles under Title 3 of the North Barrington Municipal Code

There was some discussion between the Board and Village Attorney Winter regarding the

proposed ordinance.

Motion: Trustee Smith moved to approve Ordinance # 1350; seconded by Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer and Smith

Nays: None

Absent: Trustee Weiner

Abstain: None

President Sweet McDonnell declared the motion approved.

B. Consideration of Ordinance # 1351, Zoning Variation submitted by Mr. & Mrs. Hawk to construct a detached 3-car garage with storage area above on the 3.03-acre property located at 675 Old Barrington Road, North Barrington, IL 60010

ZBA Chairman John Cifonelli addressed the Board and explained the zoning variation as proposed by the applicants. Chairman Cifonelli explained the that the ZBA unanimously voted against forwarding a favorable recommendation to allow the applicants request to construct a detached 3-car garage.

There were comments and questions from the Board addressed by Chairman Cifonelli.

Motion: Trustee Smith moved to approve Ordinance # 1351; seconded by Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

By Roll Call: Ayes: None

Nays: Trustees Kalinowski, Rogus, Sauer and Smith

Absent: Trustee Weiner

Abstain: Trustee Andrew

President Sweet McDonnell declared the motion failed.

**VII. ADMINISTRATION** – President Eleanor Sweet McDonnell

A. Discuss amendment to Village Code to revise procedures for Remote Attendance at Meetings

Village Attorney Winter explained that the proposed ordinance was being presented for discussion purposes and that the matter would be presented for passage at the September Board meeting.

Village Attorney Winter referenced the 48-hour notice within the proposed ordinance to attend meetings via teleconference; however, noted that he would change the notice to a 24-hour notice.

Trustee Rogus inquired whether a personal vacation would qualify for remote attendance at meetings referencing 1-6-8 A. of the proposed ordinance. Village Attorney Winter indicated that he would review the state statute for clarification purposes and provide the state statute at the next Board meeting.

Trustee Andrew was of the opinion that personal vacations should be permitted for remote

attendance.

Trustee Kalinowski suggested some revisions to the proposed ordinance, and highlighted Section 1-6-8 (G.) of the ordinance, noting that the ordinance extends to Village Commissions members. She also referenced Section 1-6-8 (B.) and asked whether a Board or Commission member could phone in their request for remote attendance in addition to electronic email and facsimile. It was noted that Village Attorney Winter would research the issue.

There was discussion among the Board regarding Commission members who reside in warmer states during the winter months and how the proposed ordinance would be applicable.

Village Attorney Winter thanked the Board for their input.

B. Village update

Village President Sweet McDonnell stated that she and Trustee Kalinowski attended the Barrington Area Council of Governments (BACOG) meetings in July and August to discuss a request for a reduction in dues for the Village. BACOG verbally offered to bill the Village the reduced amount of $20,000 on a one-time basis for 2019/2020. BACOG would then cover the remaining amount of the annual dues in the amount of $8,140. It was noted that the Village has not received BACOG’s finalized offer.

C. Acknowledgement of Special Residents

Village President Sweet McDonnell recognized several special Village residents including Susan Allman, Linda Aylward and Chris Michaud. She thanked them for volunteering their services and supporting the Village.

**VIII. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew reported that the Parks & Recreation Commission did not meet in August.

Trustee Andrew inquired about the status of the Flint Creek Restoration Project/Section 319 Grant organized by the Village of Lake Zurich.

E&H Chair Aylward addressed the Board and explained that she has not received any information regarding the status of the Flint Creek Restoration Project/Section 319 Grant from Lake Zurich.

**B. Trustee Patricia Kalinowski**

Trustee Kalinowski reported that she attended BACOG meetings in July and August with the

Village President.

Trustee Kalinowski reported that she attended the Solid Waste Agency of Lake County

(SWALCO) meeting held 8/22/2019.

Trustee Kalinowski reported that waste haulers within SWALCO are increasing their rates due to

an increase in Motor Fuel Taxes. She recommended that the Village review the current waste

hauler contract to see if the rate is locked in.

President Sweet McDonnell suggested that Trustee Kalinowski and E&H Chair Linda Aylward

review the contract with Prairieland and provide a report at the September Board meeting.

**C. Trustee Greg Rogus**

Trustee Rogus reported that the Plan Commission did not meet in August.

Trustee Rogus reported that he continues to review the Village’s police contract/services. He

plans to coordinate a meeting with Trustee Weiner and the Village Attorney to discuss the issue.

**D. Trustee Janice Sauer**

Trustee Sauer reported on the 2019 Village Road Program. Village roads have been resurfaced. The next road projects include striping and reclamite sealing.

Trustee Kalinowski inquired about the timing and placement of rip rap and concrete ribbons for the Village road program. Trustee Sauer indicated that she would inquire.

**E. Trustee Todd Smith**

Trustee Smith had no report.

**F. Trustee Lawre Weiner**

Trustee Weiner was absent.

**IX. CLOSED SESSION**

There was no closed session.

**X. OLD BUSINESS**

There was no old business.

XI. NEW BUSINESS

Ms. Sherry Lapple addressed the Board as a resident who resides on Clover Hill Lane and thanked the Board for their efforts in restricting entry onto Clover Hill Lane. She explained that drivers continue to cut through the barrier and inquired whether a concrete barrier would be an option to deter vehicles from cutting through.

President Sweet McDonnell noted that Lake County Sheriff special detail has been assigned to regulate cut-through traffic.

There was discussion between the Board and Ms. Lapple about the matter and possible solutions such as closing the entire road, among others. Global Positioning System (GPS) was also discussed as GPS is routing vehicles via the restricted area.

Trustee Andrew noted her concern about the hazard of golf balls flying onto IL Route 59 near the intersection of IL Route 59 and Signal Hill Road. She recently placed a Parks & Recreation concert sign at the intersection and found a number of golf balls.

President Sweet McDonnell stated that she would contact Biltmore County Club to discuss.

Trustee Kalinowski noted that the Democratic Convention is assembling in Milwaukee and noted

that there may be outsiders coming into the Village area.

**XII. ADJOURNMENT**

There being no further business to come before the Board, Trustee Rogus moved to adjourn the meeting; seconded by Trustee Sauer. The voice vote was unanimous in favor.

At 9:34 p.m. President Sweet McDonnell declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held September 25, 2019.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk

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