# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, SEPTEMBER 25, 2019,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 7:37 p.m. President Sweet McDonnell called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Sweet McDonnell, Trustees Andrew, Kalinowski, Rogus, Sauer, Smith

and Weiner

Absent: None

Also, Present: Bryan Winter, Village Attorney

Kris Lennon, Deputy Village Clerk

John Beissel, Village Engineer

Susan Allman, Village Forester

Chris Michaud, Village Treasurer

Doug Ramsdale

Albert R. Pino

M/M Bill Braithwaite

M/M Paul Stockton

David Lauffer

Jay Murphy

Michael Beightol

Suzanne LaFollete

Donald Knepp

Marilyn Lawlor

Lake County Sheriff Deputy Robyn Stankiewicz

**II. PUBLIC COMMENT**

North Barrington resident Mr. Doug Ramsdale addressed the Board and commented on the Village finances as it pertained to the Finance Committee Special Meeting held 9/18/19. Mr. Ramsdale indicated that he attended the meeting.

Mr. Ramsdale additionally commented on Item VII. B. of the evening’s agenda as it related to the appointment of Shannon Andrews as Village Clerk and Village Collector on an interim basis.

Mr. Bill Braithwaite addressed the Board to comment on Item VII. A. of the evening’s agenda and provide his opinion of the value of the Village’s membership in the Barrington Area Council of Governments (BACOG).

North Barrington resident Mr. Albert R. Pino addressed the Board and was of the opinion that BACOG is essential. He noted that the assembly of surrounding Villages/members generates influence within the County and State. Mr. Pino commented on the Village’s finances and the recent termination of the Village Administrator.

North Barrington resident Mr. David Lauffer addressed the Board and commented on the Village’s finances and noted that the Village could improve its transparency regarding finances.

**III. VILLAGE COMMISSION MEMBERS' COMMENT**

Ms. Marilyn Lawlor, Environmental & Health (E&H) Commission Vice Chair, addressed the Board and

reported on the activities of the E&H Commission. It was noted that she attended the Flint Creek/Spring

Creek Watershed Partnership Membership Meeting held 9/25/19 and would subsequently provide a re-

port at the October 1st E&H Commission meeting.

It was noted that BACOG is hosting its Annual Private Well Water Testing on October 28th through

November 1ST. Test kits will be available at BACOG Villages and Township Offices. Samples will be

collected on November 4th from 1– 7pm at the Garlands of Barrington.

**IV. TREASURER’S REPORT**

Village Treasurer Chris Michaud addressed the Board and provided a report on Village finances.

**V.**  **CONSENT AGENDA**

Motion: Trustee Andrew moved to exclude Item B. Approve 9/25/19 Vouchers for payment of bills from the Consent Agenda; seconded by Trustee Kalinowski.

Discussion: There was no discussion.

Vote on Motion:

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

Motion: On motion of Trustee Kalinowski, seconded by Trustee Andrew, the consent agenda consisting of the following agenda items was approved:

A. Approve Minutes of Regular Board Meeting, 8/28/19

C. Approve the Treasurer’s Report for the 4th month of Fiscal Year 2020

D. Approval of Raffle License Waiving the Fidelity Bond Requirement for the American Cancer Society to be Conducted at Wynstone Country Club on October 7, 2019

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

Village Attorney Winter explained that Item B. Approve 9/25/19 Vouchers for payment of bills would be considered following the discussion of Item VII. A. Consideration of renewing the Village’s membership with BACOG on the evening’s agenda.

**VI. ORDINANCES/CODE CHANGES**

A. Consideration of Ordinance # 1351, an Ordinance amending Chapter 6 under Title of 1 of the North Barrington Village Code to revise procedures for Remote Attendance at Meetings

Village Attorney Winter explained that the matter was on the August agenda for discussion purposes and noted that the proposed ordinance was ready for consideration.

There was discussion among the Board. Trustee Rogus noted a typo on page 2 to be corrected.

Motion: Trustee Rogus moved to approve Ordinance # 1351 as amended; seconded by Trustee

Kalinowski.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: Trustee Andrew

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

**VII. ADMINISTRATION** – President Eleanor Sweet McDonnell

A. Consideration of renewing the Village’s membership with the Barrington Area Council of Governments

There was discussion among the Board regarding membership dues and services provided by BACOG.

Trustee Rogus recommended BACOG review its Dues Policy as some of the information may be outdated and noted that the policy was last dated 2014. President Sweet McDonell agreed.

Trustees Kalinowski and Weiner thanked President Sweet McDonnell for her efforts with BACOG in reducing annual fees.

Motion: Trustee Kalinowski moved to approve the renewal of the Village’s membership with BACOG; seconded by Trustee Sauer.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: Trustee Andrew

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

Village Attorney Winter noted that Item V.B. Approve 9/25/19 Vouchers for payment of bills of the evening’s agenda would be revisited at this time.

**V. (Revisited) Item removed from Consent Agenda:**

B. Approve 9/25/19 Vouchers for payment of bills

Trustee Kalinowski indicated that the amount due to BACOG would need to be adjusted on the vouchers since the Village approved BACOG’s offer for a reduction in dues. She had other inquiries that were addressed by the Village Forester and Trustee Sauer as liaison for Village roads.

Village President Sweet McDonnell noted the following 9/25/19 Vouchers adjustments:

* BACOG monthly invoice regarding dues would be reduced to the amount of $5,000.00.
* Enhanced Networks invoice was reduced to the amount of $4,080.00.
* Robinson Engineering invoice ending in #163 reduced to the amount of $2,243.00.
* Robinson Engineering invoice ending in #168 was temporarily pulled for further conversation.

Village President Sweet McDonnell explained that the adjusted amount for the 9/25/19 Vouchers totals $392,203.57.

Motion: Trustee Kalinowski moved to approve 9/25/19 Vouchers for payment of bills as amended; seconded by Trustee Smith.

Discussion: There was some discussion.

Vote on Motion:

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

B. Resolution # 2907 Appointing Shannon Andrews as Village Clerk and Village Collector on an Interim Basis

Motion: Trustee Weiner moved to approve Resolution # 2907; seconded by Trustee Kalinowski.

Discussion: There was no discussion.

Vote on Motion:

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

C. Resolution Approving Employee Leasing Agreement between the Village of North Barrington and GovTempUSA, LLC

Trustee Smith inquired about the term of the agreement. Trustee Rogus noted that the term was for a period of two months.

Motion: Trustee Weiner moved to approve Resolution # 2908; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

Vote on Motion:

By Roll Call: Ayes: Trustees Andrew, Kalinowski, Rogus, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Sweet McDonnell declared the motion approved.

D. Village Update

Village President Sweet McDonnell stated that she attended the Illinois Municipal League’s 106th Annual Conference September 19th-21st.

**VIII. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew reported that the Parks & Recreation (P&R) Commission did not meet in September.

Village President Sweet McDonnell stated that she has been working with the P&R Commission Chair Jill Kelly on the upcoming 2019 Fall Festival and provided an update. The Fall Festival is being held on Saturday, October 12th from 12-3pm.

**B. Trustee Patricia Kalinowski**

Trustee Kalinowski reported that she attended the Village Finance Committee meeting as a new member

of the finance committee held 9/18/19.

Trustee Kalinowski reported that she attended the BACOG Executive Board meeting held 9/24/19 with

Village President Sweet McDonnell.

Trustee Kalinowski noted her concern of loud music playing outdoors at Biltmore Country Club on

9/14/19 from 6-10pm. She suggested that the Board address the issue in the future.

**C. Trustee Greg Rogus**

Trustee Rogus reported that the Plan Commission did not meet in September.

Trustee Rogus reported that he met with the Village Attorney and Trustee Weiner to discuss the

upcoming police contract/services. He is hopeful to have a report for the Board by October.

Village President Sweet McDonnell noted that the additional expense for police services in September

was for the special detail on Clover Hill Road.

**D. Trustee Janice Sauer**

Trustee Sauer reported on the 2019 Village Road Program. Village roads were resurfaced and the white striping was completed. The next road project includes reclamite sealing.

Trustee Sauer reported that the Village would be conducting interviews with snow plow providers on 9/26/19.

**E. Trustee Todd Smith**

Trustee Smith reported that he attended the Village Finance Committee meeting on 9/18-19 as a member of the Finance Committee and was of the opinion that the meeting went well with its newest members.

**F. Trustee Lawre Weiner**

Trustee Weiner reported that he met with the Village Attorney and Trustee Rogus to discuss the upcoming police contract/services. He anticipates that they will have an analysis for the Board by October.

**IX. CLOSED SESSION**

There was no closed session.

**X. OLD BUSINESS**

There was no old business.

XI. NEW BUSINESS

Village President Sweet McDonnell stated that the Village received an inquiry from Wynstone Country Club to expand their catering and alcohol licensed services to Wynstone residents.

Village Attorney Winter explained that the club’s services are limited to the club and that a modification to expand its services would require an amendment to the Village Code. Attorney Winter invited the board to submit any recommendations and/or oppositions. It was noted Attorney Winter would forward the club’s request to the Board for their review.

Village President Sweet McDonnell stated that the Village also received an inquiry from Biltmore Country Club to permit approximately 10-12 distributorships to sell alcohol at an upcoming wine tasting event.

Village Attorney Winter explained that a state license would be required and that he is reviewing the issue.

Trustee Andrew stated that she attended an event called Drinking Water 1-2-3 Academy as the Village’s liaison for the BACOG Water Resources Committee co-hosted by BACOG and the Metropolitan Council on 9/12/19 which provided information on incorporating groundwater protection goals. She explained that Walgreens and Walmart have medication disposal programs.

Village President Sweet McDonnell stated that the Village is having a Winterfest event with Santa at the Village Hall on 12/7/19 from 1-3pm.

**XII. ADJOURNMENT**

There being no further business to come before the Board, Trustee Kalinowski moved to adjourn the meeting; seconded by Trustee Weiner. The voice vote was unanimous in favor.

At 8:58 p.m. President Sweet McDonnell declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held October 23, 2019.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk