The meeting was called to order at 7:00 p.m.

**Roll Call**

Roll Call was answered by Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, Weiner and President Sweet McDonnell.

Also present were Village Administrator John Lobaito, Village Attorney Bryan Winter, Village Deputy Clerk Kris Lennon, and Village Treasurer Chris Michaud.

President Sweet McDonnell explained that in accordance with the Governor’s Executive Order

#2020-07, in person attendance requirements under the Open Meetings Act have been suspended and relaxed.

President Sweet McDonnell determined that an in-person meeting was not practical or prudent because of the COVID-19 disaster; therefore, the meeting included audio and/or video conference. The Village followed social distance requirements for all meeting attendees and allowed remote attendance via Zoom.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Kalinowski.

**Public Comment**

Trustee Kalinowski commented on the tax levy as referenced in the President’s article in the Winter 2021 Village Newsletter and further commented that only two options were presented which were tax increases.

Environmental & Health (E&H) Commission Chair Linda Aylward addressed the Board to provide an update on the progress of the (food scraps) composting campaign with Solid Waste Agency of Lake County (SWALCO). Chair Aylward indicated that participants have been meeting weekly although would not meet again until May as they are in the creation stage of the program. The goal is to increase participation.

President Sweet McDonnell read an email submitted for public comment by resident Doug Ramsdale sent on 2/17/2021. The statement commented on the sale of Village owned property to adjacent homeowners.

**Approval of Minutes of January 20, 2021**

Trustee Kalinowski suggested that the word “collection” be added to the 3rd sentence of Chair Aylward’s public comments. The revised sentence would read as follows, “Environmental & Health Commission Chair Linda Aylward addressed the Board and informed them that North Barrington will assist SWALCO in the development of a composting campaign for curbside food scraps **collection**.”

Motion by Trustee Andrew and seconded by Trustee Pais to approve the Minutes of January 20, 2021 as amended. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Treasurer’s Report**

Village Treasurer Michaud explained that the Village Treasurer’s Report would be provided at a later date due to the conversion of named accounts to numbered accounts.

Village Administrator Lobaito explained he’s been working on the report with Treasurer Michaud and George Roach & Associates during the transition process. It was noted that the February Treasurer’s report would be forwarded to the Board upon completion.

Trustee Kalinowski noted her concerns about being able to compare the old/new treasurer’s reports. She also suggested that the Village review the Treasurer’s compensation as it was her opinion that the demands of the position have increased since his appointment.

**Consent Agenda**

There were no items on the Consent Agenda.

**Action Items**

**Approve the Maintenance Agreement between the Village of North Barrington and Johnson Cleaning and authorize the Village Administrator to sign the Agreement.**

Administrator Lobaito explained that the Village received four proposals. Johnson Cleaning submitted the lowest proposal.

There were a few questions from the Board addressed by Administrator Lobaito.

Motion by Trustee Rogus and seconded by Trustee Sauer to approve Johnson Cleaning and authorize the Village Administrator to sign the Agreement. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Approve a raffle license for Barrington Breakfast Rotary Charitable Foundation for events on**

**March 6, 2021 and May 22, 2021 and approve the bond waiver.**

Stephen Smith addressed the Board as a representative for the Barrington Breakfast Rotary Club and explained the details of the applications for the raffle licenses on behalf of the Barrington Breakfast Rotary Charitable Foundation.

Motion by Trustee Pais and seconded by Trustee Kalinowski to approve a raffle license for Barrington Breakfast Rotary Charitable Foundation for events on March 6, 2021 and May 22, 2021 and approve the

bond waiver. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Adopt Resolution 2021-03 Authorizing the Village of North Barrington to work within the Rights of Way of the State of Illinois.**

Administrator Lobaito explained that the Illinois Department of Transportation (IDOT) requires a surety bond for work within State rights of way although noted that IDOT would accept a resolution in lieu of a surety bond. The resolution is good for two years.

Motion by Trustee Rogus and seconded by Trustee Kalinowski to adopt Resolution 2021-03. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Unpaid Warrant List**

**Approve the February 10, 2021 Unpaid Warrant List.**

There were a few questions from the Board regarding charges on the Village credit card. The questions were addressed by President Sweet McDonnell and Administrator Lobaito.

Motion by Trustee Kalinowski and seconded by Trustee Sauer to approve the February 10, 2021 Unpaid Warrant List. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Checks Written Report**

**Ratify the “revised” paid Monthly Checks Written Report**

Motion by Trustee Kalinowski and seconded by Trustee Andrew to ratify the revised January 2021 paid Monthly Checks Written Report. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

**Village Administrator’s Report**

There was no report.

**Board of Trustee’s Reports**

**Trustee Jackie Andrew** – Trustee Andrew had no report but thanked the administration for highlighting

commission openings in the Winter 2021 Village Newsletter.

**Trustee Patricia Kalinowski** – Trustee Kalinowski reported that she’s been attending SWALCO

meetings as part of North Barrington’s ad-hoc committee regarding SWALCO’s composting campaign.

The committee will not meet again until May.

Trustee Kalinowski reported she received an operations and maintenance invoice from SWALCO. The

invoice requires an update to the number of households in North Barrington. Administrator Lobaito

stated he would take care of the invoice.

Trustee Kalinowski reported that she observed a survey crew on Biltmore Drive and wondered if the

work was Village related. Administrator Lobaito indicated that he would inquire.

Trustee Kalinowski reminded residents to observe Village regulations concerning pets, specifically dogs.

She also recommended that residents clear their culverts under their driveway in the spring.

Administrator Lobaito noted that he would additionally contact Ela Township Highway Department to

remind them to inspect Village culverts, as well.

**Trustee Martin Pais –** Trustee Pais had no report.

**Trustee Greg Rogus** – Trustee Rogus had no report.

**Trustee Janice Sauer** – Trustee Sauer reported that she met with the Village President, Village Administrator and Village Engineers to discuss road culverts. Administrator Lobaito indicated that he would like to create a 5-year capital plan; Robinson Engineering will be researching the costs.

Grants, stormwater management, and MFT funds were also discussed.

There was brief discussion among the Board about stormwater management within the Village.

**Trustee Lawrence Weiner** – Trustee Weiner had no report.

**Village President’s Report**

**Village Updates**

President Sweet McDonnell provided updates on the following:

* Attendance at the 4th Annual Barrington Town - Warming held January 23rd.
* Attendance at the Tree City USA Conference in February. Governor Pritzker allocated the month of October for honoring Oak trees. She will be meeting with the Village Forester to discuss.
* Attendance at the 2021 Barrington Area Chamber of Commerce Economic Summit held

February 3rd.

* Voting Site - Relocation of voting site from North Barrington Elementary School to Biltmore Country Club. Lake County will be sending postcards early March.
* Attendance at FCSCWP Meeting held January 27th.
* Update on COVID-19 vaccines in Lake County.
* Encouraged residents to contact local and state representatives to advocate for no decrease in Local Government Distribution Fund.
* Responded to Trustee Kalinowski’s comments that she supported no increase in property taxes and read verbatim a portion of her comments during the tax levy discussion.

**Old Business**

Trustee Kalinowski inquired whether the Village was preserving audio recordings of Village Board and Closed Session meetings. She also inquired whether the Zoom meeting were being preserved and noted

previous concerns about storage space.

Administrator Lobaito stated that the audio recordings and Zoom meetings are being preserved.

There was discussion among the Board and Attorney Winter regarding records management.

Administrator Lobaito explained that he’s been in contact with Steve Colaizzi, Illinois Secretary of State Records Analyst, discussing records management and training.

**Closed Session**

There was no closed session.

**New Business**

There was no new business.

**Adjournment**

Motion by Trustee Weiner and seconded by Trustee Kalinowski to adjourn the meeting. On roll call vote Trustees Andrew, Kalinowski, Pais, Rogus, Sauer, and Weiner voted Aye. No Nays. Motion Carried.

The meeting was adjourned at 8:16 pm.

Submitted by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk