The meeting was called to order at 7:04 p.m.

**Roll Call**

Roll Call was answered by Trustees Andrew, Kalinowski, Rogus, Pais, Sauer, Weiner and President Sweet McDonnell.

Also present were Village Administrator John Lobaito, Village Attorney Bryan Winter, Village Deputy Clerk Kris Lennon, Zoning Board of Appeals Chairman John Cifonelli, Village Treasurer Chris Michaud, Biltmore Country Club Manager Greg Pappas and Mark Kebe of Total Platform Tennis.

President Sweet McDonnell explained that in accordance with the Governor’s Executive Order

#2020-07, in person attendance requirements under the Open Meetings Act have been suspended and relaxed.

President Sweet McDonnell determined that an in-person meeting was not practical or prudent because of the COVID-19 disaster; therefore, the meeting included audio and/or video conference. The Village followed social distance requirements for all meeting attendees and allowed remote attendance via Zoom.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Kalinowski.

**Public Comment**

There was no public comment.

**Approval of Minutes of November 18, 2020**

Trustee Kalinowski noted typographical errors on pages 1 and 5.

Motion by Trustee Sauer and seconded by Trustee Kalinowski to approve the Minutes of November 18, 2020 as amended. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Treasurer’s Report**

President Sweet McDonnell stated that Village Treasurer Michaud was not available to present the Treasurer’s Report.

Trustee Andrew questioned the Highways/Streets line-item on Page 1 of the Treasurer’s Report. It was noted that the amount was for snow plowing services.

Trustee Kalinowski raised a question about the November summary report specifically, the net income for the month of November. The report shows a negative $86,579.86 for the month or almost a 3,000%

difference between budgeted and actual. Village Administrator Lobaito explained that he would provide a response to the Board upon speaking with Treasurer Michaud.

Motion by Trustee Andrew and seconded by Trustee Sauer to approve the November Treasurer’s for FYE 2021. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Consent Agenda**

There were no items on the Consent Agenda.

**Action Items**

**Approve Ordinance #2020-14 Granting Certain Zoning Variations to Biltmore Country Club to erect artificial lighting for (2) temporary platform tennis courts located at 160 Biltmore Drive**

Greg Pappas, Biltmore Country Club Manager, addressed the Board and explained the variations needed to erect artificial lighting for (2) temporary platform tennis courts. He introduced Mark Kebe of Total Platform Tennis. Mr. Kebe is a lighting specialist who was present to answer questions.

President Sweet McDonnell asked whether the courts would be open on Mondays when the club is closed. Mr. Pappas explained that the decision for the courts to be open on Mondays had not been decided.

President Sweet McDonnell requested that Mr. Kebe explain the self-contained downward lighting.

Mr. Kebe provided a detailed explanation of the LED lights specifically designed for use on platform tennis courts and addressed questions from the Board.

Zoning Board of Appeals (ZBA) Chair John Cifonelli addressed the Board and provided a review of the ZBA’s findings. The ZBA unanimously recommended approval of the zoning variation request. He noted that the structure would be temporary (January to April) and that the ZBA found that the lighting would not adversely affect the neighbors.

There were structural inquiries from the Board addressed by Mr. Kebe.

Mr. Pappas added that the club is willing to erect temporary screening in order to address all of the neighbors’ concerns.

Trustee Kalinowski asked if the lights would be turned off when the courts are not in use and whether the lights can be turned off manually. Mr. Pappas explained that the lights would be turned off when not in use and the lights are operated manually.

Trustee Pais indicated that he conducted research by examining paddle courts in Barrington Hills relative to noise levels and lighting which was presented. He was supportive of the project if additional screening was added.

Village Attorney Winter explained that there are enforcement mechanisms to ensure compliance should the club deviate from the variation, if approved.

Motion by Trustee Andrew and seconded by Trustee Rogus to adopt Ordinance #2020-14 as amended; subject to mesh screening being added to the north and east side of the paddle tennis courts to minimize the impact of light and mesh style fencing to be added to the gap in the evergreen tree line north of the courts to screen visibility of courts from the adjoining property. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Approve an Ordinance #2020-15 Abating Taxes Levied to Pay Principal and Interest on $10,645,000 Village of North Barrington Special Service Area #19 Special Tax Refunding Bonds, Series 2019 for Tax Year 2020**

There was discussion among the Board and Administrator Lobaito regarding the abatement.

Motion by Trustee Rogus and seconded by Trustee Pais to adopt Ordinance #2020-15. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Approve an Ordinance #2020-16 Providing for the Levy of Taxes in the amount of $690,241 for the Village of North Barrington for Tax Year 2020.**

Trustee Kalinowski noted that the language within the ordinance was confusing. She requested verification that the only increase to the tax levy was in the amount of $1,398.00 was due to construction. She also inquired about the name of the financial consultants associated with the tax levy ordinance.

Administrator Lobaito indicated that the amount of $1,398 was attributable to the increased property values from new construction and noted that DTA are the financial consultants.

Motion by Trustee Kalinowski and seconded by Trustee Rogus to adopt Ordinance #2020-16. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Approve an Ordinance Amending Chapter 8 Under Title 1 of the North Barrington Village Code by Amending Section 1-8-5 and Adding Sections 1-8-10, 11, and 12 Establishing Cost Recovery Fees and Escrow Accounts**

Motion by Trustee Pais and seconded by Trustee Sauer to approve an Ordinance Amending Chapter 8 Under Title 1 of the North Barrington Village Code by Amending Section 1-8-5 and Adding Sections

1-8-10, 11, and 12 Establishing Cost Recovery Fees and Escrow Accounts.

Trustee Kalinowski noted her concerns about the proposed ordinance and was of the opinion that it was ambiguous.

Attorney Winter explained that the amendment to the proposed ordinance is a way for the Village to recover costs for third party consulting fees and expenses outside the scope of trust and agency accounts for new development. He noted that the proposed amendment is aligned with cost recovery ordinances from other municipalities.

Administrator Lobaito explained that the cost recovery fees would be limited to petitions and applications. He added that the amendment captures additional costs that the Village incurs and assigns those costs to the appropriate party for services rendered.

Trustee Rogus noted his concerns about the proposed ordinance and was of the opinion that further study and refinement was needed. He noted that the budget may need to be adjusted as well.

There was further discussion among the Board.

Motion by Trustee Pais and seconded by Trustee Andrew to withdraw the previous motion. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

Motion by Trustee Kalinowski and seconded by Trustee Rogus to table the approval of an Ordinance Amending Chapter 8 Under Title 1 of the North Barrington Village Code by Amending Section 1-8-5 and Adding Sections 1-8-10, 11, and 12 Establishing Cost Recovery Fees and Escrow Accounts. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Unpaid Warrant List**

**Approve the November 2020 Unpaid Warrant List**

Trustee Sauer inquired about the ComEd warrant concerning IL Routes 23/59. She was unfamiliar with

IL Rt. 23. Village Administrator Lobaito stated that he would contact ComEd to verify the street.

Motion by Trustee Sauer and seconded by Trustee Kalinowski to approve the November 2020 Unpaid Warrant List. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Checks Written Report**

**Ratify the paid Checks Written Report**

Trustee Kalinowski inquired about the employer portion of the medical premiums for Humana.

Administrator Lobaito stated that he would look into the matter. Should a check be needed, he would issue and add it to the January 2021 Checks Written Report.

Motion by Trustee Kalinowski and seconded by Trustee Andrew to ratify the paid Checks Written Report. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Village Administrator’s Report**

Village Administrator Lobaito reported that the Village Auditor (Lauterbach & Amen, LLP) filed the Village’s Annual Financial Report with the Illinois State Comptroller.

**Board of Trustee’s Reports**

**Trustee Jackie Andrew** – Trustee Andrew had no report.

**Trustee Patricia Kalinowski** – Trustee Kalinowski reported on the activities of SWALCO and explained that SWALCO will continue to meet via Zoom in 2021.

Trustee Kalinowski expressed her concern about the absence of monthly reports sent from the Lake County Sheriff. She noted that contractually they are to provide reports and has concerns that no one has been reviewing them.

Village Administrator Lobaito indicated that he has been in communications with the Lake County Sheriff and is working on obtaining the reports.

**Trustee Martin Pais –** Trustee Pais had no report.

**Trustee Greg Rogus** – Trustee Rogus had no report.

**Trustee Janice Sauer** – Trustee Sauer reported that efforts continue regarding the 2021 Road Program including an upcoming meeting with the Village Engineer and Village Administrator to review existing culverts.

**Trustee Lawrence Weiner** – Trustee Weiner had no report.

**Village President’s Report**

**Appoint Gery Herrmann to the Plan Commission as Chairman for a term expiring December 31, 2023.**

Motion by Trustee Pais and seconded by Trustee Weiner to appoint Gery Herrmann to the Plan Commission as Chairman for a term expiring December 31, 2023. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

Trustee Kalinowski requested verification that no compensation would be received for the position. It was confirmed that no compensation would be received.

**Village Updates**

President Sweet McDonnell provided an update on COVID-19.

President Sweet McDonnell thanked Village Forester Susan Allman for selecting the recipient for

the 2020 Tree of the Year Award.

President Sweet McDonnell explained that information regarding political signs will be distributed to

candidates running in the April 6, 2021 Consolidated Election. Section 10-10-2 of the Village Code was

reviewed relative to political signs.

**Old Business**

Trustee Kalinowski thanked Deputy Clerk Lennon for all of her contributions over the past year.

**Closed Session**

There was no closed session.

**New Business**

There was no new business.

**Adjournment**

Motion by Trustee Sauer and seconded by Trustee Andrew to adjourn the meeting. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

The meeting was adjourned at 9:13 pm.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk