#  MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, MARCH 20, 2019,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 8:02 p.m. President Pino, called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Pino, Trustees Cobb, Kalinowski, Sauer, Smith and Weiner

Absent: Trustee Andrew

Also, Present: Village Administrator Kathy Nelander

Village Attorney Brad Stewart

Kris Lennon, Deputy Village Clerk

Al Stefan, Village Engineer

 John Schnure, Village Treasurer

 Linda Aylward, Environmental & Health Commission

Susan Allman, Village Forester

Nick Ludlow

 David Varwig

 Dixie Rodgers

 Dana Golding, Montessori Children’s House

 115 Clover Hill Lane

 Alyson Werner, Montessori Children’s House

 115 Clover Hill Lane

 Thomas Cafcas, Matuszewich & Kelly, LLP

 101 N. Virginia St. Suite 150, Crystal Lake, IL

Laura Ramirez, Wynstone Property Owners Association

Eric Dahle

 Robert Stoll

 Chris Elbrecht

 Maria Peterson

 M/M Roy Gibson

 Eleanor McDonnell

 Zeke Ackert

Lake County Sheriff Deputy Robyn Stankiewicz

**II. PUBLIC COMMENT**

Robert Stoll and Maria Peterson addressed the Board to discuss the Barrington 220 School District $185 million referendum question on the April 2, 2019 general election ballot.

Eleanor McDonnell addressed the Board with concerns about the placement of political campaign signs within the Village.

Trustee Kalinowski noted that the issue was discussed at the end of the Board meeting in February.

Attorney Thomas Cafcus of Matuszewich & Kelly, LLP addressed the Board on behalf of resident Nick Ludlow to comment on Mr. Ludlow’s previous request to vacate and convey certain portions of unimproved road rights of way adjacent to his two properties at 483 E. Oxford Road and 0 Honey Lane. Attorney Cafcus requested that the Board set a hearing date to consider Mr. Ludlow’s request and noted that it’s been approximately two years since the request was submitted. Attorney Cafcus also requested that Mr. Ludlow’s request be grandfathered since the moratorium was established after Mr. Ludlow’s submission.

President Pino stated that the Village would make an effort to place it on the April Board agenda.

Attorney Stewart indicated there may be discussion by the Board under Section VII. F. of the evening’s agenda.

**III. VILLAGE COMMISSION MEMBERS COMMENT**

Linda Aylward, Environmental & Health (E&H) Commission Chair, addressed the Board to

report on the upcoming activities of the Earth Day/Arbor Day celebration scheduled for Sunday,

April 28th at Eton Park between 12:00 – 3:00 p.m.

**IV. TREASURER’S REPORT**

John Schnure addressed the Board as the Village Treasurer and provided a brief report on the Village’s finances.

It was noted that Village Treasurer Schnure filled out an application for cyber insurance and is awaiting a cost estimate.

**V.**  **CONSENT AGENDA**

Motion: On motion of Trustee Weiner, seconded by Trustee Kalinowski, the consent agenda

consisting of the following agenda items were approved:

A. Approve Minutes of Regular Board Meeting, Public Hearing 2/27/19

B. Approve 3/20/19 Vouchers for payment of bills

C. Approve the Treasurer’s Report for the 10th month of Fiscal Year 2019

D. Approve Arbor Day Proclamation

E. Approve Resolution # 2871 re-appointing Kourtney Sellers to the Environmental & Health Commission

F. Approve Resolution #2872 re-appointing Greg Rogus to the Plan Commission

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: President Pino, Trustees Cobb, Kalinowski, Sauer, Smith

 and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the motion approved.

**VI. ADMINISTRATION**

A. Welcome new Lake County Sheriff Liaison Sergeant Kyle Brown and congratulations to newly promoted Deputy Chief Christopher Thompson

The matter was removed from the agenda.

B. Consideration of Ordinance # 1339, an Ordinance establishing Village of North Barrington Special Service Area Number Nineteen

Motion: Trustee Weiner moved to adopt Ordinance # 1339; seconded by Trustee Cobb.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Cobb, Kalinowski, Sauer, Smith

 and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the Ordinance adopted.

C. Consideration of Resolution # 2873, a Resolution establishing policy of cost sharing replacement culverts in Village rights-of-way on private property Village Update

President Pino explained that due to an increase in culvert replacement costs the Village’s contribution for the 50/50 Cost Sharing Culvert Replacement Program would be capped at an amount of $2,500.

There was brief discussion among the Board.

Motion: Trustee Weiner moved to approve Resolution # 2873; seconded by Trustee Smith.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Cobb, Kalinowski, Sauer, Smith

 and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the resolution approved.

D. Consideration of Resolution # 2874, a Resolution regarding permanent speed tables on Clover Hill Lane

President Pino stated that the Board approved a motion to install permanent speed tables on Clover

Hill Lane on April 27, 2017. The proposed resolution would rescind the previous Board action.

No permanent speed tables will be installed on Clover Hill Lane.

Trustee Kalinowski inquired whether Trustee Smith was able to discuss the issue with the residents

on Clover Hill Lane.

Trustee Smith replied that he spoke with as many residents as he could and that the focus of the

discussion was on barrier to entry.

President Pino stated that former Trustee/Board Member Martin Pais who resides on Clover

Hill Lane had no issue with the proposed barrier.

Motion: Trustee Kalinowski moved to approve Resolution # 2874; seconded by Trustee Cobb.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Cobb, Kalinowski, Sauer, Smith and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the resolution approved.

E. Discussion and possible action to address cut through traffic on Clover Hill Lane, Ordinance #1340

Trustee Kalinowski explained that she had discussed a few revisions with the Village Attorney

and Village Engineer. She detailed the proposed revisions.

There was some discussion among the Board. There were no objections to Trustee Kalinowski’s

revisions.

Motion: Trustee Weiner moved to adopt Ordinance # 1340 as amended; seconded by Trustee

Cobb.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Cobb, Kalinowski, Sauer, Smith and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the Ordinance adopted.

F. Village Update

President Pino briefly commented on the activities of the Barrington Area Council of Governments.

**VII. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew was absent.

**B. Trustee Ron Cobb**

Trustee Cobb had no report.

**C. Trustee Patricia Kalinowski**

Trustee Kalinowski had no report.

**D. Trustee Janice Sauer**

1. Discussion and possible action, Guidelines for Road Related Issues

Trustee Sauer reported that she and Trustee Kalinowski met to work on the proposed “Guidelines for Road Related Issues”. The Plan Commission previously worked on establishing a policy for procedures and road related issues. The Commission reviewed Mt. Prospects Traffic Calming Policy, as did Trustees Sauer and Kalinowski. The Plan Commission and Trustees Sauer and Kalinowski believed Mt. Prospect’s Policy was not consistent with the needs of the Village.

Trustee Sauer explained that she contacted each Board member individually to discuss the issue. Trustee Sauer indicated that she spoke to Trustee Andrew who supported the proposed guidelines.

President Pino commented on the bold paragraph within the proposed guidelines which read, *“Issues that pose an IMMEDIATE danger to the loss of life must be investigated and addressed by the Village President and/or Village Administrator or his/her designee within 24 hours”.* President Pino was of the opinion that the paragraphshould be omitted as the timeline waives the Village’s tort immunity.

There was discussion among the Board whether the proposed document should be approved as a guideline(s), a resolution, or an ordinance.

Attorney Stewart noted that Village internal policies are typically not codified. He additionally clarified the procedures needed should the Board decide to make the document a resolution or an ordinance.

Trustee Cobb suggested that the proposed document remain a guideline(s).

There was discussion among the Board about omitting the bold paragraph which read, *“Issues that pose an IMMEDIATE danger to the loss of life must be investigated and addressed by the Village President and/or Village Administrator or his/her designee within 24 hours”.*

Motion: Trustee Cobb moved to strike the bold paragraph between nos. 1. and 2. within the

Proposed Guidelines for Road Related Issues which read, *“Issues that pose an IMMEDIATE*

*danger to the loss of life must be investigated and addressed by the Village President and/or*

*Village Administrator or his/her designee within 24 hours”*; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Cobb, Kalinowski, Sauer, Smith and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the motion approved.

Motion: Trustee Sauer moved to approve the proposed “Guidelines for Road Related Issues” as

amended; seconded by Trustee Kalinowski.

Discussion: There was no discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Cobb, Kalinowski, Sauer, Smith and Weiner

 Nays: None

Absent: Trustee Andrew

Abstain: None

President Pino declared the motion approved.

Trustee Sauer reported that the Village would be opening bids for the Village’s 2019 Road Program on March 28th at 10:00 a.m. at the Village Hall.

**E. Trustee Todd Smith**

Trustee Smith had no report.

**F. Trustee Lawre Weiner**

Trustee Weiner reported that there were no outstanding police incidents however; there was some discussion regarding previous area burglaries.

1. Discussion and possible action on procedure for sale of dedicated but unimproved Village rights-of-way

Trustee Weiner reported that he was working on a revised draft document with Attorney Stewart. Trustee Weiner was of the opinion that there ought to be a procedure in place for the sale of dedicated but unimproved Village rights-of-way and; that the procedure(s) would be subsequently adopted by the Board and in compliance with the municipal code.

**VIII. CLOSED SESSION**

Motion: Trustee Kalinowski moved that a portion of the meeting be closed to the public, effective immediately as permitted by 5 ILCS 120/2(c)(5), to consider the acquisition of real property by the Village, or to consider the selling price of real estate and as permitted by 5 ILCS 120/2(c)(11), to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal or which is probable or imminent and as permitted by 5ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline or performance of specific employees; and as permitted by 5 ILCS 120/2(c)(21) approval of Closed Session Minutes;seconded by Trustee Cobb.

Discussion: There was no discussion.

### Vote on Motion

The voice vote was unanimous in favor.

President Pino declared the motion approved.

**IX. RECONVENE OF OPEN SESSION**

President Pino reconvened open session at 9:30 p.m.

The roll was called and the quorum re-established with the same officials present as in the prior open session.

**X. NEW BUSINESS**

There was no new business to discuss.

XI. OLD BUSINESS

There was no old business to discuss.

**XII. ADJOURNMENT**

There being no further business to come before the Board, Weiner moved to adjourn the meeting; seconded by Trustee Cobb. The voice vote was unanimous in favor.

At 9:31 p.m. President Pino declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held April 24, 2019.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk