

VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION MEETING
Thursday, September 2, 2021

Call to Order

The meeting was called to order at 5:08 p.m.

Roll Call

Roll Call was answered by Chairman Jill Kelly, Kelly Dittmann, and John Huber.

Also present were Village President Eleanor McDonnell; Village Administrator John Lobaito; Sue Murdy.

Public Comment

There was no public comment.

Parks Events

Village Administrator John Lobaito reviewed the contents of the packet distributed to the attendees. The list directing the placement of the September 11, 2021 Summer Concert signage was reviewed as well as pictures of the signs. John Huber agreed to place the signs after the Labor Day weekend. President McDonnell stated that any signage should be located 200 feet back from major state or county intersections, per a request by Village Trustee Weiner. Trustee Weiner feels this is a Village of North Barrington community event. President McDonnell requested that that Commission members be available for the upcoming Summer Concert, including any final clean up required. There was discussion about the ice cream truck being positioned on the grass at Eton Park for the concert, as well as not charging the residents for ice cream. Village Administrator Lobaito stated that the ROW will be mowed sufficiently, and cones will be placed to make access for the ice cream truck. Kelly Dittmann asked for a review of the past Summer Concert for her familiarization. Village President McDonnell will lead the Pledge of Allegiance with a moment of silence in honor of the events of 9-11.

The conversation moved to the Fall Festival at Eton Park scheduled for Sunday, October 10, 2021 from 1:00 pm to 4:00 pm. President McDonnell thanked Village Administrator Lobaito for his meeting preparation and emphasized to the Commission the expectations of Commission Members in regards to planning Village events. Village Administrator Lobaito reviewed the memorandum listing the items for discussion, the budget, as well as the spreadsheet from the 2018 Fall Festival for reference. President McDonnell emphasized the need for volunteers for the Fall Festival. Commission member Kelly Dittmann agreed to recruit volunteers. There was extensive discussion about the list of duties. There was discussion about cooking for the festival vs. catering the event. A total of 32 volunteers will be needed for the festival set up (8 adults), decorating (4adults), cooking/food preparation (4 adults), food serving (4 adults, 8 high school students) as well as pumpkin painting supervision (4 high school students). The responsibilities will be broken into adult and children/students.

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There was extensive discussion. A menu of food and beverages were discussed. President McDonnell stressed the importance of tapping into the volunteer hour program at Barrington High School. The decorations will consist of 20 corn stalks, 8 hay bales, pumpkins for face painting to be determined and decorative mums. President McDonnell showed pictures from previous Fall Festivals. There was extensive discussion about marketing options for the festival. The Village Staff will arrange and finalize the petting zoo/hayrides, as well as the number of ponies, Lake County Health Department Food License, hand washing stations, portable toilets, equipment rental, mosquito spraying, garbage cans, and the disbursement of necessary payments. There was more discussion about the necessary number of volunteers and methods of recruitment. The Commission is planning for 150 residents to attend. No vendors will be invited to participate. There was a brief wrap up of the volunteer requirements.

The connection with Commission Member John Huber was terminated.

Old Business

There was none.

New Business

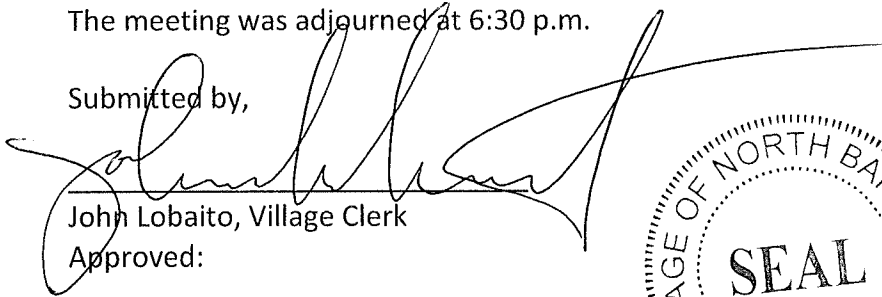
There was none.

Adjournment

Motion by Chairman Kelly to adjourn meeting; seconded by Kelly Dittmann. On roll call vote Chairman Jill Kelly, Kelly Dittmann voted Aye. No Nays. Motion Carried.

The meeting was adjourned at 6:30 p.m.

Submitted by,


John Lobaito, Village Clerk

Approved:

